

**Advisory Committee on Accessibility**

**April 20, 2016**

**Ontario Room**

**3:30 PM – 5:30 PM**

**Committee Members Present:** Regional Councillor Nirmala Armstrong, Councillor Karen Rea, Brendan Faulkner, Co-Chair, Kristen Hayes, Co-Chair, Jaqueline Bell, Robert Hunn, Keith Irish, and Tammy Mok

**Staff Present:**  
Cheryl McConney-Wilson, Senior Diversity Coordinator, and Laura Gold, Council/Committee Coordinator

**Regrets:** Catherine Hughes, Arlene Juanillo, and Brian Lynch

<b>Item</b>	<b>Discussion</b>	<b>Action</b>
<b>1. Call to Order</b>	The Advisory Committee on Accessibility convened at 4:05 pm with Brendan Faulkner presiding as Chair.	
<b>2. Accessible Change Station</b>	<p>Diane Ward, Markham Fair, and Derek Bunn and Wilf Morley, Special Education Teachers provided a presentation on plans to build an accessible portable change station for fairs and festivals. The change station can be designed with one or two universal washrooms. The stations are needed to make fairs and festivals accessible for all persons with a disability. The estimated cost of building the change station is \$100K. The Town of Whitechurch-Stouffville has agreed to house the change station and cover the annual maintenance cost of the station. Some of the cost will be recovered through rental fees. The presenting team was trying to raise funds for the project.</p> <p>The Committee suggested the following to the presenting team:</p> <ul style="list-style-type: none"><li>• Create a business plan to support and sell your idea</li><li>• Consider using Facebook and other social media to get donations</li></ul>	

<b>Item</b>	<b>Discussion</b>	<b>Action</b>
<p><b>3. Approval of the Minutes</b></p>	<ul style="list-style-type: none"> <li>• Include the annual operational cost, the lifespan, and the proposed rental fee of the accessible change station in the business plan</li> <li>• Consider naming rights for the accessible change station</li> </ul> <p>The Committee agreed to help promote the accessible change station and offered the presenting team a booth at the Accessibility Fair to promote the station. They also encouraged the presenting team to bring back the business plan for the change station once complete.</p> <p>The Committee reviewed the action items from the previous meeting and asked when the Report to Council on Uber will be brought forward. The Committee Clerk will report back at the next meeting the target date the Uber report will be brought forward to the General Committee.</p> <p>Moved by Kristen Hayes Seconded by Tammy Mok</p> <p>That the Minutes from the March 20, 2016, Advisory Committee on Accessibility be approved as presented.</p> <p style="text-align: center;"><b>CARRIED</b></p>	<p>Find out when the Uber report will be brought forward to GC – Laura Gold</p>
<p><b>4. Accessibility Fair</b></p>	<p>Brendan Faulkner and Kristen Hayes provided the following update on the Accessibility Fair:</p> <ul style="list-style-type: none"> <li>• Theme – Accessibility and technology</li> <li>• Location – Thornhill Community Centre (tentative)</li> <li>• Date – October 15, 2016 (tentative)</li> <li>• Promotion <ul style="list-style-type: none"> <li>○ at other Markham events <ul style="list-style-type: none"> <li>▪ booths can be booked at Markham events through Cheryl and Laura</li> </ul> </li> <li>○ Through Councillors</li> </ul> </li> </ul>	<p>Contact Markville Mall - Cheryl</p>

<b>Item</b>	<b>Discussion</b>	<b>Action</b>
	Staff looked into holding the event at Markville Mall, but it seems like there may be too many restrictions. Cheryl will try to contact the mall one more time with respect holding the event at the mall.	
<b>5. New Business</b>	<u>Digital Markham Strategy</u> Kristen Hayes advised that she attended the Digital Markham Strategy focus group. The focus group was asked to provide their ideas with respect to what Markham should look like in the future. Residents can also submit their ideas on the website. The Committee Clerk will forward the Committee the link.	Forward online focus group link to Committee – Laura
<b>6. Adjournment</b>	The Advisory Committee on Accessibility adjourned at 5:30 pm	

**Advisory Committee on Accessibility Action Items**

No.	Action Item	Responsibility of Staff/Committee Member	Completion Date	Status
1.	Invite organizations representing different types of disabilities to present at future Advisory Committee on Accessibility Meetings	Senior Diversity Coordinator	On going	
2.	Include in the Site Plan for the gas station at Major Mackenzie and Don Cousens how it will provide accessible service.	David Miller	Spring 2016	
3.	Look into why an accessible parking spot was placed in front of the Church on Main Street Markham.	Cheryl McConney-Wilson, and Sally Campbell	Spring 2016	
4.	Invite Lisa Lombardi from Corporate Communications to a future meeting to discuss the City's social media protocols and how social media can be used to promote the City's accessibility initiatives.	Cheryl McConney-Wilson	May 18, 2016	
5.	Report back on accessible taxi cabs after the report on Uber goes to Council.	Chris Alexander	Fall 2016	
6.	Call Markville Mall to inquire about holding the festival at the mall.	Cheryl McConney-Wilson	May 18, 2016	
7.	Think of one business to nominate prior to the next meeting.	All Committee Members	May 18, 2016	

No.	Action Item	Responsibility of Staff/Committee Member	Completion Date	Status
8.	Forward online focus group link for Digital Markham.	Laura Gold	May 18, 2016	