



Report to: General Committee

Report Date: November 1, 2016

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**SUBJECT:** Staff Awarded Contracts for the Month of October 2016

**PREPARED BY:** Alex Moore, Ext. 4711

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**RECOMMENDATION:**

1. THAT the report entitled "Staff Awarded Contracts for the Month of October 2016" be received;
2. And that Staff be authorized and directed to do all things necessary to give effect to this resolution

**PURPOSE:**

To inform Council of Staff Awarded Contracts >\$50,000 for the month of October 2016 as per Purchasing By-law 2004-341.

**BACKGROUND:**

Council at its meeting of May 26<sup>th</sup>, 2009 amended By-Law 2004-341, A By-Law Establishing Procurement, Service and Disposal Regulations and Policies. The Purchasing By-Law delegates authority to staff to award contracts without limits if the award meets the following criteria:

- The award is to the lowest priced bidder
- The expenses relating to the goods / services being procured is included in the approved budget (Operating/Capital)
- The award of the contract is within the approved budget
- The award results from the normal tendering process of the City (i.e. open bidding through advertisements that meet transparency and enables open participation)
- The term of the contract is for a maximum of 4 years
- There is no litigation between the successful bidder and the City at the time of award
- There are no bidder protests at the time of contract award

If one (1) of the above noted criteria is not met then any contract award >\$350,000 requires Council approval.

Where the contract being awarded is a Request for Proposal (RFP) the approval authority limits of staff is up to \$350,000.

**Chief Administrative Officer**

Award Details	Description
Non-Competitive Supplier	• 102-Q-11 Organizational Excellence Consultant Services - Contract Extension for 2017-2018

**Community & Fire Services**

Award Details	Description
Lowest Priced Supplier	• 104-Q-16 City Owned Fence Replacement Program
Non-Competitive Supplier	• 278-T-12 Supply and Delivery of Waterworks and Sanitary Sewer Materials - Contract Extension

**Corporate Services**

<b>Award Details</b>	<b>Description</b>
Lowest Priced Supplier	<ul style="list-style-type: none"><li>• 213-T-16 Supply, Installation and Commissioning FortiNet Hardware and Software</li></ul>

**Development Services**

<b>Award Details</b>	<b>Description</b>
Lowest Priced Supplier	<ul style="list-style-type: none"><li>• 028- T-16 Box Grove Hill S.E. Park (Vettese Court) - Construction</li><li>• 185-T-16 Road Resurfacing and Island Landscaping Work at the Intersection of 16<sup>th</sup> Avenue and Markham Road</li><li>• 195-T-16 Multi-Use Pathway Construction Phase 3 (Toogood Pond Area)</li><li>• 202-T-16 Intersection Improvements at Victoria Park Avenue and Steelcase Road</li></ul>
Highest Ranked/ Lowest Priced Supplier	<ul style="list-style-type: none"><li>• 210-R-16 Consulting Services for the 2016 Illumination Program</li></ul>
Sole Bidder	<ul style="list-style-type: none"><li>• 163-R-16 Consulting Services, Parks and Open Space Acquisition Design and Improvement Plan</li></ul>

11/10/2016



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Joel Lustig  
Treasurer

22/11/2016



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Trinela Cane  
Commissioner, Corporate Services



## STAFF AWARD REPORT

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To:	Andy Taylor, Chief Administrative Officer
Re:	102-Q-11 Organizational Excellence Consultant Services - Contract Extension for 2017-2018
Date:	October 17, 2016
Prepared by:	Meg West, Manager of Strategic Initiatives, Ext. 3792 Rosemarie Patano, Senior Buyer, Purchasing. Ext. 2990

### PURPOSE

To obtain approval to extend the contract for consultant services for one year (2017) with a one year (2018) optional renewal to provide the expertise to support the development and execution of a strategic organizational excellence plan.

### RECOMMENDATION

Recommended Supplier	Balancing Performance (non-competitive procurement)	
Current Budget Available	\$ 52,826.00	299-999-5699 Professional Service
Less cost of award	\$ 49,597.42	January 1 <sup>st</sup> – December 31, 2017*
	\$ 49,597.42	January 1 <sup>st</sup> – December 31, 2018*
	\$ 99,194.84	Total consulting fees (Inclusive of HST)
Budget remaining after this award	\$ 3,228.58	**

\* Subject to Council approval of the 2017 and 2018 Operating Budgets.

