



**Minutes
General Committee
October 31, 2016 - 9:00 AM
Meeting Number 16**

Finance & Administrative Issues

Chair: Deputy Mayor Jack Heath
Vice Chair: Councillor Colin Campbell

Community Services Issues

Chair: Councillor Alan Ho
Vice Chair: Councillor Alex Chiu

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Councillor Karen Rea

Building, Parks, & Construction Issues

Chair: Councillor Colin Campbell
Vice Chair: Regional Councillor Nirmala Armstrong

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Nirmala Armstrong
Councillor Valerie Burke
Councillor Alan Ho
Councillor Don Hamilton
Councillor Karen Rea
Councillor Colin Campbell
Councillor Amanda Collucci (arrive
9:22 am)
Councillor Logan Kanapathi

Andy Taylor, Chief Administrative Officer
Jim Baird, Commissioner of Development Services
Trinela Cane, Commissioner of Corporate Services
Brenda Librecz, Commissioner of Community & Fire Services
Catherine Conrad, City Solicitor
Kimberley Kitteringham, City Clerk
Martha Pettit, Deputy City Clerk
Joel Lustig, Treasurer
Dave Decker, Fire Chief
David Plant, Manager, Parks Operations
Barb Rabicki, Director of Operations
Tony Casale, Senior Construction Buyer
Kiran Saini, Acting Manager, Access & Privacy
Catherine Conrad, Acting Director of Human Resources
Alida Tari, Council/Committee Coordinator

Regrets

Regional Councillor Joe Li
Councillor Alex Chiu

The General Committee meeting convened at the hour of 9:08 AM with Deputy Mayor Jack Heath in the Chair and Councillor Alan Ho Chaired Community Services related items.

General Committee recessed from 12:27 PM and reconvened at 1:30 PM.

Disclosure of Interest

None disclosed.

**1. REPORT OF THE AUDITOR GENERAL
- PROPERTY TAX REVENUE AUDIT (7.3)**
[Presentation](#) [Report](#)

Trinela Cane, Commissioner of Corporate Services addressed the Committee and provided some opening remarks relative to the report of the Auditor General.

Geoff Rodrigues, MNP LLP, Auditor General, City of Markham delivered a PowerPoint presentation outlining the report of the Auditor General relative to the Tax Revenue Audit.

There was discussion with respect to total property tax arrears as a percentage of the total property tax levy. The City inquired why the City of Mississauga had a much lower percentage compared to the City of Markham. It was suggested that staff provide a memo back to General Committee on this matter.

The Committee thanked the Auditor General for the report and suggested that the report be forwarded to the Minister of Finance; Minister of Municipal Affairs; York Region's Chief Administrative Officer and York Region's Chair.

Moved by Mayor Frank Scarpitti
Seconded by Councillor Logan Kanapathi

- 1) That the presentation provided by Geoff Rodrigues, CPA, CA, CIA, CRMA, ORMP, MNP LLP, Auditor General, City of Markham, titled "Report of the Auditor General - Property Tax Revenue Audit" be received; and,
- 2) That the report prepared by Geoff Rodrigues, CPA, CA, CIA, CRMA, ORMP, MNP LLP, Auditor General, City of Markham, titled "City of Markham - Property Tax Revenue Audit" be received; and,
- 3) **That the report entitled "City of Markham - Property Tax Revenue Audit" be forwarded to the Minister of Finance, Minister of Municipal Affairs, York Region Chief Administrative Officer, and York Region Chair; and further,**
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**2. PROCEDURAL BY-LAW
AMENDMENTS (2.1)**

[Presentation](#) [Appendix A](#) [Appendix B](#) [Appendix C](#) [Appendix D](#)

Kimberley Kitteringham, City Clerk; Martha Pettit, Deputy City Clerk and Kiran Saini, Acting, Manager, Access & Privacy delivered a PowerPoint presentation regarding the proposed amendments to the Procedural By-law.

Reid McAlpine, Unionville Residents Association addressed the Committee regarding the proposed Procedural By-law amendments and suggested that consultation with Markham residents should be done prior to adopting the By-law.

