



**Minutes
General Committee
May 30, 2016
Meeting Number 9**

Finance & Administrative Issues

Chair: Deputy Mayor Jack Heath
Vice Chair: Councillor Colin Campbell

Community Services Issues

Chair: Councillor Alan Ho
Vice Chair: Councillor Alex Chiu

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Councillor Karen Rea

Building, Parks, & Construction Issues

Chair: Councillor Colin Campbell
Vice Chair: Regional Councillor Nirmala Armstrong

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Joe Li
Regional Councillor Nirmala Armstrong
Councillor Valerie Burke
Councillor Alan Ho
Councillor Don Hamilton
Councillor Karen Rea
Councillor Colin Campbell
Councillor Amanda Collucci
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Jim Baird, Commissioner of Development Services
Trinela Cane, Commissioner of Corporate Services
Brenda Librecz, Commissioner of Community & Fire Services
Catherine Conrad, City Solicitor & Acting Director of Human Resources
Joel Lustig, Treasurer
Kevin Ross, Manager, Development Finance
Andrea Tang, Senior Manager of Financial Planning
Alida Tari, Council/Committee Coordinator

The General Committee meeting convened at the hour of 9:12 AM with Deputy Mayor Jack Heath in the Chair.

Disclosure of Interest

None disclosed.

**1. AUDITOR GENERAL SERVICES
FOUR YEAR AUDIT PLAN (11.0)**
[Presentation](#)

Geoff Rodrigues, CPA, CA, CIA, CRMA, ORP, Auditor General, City of Markham delivered a PowerPoint presentation regarding the Auditor General Services Four Year Audit Plan.

There was discussion relative to the various components of the four year audit plan.

The Committee suggested that staff provide Members of Council with a brief memo summarizing the details of the Auditor General Services Four Year Audit Plan that they can share with their constituents.

Moved by Councillor Logan Kanapathi
Seconded by Councillor Amanda Collucci

- 1) That the presentation by Mr. Geoff Rodrigues, CPA, CA, CIA, CRMA, ORP, Auditor General, City of Markham entitled “Auditor General Services Four Year Audit Plan,” be received; and,

- 2) **That the four year audit plan be endorsed.**

Carried

**2. MINUTES OF THE MAY 16, 2016
GENERAL COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the minutes of the May 16, 2016 General Committee meeting be confirmed.

Carried

**3. MINUTES OF THE MARCH 16, 2016
AND APRIL 20, 2016 ADVISORY
COMMITTEE ON ACCESSIBILITY (16.0)**
[March](#) [April](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex

- 1) That the minutes of the March 16, 2016 and April 20, 2016 Advisory Committee on Accessibility meeting be received for information purposes.

Carried

**4. MINUTES OF THE MARCH 16, 2016
AND APRIL 20, 2016 ANIMAL CARE
COMMITTEE (16.0)**

[March](#) [April](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the minutes of the March 16, 2016 and April 20, 2016 Animal Care Committee meeting be received for information purposes.

Carried

**5. MINUTES OF THE APRIL 18, 2016
CANADA DAY COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the minutes of the April 18, 2016 Canada Day Committee meeting be received for information purposes.

Carried

**6. MINUTES OF THE DECEMBER 2, 2016
GERMAN MILLS COMMUNITY CENTRE BOARD (16.0)**

[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the minutes of the December 2, 2016 German Mills Community Centre Board meeting be received for information purposes.

Carried

**7. MINUTES OF THE MAY 28, 2015,
SEPTEMBER 24, 2015, OCTOBER 28, 2015,
NOVEMBER 26, 2015, JANUARY 28, 2016,
FEBRUARY 25, 2016, AND MARCH 31, 2016
HEINTZMAN HOUSE BOARD(16.0)**

[May](#) [September](#) [October](#)
[November](#) [January](#) [February](#) [March](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the minutes of the May 28, 2015, September 24, 2015, October 28, 2015, November 26, 2015, January 28, 2016, February 25, 2016 and March 31, 2016 Heintzman House Board meeting be received for information purposes.

Carried

**8. MINUTES OF THE APRIL 21, 2016
MARKHAM – MILLIKEN CHILDREN’S
FESTIVAL COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the minutes of the April 21, 2016 Markham-Milliken Children’s Festival Committee meeting be received for information purposes.

Carried

**9. MINUTES OF THE APRIL 21, 2016
MARKHAM ENVIRONMENTAL
ADVISORY COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the minutes of the April 21, 2016 Markham Environmental Advisory Committee meeting be received for information purposes.