\*\* The remaining budget in the amount of \$3,228.58 will be used for other professional services requirements as budgeted for within this account.

### Staff further recommends:

THAT the tendering process be waived in accordance with Purchasing By-Law #2004-341, Part II, Section 7 Non Competitive Procurement, item 1(c) which states "When the extension of an existing contract would prove more cost-effective or beneficial,"

### Cost of the Award:

**2017 award** amount is for a full year (52 weeks);

- January 1<sup>st</sup> – December 31<sup>st</sup>, 2017 at 52 weeks x 14 hours per week at an hourly rate of \$68.13 = **\$49,597.42**

The 2017 rates (starting from April 1<sup>st</sup>) are subject to any future cost of living allowance.

**2018 award** amount is for a full year (52 weeks);

- January 1<sup>st</sup> – December 31<sup>st</sup>, 2018 at 52 weeks x 14 hours per week at an hourly rate of \$68.13 = **\$49,597.42**

The 2018 rates (starting from April 1<sup>st</sup>) are subject to any future cost of living allowance.

### BACKGROUND

This contract requires a consulting firm which has Excellence Canada certification, possesses a clear understanding of the scope and intent of the Excellence Canada Framework for Excellence, and is capable of outlining practical methods for implementation and assessing an organization against the Framework for Excellence Criteria:

- The elements of the Excellence Canada Framework, and its use as an overall strategic framework for excellence across the organization
- The history and evolution of the international quality movement
- The drivers of the Excellence Canada Framework (Leadership, Planning, People Focus, Customer/Client/Citizen Focus, Process Management, and Supplier/Partner Focus) that drive overall organizational performance
- The intent of the Framework, and how to sustain your improvements and increase your organization's success
- How to integrate improvement efforts under one strategic framework
- The four levels of the Excellence Canada Progressive Excellence Program
- What it takes to drive long-term culture change

**BACKGROUND**

The general scope of work includes, but not limited to, the following:

- Management of Customer Satisfaction Measurement
- Corporate Innovations Team Leadership (CIT)
- Recognition Program
- Excellence Consultation and Leadership
- Customer Service Strategy
- Provide Facilitation Services for Various Departments and Organization Initiatives
- Co-Lead for Bi-annual Staff Satisfaction Survey

Since 2008, Balancing Performance (the incumbent) has been the consultant for the City and was the sole bidder for the last quote in 2011. Staff is of the opinion that Balancing Performance will continue to provide these services in a reliable, efficient and in a cost effective manner. They have a proven track record with the City in terms of pricing, quality and service.

Staff is recommending extending the contract awarded in 2011 for the following reasons:

- Market Place:
  - There are few firms that have the Excellence Canada certification required to undertake this type of project.
- Value for money:
  - Staff undertook an analysis of the prices provided to ascertain competitiveness; Balancing Performance hourly rates (\$68.12 inclusive of tax) are very competitive, as the City has found that consulting fees are typically within the range of \$120 to \$180 per hour.
- Synergies / Consistency
  - Consistency of the services provided by Balancing Performance and the knowledge application is part of the schedule for going for PEP 4 Gold.
  - Further, Balancing Performance has established relationships with Department Heads to assist in facilitation of staff for staff survey follow-up.

**ENVIRONMENTAL CONSIDERATIONS**

Not Applicable



## STAFF AWARD REPORT

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To:	Barb Rabicki, Director of Operations
Re:	104-Q-16 City Owned Fence Replacement Program
Date:	September 30, 2016
Prepared by:	John Hoover, Supervisor Contract Administration, Ext. 4808 Patti Malone, Senior Buyer, Ext. 2239

### PURPOSE

To obtain approval to award the contract for the removal of an existing fence and installation of a new fence at the following locations:

- 16th Ave west of Neufeld Gate
- 16th Ave, N/E corner of Townson
- 16th Ave, N/W corner of Townson
- 16th Ave, W of Townson
- Calvert @ Woodbine, N/E corner
- Rodick @ Woodbine, N/E corner
- Eureka St

