

MINUTES

BOX GROVE COMMUNITY CENTRE BOARD Box Grove Community Centre 7651 9th Line, Markham, L6B 1A8

January 11, 2016

7:30 p.m.

Attendance: Ponniah Balasunderam(Chair), Tahir Khan, Andrew Moonilal, Kandiah Panchalingam, Mandy Hayre, Jeremiah Vijeyaratnam and Sangeetha Thanayagam

Absent: Regional Councillor Nirmala Armstrong, Portia Lee, Syed Aziz and Councillor Logan Kanapathi

Item	Discussion	Action Item
1. Call to Order	Ponniah Balasunderam welcomed the two new members Mandy Hayre and Jeremiah Vijeyaratnam to the first Box Grove Community Centre Board (BGCCB) meeting of the year.	
2. Approval of the November 6, 2015 BGCCB Meeting Minutes	Moved by Tahir Khan Seconded by Kandiah Panchalingam November 6, 2015 Meeting minutes were approved. Carried	
3. Improvements to the Community Centre	1. Hand dryers will be installed in spring 2016. This is to be done during washroom upgrade. 2. Ponniah Balasunderam proposed to appoint an Architect at a cost of \$ 300.00 to prepare a plan to upgrade kitchen/bathrooms/front entrance etc. of the community center. This proposal to be ready on Feb 8,2016	

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	for the Board members review. This proposal was accepted by the Board. Moved by Tahir Khan and Seconded by Kandiah Panchalingam 3. Table tennis, Carom Boards and Computers to be stored in the storage room along with church items . 4. Request City of Markham to replace the bell that was stolen some 30 years ago.9 at the top of the BGCC building). 5. Possibility of installing a Security System complete with electronic locks, security camera etc to be explored. 6. Andrew Moonilal to study the current market rental charges in similar facilities and come up with a proposal .	Ponniah Balasundram Shahab Shaik Shahab Shaik Andrew Moonilal
4. Discussion of Financial Statements	1. Tahir Khan reviewed the financial statements. New Financial statement format proposed by Tahir Khan is acceptable to the Board. 2. Shahab Shaik to submit monthly cleaning tracking log to Tahir Khan.	Shahab Shaik
5. Tennis Court	Few Board members advised that they were unable to communicate with Tennis Court staff to get them to open the gate to enable them to play during the hours meant for public use. It was agreed to Consult Councillor Kanapathy.	
6. New Business	Moved by Ponniah Balasunderam Seconded by Tahir Khan	MOVED by Board Members

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	Box Grove Community Centre Board decided to appoint Sangeetha Thananayagam as the Secretary to the Board starting January 2016.	Carried
7. Next Meeting Date	Next meeting will take place on Monday, February 8, 2016 at 7:30 p.m. at the Hall to review the Architect's proposal. Next Box Grove Community Centre Board Meeting will take place on: Monday, April 11, 2016 at 7:30 p.m.	
8. Adjournment	Moved by Ponniah Balasunderam Seconded by Tahir Khan That the BGCCB adjourn at 8:28 pm.	Carried