Carried

**10. MINUTES OF THE APRIL 14, 2016
MARKHAM SPORTS HALL
OF FAME COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the minutes of the April 14, 2016 Markham Sports Hall of Fame Committee meeting be received for information purposes.

Carried

**11. MINUTES OF THE APRIL 14, 2016
MARKHAM TRAIN STATION COMMUNITY
CENTRE BOARD OF MANAGEMENT (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the minutes of the April 14, 2016 Markham Train Station Community Centre Board of Management meeting be received for information purposes.

Carried

**12. MINUTES OF THE JANUARY 13, 2016
PUBLIC ART ADVISORY COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the minutes of the January 13, 2016 Public Art Advisory Committee meeting be received for information purposes.

Carried

**13. MINUTES OF THE APRIL 12, 2016
SENIORS ADVISORY COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the minutes of the April 12, 2016 Seniors Advisory Committee meeting be received for information purposes.

Carried

**14. MINUTES OF THE APRIL 19, 2016
SENIORS HALL OF FAME
AWARDS COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the minutes of the April 19, 2016 Seniors Hall of Fame Awards Committee meeting be received for information purposes.

Carried

**15. MINUTES OF THE FEBRUARY 8, 2016
VARLEY-MCKAY ART FOUNDATION OF MARKHAM (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the minutes of the February 8, 2016 Varley-McKay Art Foundation of Markham meeting be received for information purposes.

Carried

**16. MINUTES OF THE MARCH 17, 2016
VICTORIA SQUARE COMMUNITY
CENTRE BOARD (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the minutes of the March 17, 2016 Victoria Square Community Centre Board meeting be received for information purposes.

Carried

17. 001-S-16 JOINT RADIO OPERATING SYSTEM (7.12)
[Report](#)

There was brief discussion regarding financial considerations with respect to "York Regional Radio System."

Moved by Councillor Karen Rea
Seconded by Councillor Amanda Collucci

- 1) That the report entitled "001-S-16 Joint Radio Operating System" be received; and,
- 2) That the contract 001-S-16 for a joint radio operating system be awarded through the Region of York to the highest ranked, lowest priced supplier, Motorola Solutions Canada Inc. in the total amount of \$483,833.90, inclusive of HST for nine years (2016-2024);

2016 – \$26,212.66

2017 – \$54,580.52

2018 – \$54,648.21
2019 – \$65,555.18
2020 – \$65,702.78
2021 – \$55,091.37
2022 – \$55,254.29
2023 – \$55,425.46
2024 – \$51,363.42
Total - \$483,833.90; and,

- 3) That the contract for the joint radio operating system be shared among the nine Regional Municipality of York participants; and,
- 4) That a purchase order in the amount of \$483,833.90 inclusive of HST be issued to the Regional Municipality of York to cover the City's contribution to the joint radio operating system; and,
- 5) That the award be funded from Fire Department operating account 420 785 5354 York Regional Radio System; and,
- 6) That Staff be authorized to amend the purchase order amount in each year of the contract to reflect changes to the Fire Departments Operating budget accounts based on the City's proportionate share of the total equipment across the nine participants; and further,
- 7) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**18. REVISED DEVELOPMENT CHARGE
CREDIT AND REIMBURSEMENT PROCESS (7.11)**
[Report](#) [Appendix A](#)

There was brief discussion regarding developers who construct public works on the City's behalf to receive compensation through credits and/or reimbursements, based on specified criteria.

Moved by Councillor Karen Rea
Seconded by Councillor Valerie Burke

- 1) That the report entitled "Revised Development Charge Credit and Reimbursement Process" be received; and,
- 2) That the Development Charge Credit and Reimbursement Policy, as amended, in Appendix A and noted in this report, be received and adopted by Council; and,
- 3) That Council delegate authority to Development Services Committee to approve development charge credits and/or reimbursements recommended to Committee through Recommendation Reports for development applications; and further,

- 4) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**19. 2016 UNIONVILLE BUSINESS IMPROVEMENT
AREA AND MARKHAM VILLAGE BUSINESS
IMPROVEMENT AREA OPERATING BUDGETS (7.4)**

[Report](#) [Exhibits I-IV](#)

Staff addressed the Committee advising that there is some re-allocation of funds for the Markham Village Business Improvement Area between Office Expense (revised from \$30,526 to \$32,276) and Contracted Services (revised from \$13,961 to \$12,211), but the 2016 Budgeted total expenditures remains the same. It was noted that page 3 of the staff report and Exhibit II will be revised to reflect this change.