The Committee discussed the following:

- The City being more proactive in terms of communicating agenda items to the public via social media, etc.
- The fact that the world has changed and Members of Council now receive public feedback via a number of channels, including email and social media, and not simply through delegations at Council/Committee meetings.
- Having New/Other Business at Standing Committees only
- The difference between New/Other Business and a Notice of Motion
- Implementing a time limit for items of New/Other Business
- Including time limits on agendas for public awareness
- Having approval of the "Close Debate & Vote Immediately" be by a simple majority rather than 2/3 consent

Moved by Mayor Frank Scarpitti
Seconded by Councillor Don Hamilton

- 1) That the presentation entitled "Proposed amendments to Markham City Council's Procedural By-law" be received; and,
- 2) That Staff provide a revised Procedural By-law for consideration at the **November 14, 2016 General Committee** meeting.

Carried

**3. PROPOSED 2017 WATER/WASTEWATER
RATE INCREASE (7.1)**

[Presentation](#) [Report](#)

Moved by Councillor Logan Kanapathi
Seconded by Councillor Amanda Collucci

That the following be referred directly to the November 1, 2016 Council meeting:

- 1) That the report entitled “Proposed 2017 Water/Wastewater Rate Increase” be received; and
- 2) That Staff be authorized to hold a public meeting on November 14, 2016 at 6:00 p.m. in the Council Chamber at the Civic Centre to gather resident feedback on the proposed 2017 water/wastewater rate increase of \$0.2804/m³ from \$3.5751/m³ to \$3.8555/m³; and
- 3) That feedback received at the public meeting along with the proposed 2017 water/wastewater rate be tabled for consideration at the November 28th General Committee meeting; and
- 4) That the recommendation from the General Committee meeting be tabled for adoption by Council at the December 13th Council meeting; and further,
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**4. MINUTES OF THE OCTOBER 17, 2016
GENERAL COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Logan Kanapathi
Seconded by Regional Councillor Jim Jones

- 1) That the minutes of the October 17, 2016 General Committee meeting be confirmed.

Carried

**5. MINUTES OF THE JUNE 15, 2016
ADVISORY COMMITTEE ON ACCESSIBILITY (16.0)**
[Minutes](#)

Moved by Councillor Logan Kanapathi
Seconded by Regional Councillor Jim Jones

- 1) That the minutes of the June 15, 2016 Advisory Committee on Accessibility meeting be received for information purposes.

Carried

**6. MINUTES OF THE AUGUST 17, 2016
ANIMAL CARE COMMITTEE (16.0)**
[Minutes](#)

Councillor Valerie Burke advised that there were corrections made to the August meeting minutes at the September meeting that are not reflected in the document and suggested that the minutes be referred back to the Animal Care Committee.

Moved by Councillor Valerie Burke
Seconded by Councillor Karen Rea

- 1) That the minutes of the August 17, 2016 Animal Care Committee meeting be **referred back to the Animal Care Committee.**

Carried

**7. MINUTES OF THE SEPTEMBER 12, 2016
RACE RELATIONS COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Logan Kanapathi
Seconded by Regional Councillor Jim Jones

- 1) That the minutes of the September 12, 2016 Race Relations Committee meeting be received for information purposes.

Carried

**8. MINUTES OF THE AUGUST 11, 2016
MARKHAM – MILLIKEN CHILDREN’S
FESTIVAL COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Logan Kanapathi
Seconded by Regional Councillor Jim Jones

- 1) That the minutes of the August 11, 2016 Markham-Milliken Children’s Festival Committee meeting be received for information purposes.

Carried

**9. MINUTES OF THE SEPTEMBER 7, 2016
SANTA CLAUS PARADE COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Logan Kanapathi
Seconded by Regional Councillor Jim Jones

- 1) That the minutes of the September 7, 2016 Santa Claus Parade Committee meeting be received for information purposes.

Carried

**10. MINUTES OF THE JUNE 9, 2016
GERMAN MILLS COMMUNITY
CENTRE BOARD (16.0)**

[Minutes](#)

Moved by Councillor Logan Kanapathi
Seconded by Regional Councillor Jim Jones

- 1) That the minutes of the June 9, 2016 German Mills Community Centre Board meeting be received for information purposes.