### RECOMMENDATION

Recommended Supplier	Savacon Contracting Inc. (Lowest Priced Supplier)	
Current Budget available	\$ 110,876.00	Various Accounts (see Financial Considerations)
Less cost of award	\$ 51,434.59	Inclusive of HST impact
	\$ 5,143.45	Contingency @ 10 %
	\$ 56,578.04	Total cost of award (Inclusive of HST impact)
Budget Remaining after this award	\$ 54,297.96	*

\* The remaining balance in the amount of \$54,297.96 will be returned to the original funding source.

### BACKGROUND

Replacement of fences allows for the safe use of public spaces and eliminates liability issues where public access should be restricted.

This contract is for installation of chain link fence along the railway corridor adjacent to the Unionville Farmer's Market. Also, remove and replace deficient wrought iron fencing at various locations along 16<sup>th</sup> Ave.

### BID INFORMATION

Advertised	ETN
Bids closed on	September 29, 2016
Number picking up bid documents	24
Number responding to bid	12

### PRICE SUMMARY (INCLUSIVE OF HST)

Suppliers	Price
<b>Savacon Contracting Inc.</b>	<b>\$51,434.59</b>
M & E General Contracting Inc.	\$52,569.22
Kasey Installation & Construction Inc.	\$55,900.84
Perfect Gates & Fences Inc.	\$62,292.38
Anthony Furlano Construction Inc.	\$64,078.27
Barcon Construction Inc.	\$76,512.73
Bramalea Fence Limited	\$77,744.03
RCG Group Inc.	\$79,268.50
Interhome Construction Inc.	\$81,935.12
Post Time Services Inc.	\$87,717.12
Griffith Property Services Ltd.	\$100,144.66
CSL Group Ltd.	\$110,480.83

**FINANCIAL CONSIDERATION**

<b>Account Name</b>	<b>Account #</b>	<b>Budget Amount</b>	<b>Budget Available</b>	<b>Cost of Award</b>	<b>Budget Remaining</b>
2015 City Owned Fence Replacement	050-6150-15199-005	101,778.69	72,775.76	20,713.76	52,062.00
2016 City Owned Fence Replacement	050-6150-16151-005	38,100.00	38,100.00	35,864.29	2,235.71
<b>Total</b>		<b>139,878.69</b>	<b>110,875.76</b>	<b>56,578.05</b>	<b>54,297.71</b>

**ENVIRONMENTAL CONSIDERATIONS**

All existing/remaining fencing and posts from the site will be transported by the Contractor to a recycling facility. All debris shall be disposed of in accordance with applicable by-laws, laws and regulations at the Contractor's expense.

**STAFF AWARD REPORT****Page 1 of 2**

To:	Andy Taylor, Chief Administrative Officer
Re:	278-T-12 Supply and Delivery of Waterworks and Sanitary Sewer Materials - Contract Extension
Date:	October 19, 2016
Prepared by:	Russ Simpson, Waterworks Supervisor, ext 2555 Daphne Ross, Manager, Business Compliance, ext 3360 Tony Casale, Senior Construction Buyer, ext 3190

**PURPOSE**

To obtain approval to extend the contract for the Supply and Delivery of Waterworks and Sanitary Sewer Materials for one additional year commencing January 1, 2017 at the same 2013 itemized pricing.

**RECOMMENDATION**

Recommended Supplier (s)	Wamco Supply Inc. (Non-Competitive Procurement)	
Current Budget Available	\$ 152,690.00	See financial considerations
Less cost of award	\$ 152,690.00	2017 (Incl. of HST) *
Budget Remaining after this award	\$ 0.00	

\* Subject to Council approval of the 2017 Operating Budget.

Staff further recommends:

That the tendering process be waived in accordance with Purchasing By-Law 2004-341, Part II, Section 7 (1) (c) which states “when the extension of an existing contract would prove more cost-effective or beneficial”;

**BACKGROUND**

This contract is for the supply and delivery of approximately 271 parts required by the Waterworks department for repairs to watermains, water services and sewers.