Moved by Councillor Karen Rea
Seconded Councillor Colin Campbell

- 1) That the report entitled “2016 Unionville Business Improvement Area and Markham Village Business Improvement Area Operating Budgets” dated May 16, 2016 be received; and,
- 2) That the 2016 Operating Budget in the amount of \$250,617 for the Unionville Business Improvement Area (UBIA) be approved; and,
- 3) That the 2016 Operating Budget in the amount of \$345,623 for the Markham Village Business Improvement Area (MBIA) be approved; and,
- 4) That the Special Tax Rate levy, in the amount of \$205,982 for the UBIA members and \$239,322 for the MBIA members be included in the 2016 Tax Levy By-law; and further,
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**20. AWARD OF CONTRACT 049-R-16:
2016 SANITARY SEWER SYSTEM
REHABILITATION AND UPGRADE PROGRAM (7.12)**

[Report](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the report entitled “Award of Contract 049-R-16 2016 Sanitary Sewer System Rehabilitation and Upgrade Program be received; and,
- 2) That Contract ‘A’ for Sanitary Sewer Spot Repairs, Cured in Place Pipe (“CIPP”) Lining & Manhole Repairs be awarded to the highest ranked and lowest priced bidder D.M. Robichaud Associates Ltd., in the total amount of \$196,761.51 inclusive of HST; and,
- 3) That Contract ‘B’ for Sanitary Sewer Testing and Grouting / Lateral Joint Sealing be awarded to the highest ranked and lowest priced bidder D.M. Robichaud Associates Ltd., in the total amount of \$380,034.93, inclusive of HST; and,
- 4) That a contingency in the amount of \$17,303.88 (3%), inclusive of HST , be established to cover any additional costs, and that authorization to approve expenditures of this contingency amount up to the specified limit be in accordance with the Expenditure Control Policy; and,
- 5) That the award in the total amount of \$594,100.32 (\$196,761.51 + \$380,034.93 + \$17,303.88) be funded from the Waterworks capital budget for Sanitary Sewer System Upgrade Program (account 053-6150-16237-005) with a current budget available of \$526,662.00; and,
- 6) That the budget shortfall in the amount of \$67,438.32 inclusive of HST be funded from the Waterworks Capital Contingency account; and further,
- 7) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

21. 2016 PROPERTY TAX RATES AND LEVY BY-LAW (7.3)
[Report](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the report dated May 30th, 2016 entitled “2016 Tax Rates and Levy By-law” be received; and,
- 2) That a by-law to provide for the levy and collection of property taxes totalling \$639,005,036 required by the City of Markham, The Regional Municipality of York, Boards of Education and Business Improvement Areas, in a form substantially similar to Appendix A (attached), satisfactory to the City Solicitor and provides for the mailing of notices and requesting payment of taxes for the year 2016, as set out as follows, be approved:

Taxation Category	2016 Levy Amount
City of Markham	\$139,379,878
Region of York	\$280,122,691
School Boards	\$219,057,163
Markham Village BIA	\$239,322
Unionville BIA	\$205,982
Total	\$639,005,036

;and,

- 3) That staff be authorized to levy against Markham Stouffville Hospital and Seneca College the annual levy pursuant to Section 323 of the *Municipal Act, 2001*, as outlined in Section 9 of the attached by-law once the required information is received from the Minister of Training, Colleges and Universities; and,
- 4) That the attached by-law be passed to authorize the 2016 Tax Rates and Levy By-law; and further,
- 5) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

22. PROJECT MANAGEMENT COORDINATION AND REPORTING (5.0)

[Report](#) [Attachment A](#) [Attachment B](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the report entitled “Project Management Coordination and Reporting” be received; and,
- 2) That the “Major Project Status Tracking” Dashboard report (Attachment “A”) be received; and further,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**23. QUALITY MANAGEMENT SYSTEM
OPERATIONAL PLAN AND QMS
POLICY ENDORSEMENT (5.3)**

[Report](#) [Attachment A](#) [Attachment B](#) [Attachment C](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the report “Quality Management System Operational Plan and QMS Policy Endorsement” be received; and,
- 2) That Council, as the Owner of the City’s drinking water system, acknowledges and endorses the revisions made to the City’s Quality Management System (QMS) Operational Plan and QMS Policy; and further,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

24. BOULEVARD MAINTENANCE (2.0)

Regional Councillor Nirmala Armstrong inquired about the grass maintenance along boulevards on City streets and Regional Roads. Staff pointed out that the City has tendered out the maintenance of grass along boulevards on City streets, and that boulevards along Regional Roads are no longer maintained by the City effective this year. There was discussion regarding the grass cutting maintenance schedule during the spring, summer and fall months along boulevards and in City parks.