Carried

**11. MINUTES OF THE JULY 11, 2016
BOX GROVE COMMUNITY
CENTRE BOARD (16.0)**

[Minutes](#)

Moved by Councillor Logan Kanapathi
Seconded by Regional Councillor Jim Jones

- 1) That the minutes of the July 11, 2016 Box Grove Community Centre Board meeting be received for information purposes.

Carried

**12. MINUTES OF THE AUGUST 31, 2016
SENIORS HALL OF FAME
AWARDS COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Logan Kanapathi
Seconded by Regional Councillor Jim Jones

- 1) That the minutes of the August 31, 2016 Seniors Hall of Fame Awards Committee meeting be received for information purposes.

Carried

**13. MINUTES OF THE SEPTEMBER 8, 2016
MARKHAM TRAIN STATION COMMUNITY
CENTRE BOARD OF MANAGEMENT (16.0)**

[Minutes](#)

Moved by Councillor Logan Kanapathi
Seconded by Regional Councillor Jim Jones

- 1) That the minutes of the September 8, 2016 Markham Train Station Community Centre Board of Management meeting be received for information purposes.

Carried

**14. MINUTES OF THE JUNE 30, 2016
VICTORIA SQUARE COMMUNITY
CENTRE BOARD (16.0)**

[Minutes](#)

Moved by Councillor Logan Kanapathi
Seconded by Regional Councillor Jim Jones

- 1) That the minutes of the June 30, 2016 Victoria Square Community Centre Board meeting be received for information purposes.

Carried

**15. QUALITY MANAGEMENT SYSTEM - MANAGEMENT
SYSTEM REVIEW OUTCOMES (5.3)**

[Report](#)

Moved by Councillor Logan Kanapathi
Seconded by Regional Councillor Jim Jones

- 1) That the report "Quality Management System - Management Review Outcomes" be received; and,
- 2) That the Quality Management System Management Review Outcomes be received; and,
- 3) That Council, as the owner of the City's drinking water system, acknowledge and support the outcomes and action items identified from the 2016 Management Reviews; and,
- 4) That Council designate the QMS Coordinator as the QMS Representative as required by the Drinking Water Quality Management Standard; and further,
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**16. STAFF AWARDED CONTRACTS FOR
THE MONTH OF SEPTEMBER 2016 (7.12)**

[Report](#)

The Committee discussed the following:

- 053-T-16 Centennial Community Centre Roof Replacement
- 098-T-16 Street Tree and Park Tree Removal
- 187-T-16 Fire Station Renovations for Gender Diversity - Phase 1

- 227-T-16 Water, Sanitary and Storm Sewer Connections at various locations

Moved by Councillor Don Hamilton

Seconded by Councillor Colin Campbell

- 1) That the report entitled "Staff Awarded Contracts for the Month of September 2016" be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**17. TAX WRITE-OFFS UNDER SECTION
354 OF THE MUNICIPAL ACT, 2001 (7.1)**

[Report](#)

Moved by Councillor Logan Kanapathi

Seconded by Councillor Amanda Collucci

That the following be referred directly to the November 1, 2016 Council meeting:

- 1) That taxes totalling \$207,268 as set out in this report, of which the City's portion is \$52,563 be written off pursuant to the provisions of Section 354 of the *Municipal Act, 2001*; and,
- 2) That the Treasurer be directed to remove the taxes from the Collector's Roll; and,
- 3) That the Markham portion of the taxes be charged to Tax Write-off Account 820-820-7040; and,
- 4) That the Treasurer be authorized to write-off all outstanding taxes annually for the following properties; and,
 - a. 0 Barclay Court.
 - b. 0 Bryant Rd.
- 5) That the associated interest be cancelled in proportion to the tax adjustments; and further,
- 6) That staff be authorized to and directed to do all things necessary to give effect to this resolution.

Carried

18. 2016 Q3 INVESTMENT PERFORMANCE REVIEW (7.0)

[Report](#) [Attachment](#)

Moved by Councillor Logan Kanapathi

Seconded by Regional Councillor Jim Jones

- 1) That the report dated October 31, 2016 entitled “2016 Third Quarter Investment Performance Review” be received.