**OPTIONS/DISCUSSIONS**

In 2012, the City awarded the contract for the supply and delivery of waterworks and sanitary sewer materials to the lowest priced bidder, Wamco Supply Inc. (“Wamco”) for three years commencing January 1, 2013. The contract was further extended in 2016 at the same 2013 pricing. Staff is seeking approval to extend the contract with Wamco for one additional year (January 1, 2017 – December 31, 2017).

Wamco has been the successful supplier for waterworks and sanitary sewer materials on five separate occasions since 2004 with prices that are consistently lower than other bidders. Although the City undertakes a competitive bid process, the tender consistently receives the same bidders and Wamco has always been the lowest priced bidder. The following chart shows the last five competitive bidding outcomes and the variance between the 2<sup>nd</sup> lowest and highest priced bidders as compared to pricing from Wamco.

<u>Year</u>	<u>Awarded to:</u>	<u># of bidders</u>	<u>2nd lowest Priced Bidder*</u>	<u>Highest Priced Bidder*</u>
2004	Wamco	4	5%	12%
2006	Wamco	4	5%	6%
2008	Wamco	4	3%	7%
2010	Wamco	5	1%	7%
2012	Wamco	4	1%	17%

\* The percentage higher than Wamco’s pricing.

**278-T-12 Supply and Delivery of Waterworks and Sanitary Sewer Materials - Contract Extension Page 2 of 2**

Wamco has provided confirmation that they will maintain the same 2013 itemized prices for the 2017 season. In lieu of going back to the market, Staff recommends extending the contract for one additional year to provide cost certainty for 2017 and to eliminate a potential cost increase. Staff will review the market conditions in 2017 and determine the best approach for 2018 and onwards.

Staff is satisfied with the performance levels provided by Wamco and are confident that they will continue to provide service levels which meet the City's expectations.

**FINANCIAL CONSIDERATIONS**

<b>Account Name</b>	<b>Account #</b>	<b>Budget Amount</b>	<b>Budget Available</b>	<b>Cost of Award</b>
Water Main Breaks	760-100-4530	30,490	17,455	17,455
T&D Main Line	760-110-4530	2,060	2,060	2,060
T&D Residential Services	760-111-4530	31,577	23,077	23,077
T&D ICI Services	760-112-4530	17,000	15,088	15,088
T&D Valves	760-113-4530	37,643	37,643	37,643
T&D Chambers	760-114-4530	9,000	8,400	8,400
T&D Hydrants	760-115-4530	96,967	39,967	39,967
Sewer Line Breaks	760-500-4530	4,000	1,000	1,000
T&D Main Line	760-510-4530	2,000	2,000	2,000
T&D Residential Services	760-511-4530	5,000	3,000	3,000
T&D ICI Services	760-512-4530	4,000	3,000	3,000
<b>Totals:</b>		<b>239,737</b>	<b>152,690</b>	<b>152,690</b>

**ENVIRONMENTAL CONSIDERATIONS**

Not Applicable





## STAFF AWARD REPORT

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To:	Andy Taylor, Chief Administrative Officer
Re:	213-T-16 Supply, Installation and Commissioning FortiNet Hardware and Software
Date:	October 12, 2016
Prepared by:	Sugun Rao, Technology Manager, ITS Ext. 4868 Rosemarie Patano, Senior Construction Buyer, Ext. 2990

### PURPOSE

To obtain approval to award the contract for the supply, installation and commissioning of Fortinet hardware and software.

### RECOMMENDATION

Recommended Supplier	Access 2 Networks Inc. (Lowest Priced Supplier)	
Current Budget Available	\$ 130,000.00	075-5350-16253-005 Data Centre Security Enhancement (Capital)
Less cost of award	\$ 111,427.00	Capital Onetime Cost*
	\$ 10,430.00	Year 1 - Sept 2016 to Aug 2017 (Operating)**
	\$ 3,511.00	Year 2 - Sept 2017 to Aug 2018**
	\$ 3,562.00	Year 3 - Sept 2018 to Aug 2019**
	\$ 51,389.00	Year 4 - Sept 2019 to Aug 2020**
	\$ 51,389.00	Year 5 - Sept 2020 to Aug 2021**
	\$ 51,389.00	Year 6 - Sept 2021 to Aug 2022**
	\$ 283,097.00	Total Cost of Award (Inclusive of HST)
Budget Remaining after this award	\$ 18,573.00	Capital Budget remaining***

