

Heintzman House Board Meeting

October 28, 2015

01-01-10

Present: Councillor Burke, Mary Creighton, Heather Durham, Rob Hartnett, Roger Jones, Craig Shields, Barb Somers, Ken Steinberg, Bob Willson

01-02-10

Regrets: Caroll; Henderson. Bob Henderson has submitted his resignation and is retiring from the Board.

01-03-10

Absent: None.

02-01-10

Minutes: To follow.

02-01-10

Treasurers Report: Presented by Hartnett.

Early sales forecast, by Beck, were for \$70,124. Present projections are for \$101,144

03-01-10

Marketing: Nothing to report

04-01-10

House Committee: Nothing to report

05-01-10

Old Business: Nothing to report

06-01-10

New Business:

Steinberg has reached out to local retailers for Halloween donations. Home Depot, Richmond Hill made a donation. We're still waiting to hear from others. Treats were purchased and the Thornhill Youth Council, along with other volunteers, packaged the candies and decorated the House. It is estimate that \$600-\$800 was spent on treats; Steinberg proposed that any funds remaining from the \$1000 budgeted, be used to buy additional props on Nov 1 when they are reduced in price.

Steinberg asked the Board to consider making the House available for Doors Open Markham.

06-02-10

Motion: Hold the date so that the Heintzman House can participate in Doors Open Markham.

Moved – Jones; Seconded – Somers. AIF

06-03-10

Shields updated the Board on the activity/progress of the committees working on governance and transition related matters. Documents including: Terms of Reference and Policy and Procedures are being worked on; the team will prepare the document and present to the Board for consideration.

Shields recommends setting up (electronic and hardcopy) archives for House documents. Steinberg has initiated a pilot project using Google Drive.

06-04-10

Willson thanked Board members for their participation with Thornhill Village Festival.

Willson received a letter from Chamandy inquiring about discounted rental rates for Board members. The Board will review this policy.

The Fire Marshall has posted capacity numbers for the rooms of the House. The main floor can accommodate 158 (combined room capacities); 120 is considered maximum seating capacity; for comfort. The Art Show Committee presented the Board with a donation of \$2,500.

With Hendersons retirement, there is a need to undertake Board recruitment. Board will seek diversity. Letter of thanks to Henderson; Steinberg to compose.

06-04-10

Motion: Suspend Yule Log for 2015 with the intention of bringing it back in 2016.

Moved – Shields; Seconded – Somers. AIF

06-04-10

Adjournment 8:05pm:

Moved – Shields; Seconded – Somers , AIF

Next meeting last Thursday in June – November, 26 @ 6:30 p.m. Location to be determined.

If unable to attend please contact Bob Willson @ 905-881-7158

October, 2015 Minutes

Chair

Minutes recorded by Steinberg