

# **Heintzman House Board Meeting**

## **May 28, 2015**

**01-01-19**

**Present:** Willson, Henderson, Somers, Chamandy, Durham, Carroll, Beck, Councillor Burke,

**02-01-19**

**Regrets:** Shields

**03-01-19**

**Absent:** None.

**04-01-19**

**Minutes:**

**05-01-19**

### **Treasurers Report:**

Chamandy handed the financial spreadsheet/report for the month of May and proceeded to resign his position on the Board of Directors effective immediately.

Moved - Durham; Seconded - Sommers. AIF.

**06-01-19**

### **Marketing:**

No meeting this month - no report.

**07-01-19**

### **House Manager Report:**

June 2015 rentals are ahead of June 2014 and May 2015.

The photos from the 'barter' photo shoot have all been developed and will be available to HH. The 'barter' video interview for "I'm Every Woman TV" has a \$1700 publicity cost associated with it. Its release is postponed until July. The online TV Producer suggested that HH participate in a marketing opportunity which will provide HH with the contact information of collected from participants in response to a random draw; prize donated by HH, draw conducted by the Producer.

Upper Canada Choir is a regular client that was recently involved in damage to the patio's flagstone. The incident was recorded on the House's security camera. The House Manager corresponded with the client on this matter but there has been no response to date.

A letter was sent to HH by a self-proclaimed owner. York Region police were advised. The sender is known to police; has mental health issues. He is not a danger to the House or Christine.

Fire Prevention Markham attended the House. A list of required changes will likely include modifications to the Dining Room doors. The doors swing inward and alterations are difficult/impossible because of bulkhead and changing the doors to swing outward would introduce other obstacles. Councillor Burke suggested that the Board get advice from the Heritage Planning staff. There was consensus among Board members that maintaining capacity should be the primary concern. Janice has offered to check in with the Progress of the report as there is a limited time to implement changes once the report has been delivered.

Moved - Somers; Seconded - Henderson. AIF

**07-02-19**

**Motion**

HH to provide a Grand Prize of \$200 off any Full House rental subject to availability through 2016. And, offer follow-up leads \$100 off any Full House rental subject to availability through 2016.

Moved – Henderson; Seconded - Steinberg. AIF

**07-03-19**

**Motion**

HH to send a registered letter to advise UCC that due to vandalism to patio as well as parking and clean-up issues, HH will honoring contract for auditions, ONLY. And, a cleanup cost of \$20 will be applied if/when required.

Moved – Steinberg; Seconded - Somers. AIF

**08-01-19**

**Art Show:**

The Art Show Committee has made a \$2500 donation to HH. Plans are in the works for the 2016 Show which is slated for the 29<sup>th</sup>/30<sup>th</sup> of May. This falls over the Passover Holiday but it does not conflict with the first two days of Passover which are considered Holy and may not have been attended by those who are observant. RECAP – Attendance was slightly down over last year and the donation jar received \$387.

**9-01-19**

**Old Business:**

Mary Creighton was to find someone to help Craig with the creation of an inventory list for the House.

Creation of a job description and contract for part-time help to job shadow Christine.

**10-01-19**

**New Business:**

Pat's replacement.

The City will likely be presenting to Committee on June 15 concerning the Operational Review and possible business model(s).

Following Council's decision, the Board will need to proceed, in conjunction with the City, to recruit additional volunteers.

**11-01-19**

**Adjournment:** 7:50 p.m. Moved – Burke; Seconded – Durham , AIF

Next meeting last Thursday in June – **June 25 @ 6:30** p.m. If unable to attend please contact Bob Willson @ 905-881-7158

**May 2015 Minutes**

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Chair

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Secretary