Carried

19. GERMAN MILLS MEADOW AND NATURAL HABITAT - ADDITIONAL MAINTENANCE NEAR NORTH-WEST SIDE OF THE MEADOW ALONG THE PROPERTY LINE (5.6)

[Report](#)

Councillor Valerie Burke addressed the Committee requesting that this report be referred to the Community Liaison Committee (CLC) so that CLC can review the report in detail and provide comments and/or input.

Moved by Councillor Valerie Burke
Seconded by Councillor Karen Rea

That the following be referred to the Community Liaison Committee:

- 1) That the report entitled “German Mills Meadow and Natural Habitat – Additional Maintenance near north-west side of the Meadow along the property line” be received; and,
- 2) That the Council endorse staff recommendation to continue current maintenance activities for the German Mills Meadows; and further,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

20. AWARD OF TENDER 196-T-16 THORNHILL COMMUNITY CENTRE HVAC & BAS UPGRADE (7.12)

[Report](#)

Moved by Councillor Logan Kanapathi
Seconded by Regional Councillor Jim Jones

- 1) That the report entitled “Award of Tender 196-T-16 Thornhill Community Centre HVAC & BAS Upgrade” be received; and,
- 2) That contract 196-T-16 Thornhill Community Centre HVAC & BAS Upgrade be awarded to the lowest priced supplier (Marnoch Facilities Maintenance Inc.) in the amount of \$430,114.03, inclusive of HST; and,
- 3) That a 10% contingency in the amount of \$43,011.40, inclusive of HST, be established to cover any additional construction costs and authorization to approve expenditures of this contingency amount up to the specified limit in accordance with the Expenditure Control Policy; and,

- 4) That balance remaining in project #16140 “Thornhill CC HVAC/Control Replacement Project in the amount of \$71,335.37 be returned to original funding source; and,
- 5) That the PowerStream utility rebates of approximately \$30,000 be returned to the Lifecycle Replacement and Capital Reserve Fund; and further,
- 6) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**21. CITY OF MARKHAM ASSET
MANAGEMENT PLAN (7.1)**

[Presentation](#) [Report](#)

Moved by Councillor Logan Kanapathi
Seconded by Councillor Amanda Collucci

That the following be deferred to the November 14, 2016 General Committee meeting:

- 1) That the presentation titled “City of Markham Asset Management Plan” be received; and,
- 2) That the report titled “City of Markham Asset Management Plan” be received; and
- 3) That Council endorse the 2016 City of Markham Asset Management Plan (AMP) Final Report and adopt the proposed asset management strategy and framework; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**22. TOOGOOD POND RECREATIONAL USE
OF NATURAL ICE - ICE MONITORING
PROGRAM OPTION (5.6)**

[Report](#)

Barb Rabicki, Director Operations addressed the Committee and summarized the details outlined in the report.

David Plant, Manager, Parks Operations addressed the Committee and reviewed the Terms of Reference of the Working Group. He also discussed health and safety concerns specific to the Occupational Health and Safety Act and duties of supervisors taking every precaution reasonable for the protection of an employee. Additionally, there was discussion relative to fines and responsibilities from the Ministry of Labour, the City position on Risk Management, liability, and the possibility for Fire and Emergency Services to provide ice rescue training. The ice monitoring options complete with costs were explained along with alternate options for outdoor

skating and the associated costs per skating day. It was noted that Dave Decker, Fire Chief advised that his department could not provide any training and advised staff to call 911 if someone goes through the ice.

Wes Rowe, Unionville Villagers Association addressed the Committee regarding Toogood Pond recreational use of natural ice - ice monitoring program options and spoke in opposition to the proposed staff recommendations. He would like to have winter maintenance of Toogood Pond for recreational skating be reinstated.

Reid McAlpine, Unionville Residents Association addressed the Committee with respect to Toogood Pond recreational use of natural ice - ice monitoring program options and spoke in opposition to the proposed staff recommendations. He is suggesting that staff consider creating a set of procedures to maintain Toogood Pond based on the Ministry of Natural Resources document, and in consultation with other jurisdictions who maintain ponds and lakes for recreational skating.

Shanta Sundarason, Markham resident addressed the Committee regarding Toogood Pond recreational use of natural ice - ice monitoring program options and spoke in opposition to the proposed staff recommendations. She submitted a list of names gathered electronically that are in support of re-instating winter maintenance of Toogood Pond for recreational skating.