The Committee suggested that staff send out a reminder in the property tax bill and include an advertisement in the Economist & Sun with respect to City's by-law requiring homeowner to maintain their boulevard.

Moved by Councillor Karen Rea
Seconded by Regional Councillor Nirmala Armstrong

That staff investigate increasing the service level for grass cutting maintenance along City of Markham boulevards during the Spring and Fall months and that any financial implications be considered during the 2017 Budget meetings.

Carried

25. VIDEO STREAMING (16.0)

Regional Councillor Nirmala Armstrong inquired about the status of video streaming Standing Committee and Council meetings. It was noted that staff are anticipating bringing a report to

General Committee in the Fall with respect to options for video streaming. The Committee suggested that staff send an e-mail to Members of Council that are interested in meeting over the summer months to review the options prior to the report coming to General Committee.

26. FORT MCMURRAY (7.6)

Councillor Colin Campbell addressed the Committee thanking everyone who helped raise over \$3,500.00 from the staff BBQ on May 19, 2016. He is suggesting that the City provide additional funds to bring up the funds to \$5000.00.

Moved by Councillor Colin Campbell
Seconded Councillor Amanda Collucci

That the City of Markham donate \$1,500.00 to the Canadian Red Cross for the Alberta Fires relief fund to be funded from an account approved by the Chief Administrative Officer.

Carried

Note: Please see the May 31, 2016 Council minutes for final recommendation

**27. MARKHAM ANIMAL CARE
COMMITTEE FUNDRAISING AUCTION (16.0)**

Councillor Valerie Burke addressed the Committee advising that the Markham Animal Care Committee is having their on-line fundraiser beginning June 1, 2016 and hopes to obtain Member of Council's support. She advised that she will distribute a copy of the electronic flyer that can be passed on to residents.

28. REAL ESTATE SIGNS (2.16)

Councillor Karen Rea addressed the Committee regarding real estate signs on City boulevards that are not removed. She is suggesting that City staff send a letter reminding the Real Estate Board of the City's by-law regarding signs placed on municipal property to be removed.

29. IN-CAMERA MATTERS (16.0, 16.23 & 16.24)

Moved by Councillor Alex Chiu
Seconded by Councillor Colin Campbell

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into an in-camera session to discuss the following confidential matters (10:42 AM):

- (1) **GENERAL COMMITTEE IN-CAMERA MINUTES
- MAY 16, 2016 (16.0)**
[Section 239 (2) (b) (c) (e) (f)]
- (2) **PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL,
INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES (REPORT OF
INTEGRITY COMMISSIONER REGARDING CODE OF CONDUCT
COMPLAINT ABOUT WARD 2 COUNCILLOR ALAN HO) (16.23)**
[Section 239 (2) (b)]
- (3) **PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL,
INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES
(APPOINTMENTS TO BOARDS/COMMITTEES) (16.24)**
[Section 239 (2) (b)]

Carried

Moved by Councillor Alex Chiu
Seconded by Councillor Colin Campbell

That the General Committee rise from the in-camera session 11:57 AM.

Carried

- (1) **GENERAL COMMITTEE IN-CAMERA MINUTES
- MAY 16, 2016 (16.0)**
[Section 239 (2) (b) (c) (e) (f)]

General Committee confirmed the May 16, 2016 in-camera minutes.

- (2) **PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING
MUNICIPAL OR LOCAL BOARD EMPLOYEES (REPORT OF INTEGRITY
COMMISSIONER REGARDING CODE OF CONDUCT COMPLAINT ABOUT
WARD 2 COUNCILLOR ALAN HO) (16.23)**
[Section 239 (2) (b)]

General Committee consented to place this item on the May 31, 2016 Council agenda for consideration.

- (3) **PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING
MUNICIPAL OR LOCAL BOARD EMPLOYEES (APPOINTMENTS TO
BOARDS/COMMITTEES) (16.24)**
[Section 239 (2) (b)]

General Committee consented to place this item on the May 31, 2016 Council agenda for consideration.

Adjournment

Moved by Councillor Alex Chiu
Seconded by Councillor Valerie Burke

That the General Committee meeting adjourn at 11:58 AM.

Carried