\*Total One time Cost - Year 1 cost of the award includes:

- one-time hardware fee for FortiNet Firewall Hardware, FortiGate(FG) 1200D hardware and it includes initial 3 Year warranty.
- one-time software and licensing fees for reporting, Virtual Private Network(VPN) and two-factor authentication
- installation, configuration, deployment, professional services and training;

\*\* These costs include ongoing annual hardware warranty, software subscription plus maintenance and on-going technical support fees. In addition it also includes a content management subscription and hardware warranty for Years 4 to 6. The budgets for 2017 to 2022 will be subject to Council approval. There are sufficient funds in the operating budget for the first three years (2016 – 2018). For Years 2019-2022, the account will be reviewed and adjusted if necessary during the 2018 operating budget process.

\*\*\*The remaining funds in the project (account #075-5350-16253-005) in the amount of \$18,573 (\$130,000 - \$111,427) will be returned to the original funding source.

Note: The costs for warranty, maintenance and on-going support fees starting Year 1 will be charged to ITS Computer Software account#400-400-5461.

### BACKGROUND

The intent of this Tender is to secure a Contractor for the supply, install and commissioning of FortiNet Firewall hardware and associated software and licenses. The new Firewall, which will be setup as second level FireWall, will replace City's current Microsoft TMG Servers that have reached the end of their product life cycle. The solution will significantly increase security on the internal network, reduce threats due to internet browsing, provide content filtering and will allow internal users to remotely access via secure connection (Virtual Private Network) with two factor authentication.

**BACKGROUND (Continued)**

The scope of work for this project will consist (at a high level), of the following main objectives:

- Supply and deployment of FortiNet Firewall FortiGate (FG) 1200D hardware in a redundant cluster configuration.
- Create two separate virtual configurations, one for corporate users and one for the public
- Implement Reporting server and build custom reports
- Setup web filtering/content management and remote Access/Virtual Private Network with two factor authentication.
- Performance Tuning for optimal performance of the configured hardware and software.
- Supply and Deliver of FortiNet product warranty and support extended over a period of six (6) years.
- Providing semi-annual preventative maintenance, warranty, maintenance and technical support for all Hardware and components supplied, for a period of six (6) years.

**BID INFORMATION**

Advertised	ETN
Bid closed on	September 08,2016
Number picking up document	9
Number responding to bid	2*

\*Purchasing contacted suppliers who obtained the document and did not submit a bid. From the three (3) follow-up calls made, Purchasing found that: three (3) of the suppliers expertise is outside of the requested scope work.

**PRICE SUMMARY**

Suppliers	Bid Price (Inclusive of HST)
Access 2 Networks Inc.	\$ 353,921.28
Global Unified Solution Services	\$ 423,002.19

**OPTIONS/DISCUSSION**

Although the number of responses to the RFP is low, upon review of the market condition and the bid responses, staff recommends to proceed to award to Access 2 Networks Inc. as they are a competent contractor in the marketplace who can meet the specifications and requirements set out by the City. By going out to market again, there is no assurance that the City will see lower pricing and higher bid responses.

Access 2 Networks Inc. original bid price for this contract was **\$353,921.28**. The total cost of award includes semi-annual preventative maintenance, warranty, maintenance and technical support for all hardware and components supplied, for a period of SIX (6) years. As allowed under the City's General Terms and Conditions of the contract, the City has the right to negotiate with the lowest priced supplier in the event that the Bid Prices submitted by the Suppliers exceed the City's budget. Accordingly, Staff entered into negotiations with Access 2 Networks Inc to seek options to reduce the price, in order to realize additional costs saving and were able to reduce the price by \$70,824.28 (from **\$353,921.28** to \$283,097.00) without compromising on the original scope of the project.