The Committee discussed and suggested the following relative to re-instating winter maintenance of Toogood Pond for recreational skating:

- Potential risk for residents and employees
- Potential liability for the City of Markham
- Water depth of the pond
- Consult with Toronto and Region Conservation Authority (TRCA) if the water can be drained and/or lowered
- Consult with Credit Valley Conservation Authority
- When was the pond last dredged of the silt and sediment accumulation (1995)
- Investigate the potential installation of pond safety net/grid

The Committee suggested that staff further investigate what other municipalities such as Richmond Hill are doing to continue using their ponds for recreational skating.

Moved by Councillor Don Hamilton
Seconded Mayor Frank Scarpitti

- 1) That the Staff report dated October 31, 2016 entitled "Toogood Pond Recreational Use of Natural Ice - Ice Monitoring Program Options" be received; and,
- 2) **That Option 5: Ice Monitoring Program by two (2) engineers for 8 weeks - cost share with City of Toronto, be approved; and,**
- 3) **That staff be directed to confirm that the City of Toronto will cost share with Option 5 and if not that staff report back on other options; and,**

- 4) That staff be directed to report back on the cost for a winter maintenance program of Toogood Pond for recreational skating purposes including the size of the pond that will be maintained; and,
- 5) That the Ice Monitoring Program and winter maintenance program of Toogood Pond be part of the 2017 Budget deliberation; and,
- 6) That the list of names gathered electronically in support of re-instating winter maintenance program of Toogood Pond for recreational skating, be received; and further,
- 7) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

NOTE: COUNCIL AT ITS NOVEMBER 1, 2016 MEETING DEFERRED THE TOOGOOD POND MATTER TO THE NOVEMBER 15, 2016 COUNCIL MEETING

**23. REGIONAL MUNICIPALITY
OF YORK - REVIEW OF
REGIONAL COUNCIL GOVERNANCE (13.4)**
[Correspondence](#)

Moved by Councillor Amanda Collucci
Seconded by Regional Councillor Jim Jones

That the following be deferred to a Special General Committee meeting scheduled for November 1, 2016:

- 1) That correspondence dated October 13, 2016 from the Regional Municipality of York be received.

Carried

**24. 2017 PREMIER'S AWARDS FOR
EXCELLENCE IN THE ARTS (13.2)**
[Correspondence](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Valerie Burke

- 1) That correspondence dated October 13, 2016 from Maureen Adamson, Deputy Minister, Ministry of Tourism, Culture and Sport, forwarding information and requesting nomination for the 2017 Premier's Awards in Excellence for the Arts be received.

Carried

NEW BUSINESS

There was no new business.

25. IN-CAMERA ITEMS (16.0; 7.3; 7.3; 7.0; 8.2; 8.6; 11.0)

General Committee did not resolve into an in-camera session.

Moved by Councillor Logan Kanapathi
Seconded by Councillor Amanda Collucci

That the following in-camera items be referred directly to the November 1, 2016 Council meeting:

- (1) GENERAL COMMITTEE IN-CAMERA MINUTES - OCTOBER 17, 2016 (16.0)
[Section 239 (2) (b) (c) (e) (f)]
- (2) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES (PROPERTIES FOR TAX SALE) (7.3)
[Section 239 (2) (b)]
- (3) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES (PROPERTIES FOR TAX SALE) (7.3)
[Section 239 (2) (b)]
- (4) A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD (WARD 4) (7.0 & 8.2)
[Section 239 (2) (c)]
- (5) THE SECURITY OF THE PROPERTY OF THE MUNICIPALITY OR LOCAL BOARD
AND
ADVICE THAT IS SUBJECT TO SOLICITOR-CLIENT PRIVILEGE, INCLUDING COMMUNICATIONS NECESSARY FOR THAT PURPOSE (WARD 2) (8.6)
[Section 239 (2) (a) (f)]
- (6) LABOUR RELATIONS OR EMPLOYEE NEGOTIATIONS (COLLECTIVE BARGAINING UPDATE) (11.0)
[Section 239 (2) (d)]

Carried

Adjournment

Moved by Councillor Karen Rea
Seconded by Mayor Frank Scarpitti

That the General Committee meeting adjourn at 3:14 PM.

Carried