

Senior's Hall of Fame Awards Committee

August 31, 2016

York Room

11:00 am

Attendance

Members: Yash Kapur, Chair, Pearl Mantell, Vice-Chair, George George , Manickampillai Velauthapillai, Javaid Khan, Raj Sethi and Zavina Kheir

Committee Volunteers: Alice Chau, and Richard-Tu

Staff: Michael Blackburn, Advisor, Marketing and Communication, and Lorraine Li, Special Assistant to Mayor Frank Scarpitti Laura Gold, Council/Committee Coordinator

Regrets: Councillor Colin Campbell , Councillor Amanda Collucci, and Ardy Reid

Item	Discussion	Action
1. Call to Order	The Senior's Hall of Fame Committee convened at 11:04 am with Yash Kapur presiding as Chair.	
2. Approval of the Minutes	<p>It was reported that the video promoting the Senior's Hall of Fame was intended to be shown at the senior's luncheon on Canada Day, but due to technical difficulties it was not displayed. The video was used to promote nominations on the website.</p> <p>Moved by Pearl Mantell Seconded by George George</p> <p>That the Minutes from the July 27, 2016 Senior's Hall of Fame Committee be approved as presented.</p> <p>Carried</p>	
3. Event Undertaking	a. Marketing and Promotion Update	

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	<p>Michael Blackburn advised that the marketing plan for the award has been implemented.</p> <p>b. Speakers at Event Loraine Li reported that the Mayor has reached out to Hazel McCallion regarding speaking at this year's Senior's Hall of Fame Awards ceremony, but no response has been received to date. The Mayor may reach out to an MPP or MP if she is unable to speak at the event.</p> <p>c. Event Set-Up Lorraine Li reported that the set-up for the event will be similar to last year and that the flag raising ceremony will transition directly into the awards ceremony.</p> <p>d. Task List Lorraine Li reported that the task list for the event is being completed on target.</p> <p>e. Invitations to the Event Lorraine Li reported that the Mayor's Office will send out invitations to the event after the list of nominees and nominators is received.</p>	
<p>4. Update on Obtaining Nominations</p>	<p>Laura Gold reported that about 14 nominations have been received to date.</p>	
<p>5. Continuation of the Review of the Form</p>	<p>Zavina and Pearl presented the proposed matrix for reviewing the nomination forms. The Committee requested that the following changes be made to the form:</p> <ul style="list-style-type: none"> A. <u>Personal Profile</u> <ul style="list-style-type: none"> • Remove the age and residency rows B. <u>Quality of Volunteerism</u> <ul style="list-style-type: none"> • Remove (5 marks) under 1. Founded and Inaugurated C. <u>Impact of Volunteering</u> <ul style="list-style-type: none"> • add a sub-category uniqueness • add a sub-category number of organizations volunteered for and quality 	

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	<p>of volunteer work</p> <p>Zavina will circulate the final version of the matrix to the Committee Coordinator and Chair.</p>	<p>Circulate revised matrix to the Chair and to the Committee Coordinator – Zavina Kheir</p>
6. New Business	<p>A. Older Adult Strategy</p> <p>The Committee discussed the City's public consultation of its proposed Older Adult Strategy. The Committee was encouraged to circulate the invitation to attend the sessions to their contacts.</p> <p>B. Nomination Packages</p> <p>The nomination packages will be available for pick-up at Information Markham on Tuesday, September 8, 2016, after 4:00 pm.</p> <p>C. Meeting to Review Undertaking of the 2016 Mayor's Seniors Hall of Fame Awards Ceremony</p> <p>The Chair noted that a meeting will be held after the Mayor's Seniors Hall of Fame Awards ceremony to make suggestions for improvement for next year's awards. A Member noted that it has been challenging to receive nominations over the summer months and suggested changing the date of the ceremony next year.</p> <p>D. Words from the Chair</p> <p>The Chair expressed his sincere appreciation to the Committee for its hard work in seeking nominations for the 2016 Mayor's Seniors Hall of Fame Award.</p>	
7. Next Meeting Date	<p>The next meeting of the Senior's Hall of Fame Awards Committee will be held on Thursday, September 8, at 9:30 am in the Building Boardroom.</p>	
8. Adjournment	<p>That the Senior's Hall of Fame Committee adjourned at 12:30 pm</p>	