Lowest priced vendor, Access 2 Network Inc confirmed it could meet all the technical requirements and agreed to ongoing preventive maintenance on semi-annual basis during the term of the contract. In addition the City is also receiving a complete solution of supply, setup the hardware and software and data migration to ensure a successful deployment and positive transition to the new solution. The vendor also has been supplying the City Wireless hardware and support services under a different contract and they have meeting their contractual obligations.

It is recommended that the Supply, Installation and Commissioning of FortiNet Hardware and Software with six years of Preventive Maintenance be awarded to Access to Network.

**ENVIRONMENTAL CONSIDERATIONS**

Not Applicable



## STAFF AWARD REPORT

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To:	Andy Taylor, Chief Administrative Officer
Re:	028-T-16 Box Grove Hill S.E. Park (Vettese Court) - Construction
Date:	September 15, 2016
Prepared by:	Morteza Behrooz, Project Manager, Park Development, Ext. 5757 Rosemarie Patano, Senior Construction Buyer, Ext. 2990

### PURPOSE

To obtain approval to award the contract for the construction of the Box Grove Hill S.E. Park (Vettese Court).

### RECOMMENDATION

Recommended Supplier	Pine Valley Corporation (Lowest Priced Supplier)	
Current Budget Available	\$ 993,426.00	See 'Financial Considerations'
Less cost of award	\$ 702,220.29	Construction
	\$ 56,177.62	Contingency (8%)
	\$ 758,397.91	Total (Inclusive of HST)
	\$ 68,255.81	Internal Management Fee @ 9%
	\$ 826,653.72	Total Cost of Award (Inclusive of HST)
Budget Remaining after this award	\$ 166,772.28	*

\* The remaining budget of \$166,772.28 will be returned to the original funding source.

### BACKGROUND

Box Grove Hill East Park (Vettese Court) – is located south of 14<sup>th</sup> Avenue and east of Box Grove By-Pass with the closest intersection at Box Grove By-Pass and Box Grove Collector Road.

The park will consist of the following features:

- Storm, water, and hydro services;
- Site preparation and grading works;
- Concrete and asphalt paving including colour concrete paving;
- Planting and sodding;
- Shade structure including lighting;
- Playground and associated play equipment, safety surfacing, drainage, curbs, etc.;
- Waterplay and associated spray features, mechanical and electrical systems.
- Site furnishings.

### BID INFORMATION

Advertised	ETN
Bid closed on	August 09, 2016
Number picking up document	12
Number responding to bid	6

### PRICE SUMMARY

Suppliers	Bid Price (Inclusive of HST)
<b>Pine Valley Corporation</b>	<b>\$ 702,220.29</b>
Melfer Construction Inc.	\$ 707,817.34
Loc Pav Construction Limited	\$ 791,753.86
CSL Group Ltd.	\$ 820,128.82
Mopal Constructin Limited	\$ 882,213.41
Hawkins Contracting Services Limited	\$ 943,166.22
Royalcrest Paving & Contracting Ltd.	\$ 952,510.02

The project is anticipated to be completed by June 2017 and the Operations Department has been consulted during the process.

**FINANCIAL CONSIDERATIONS**

<b>Account Name</b>	<b>Account #</b>	<b>Budget Available</b>	<b>Cost of Award</b>	<b>Budget Remaining</b>
Box Grove Hill S.E. Park (Vettese Court) - Construction	081-5350-16019-005	\$911,400.00	\$ 758,397.91	\$153,002.09
Design Internal Project Management	081-5350-16028-005	\$82,026.00	\$ 68,255.81	\$13,770.19
<b>Total</b>		<b>\$993,426.00</b>	<b>\$826,623.72</b>	<b>\$166,772.28</b>

The remaining budget of \$166,772.28w will be returned to the original funding source.

**ENVIRONMENTAL CONSIDERATIONS**

Included Specification Section 01561 – Environmental Protection in the contract documents in order to meet or exceed regulatory environmental procedures during construction:

- Park grading and planting is designed to be sympathetic to the surrounding naturalized areas and tributary.
- Plant materials ( i.e. shrubs and trees are non-invasive and many of which are native species)

**OPERATION AND MAINTENANCE IMPACT**

The Operations Department has reviewed the project and supports the future maintenance requirements. Future requirements include grass cutting and trimming, litter pick-up, garbage disposal, playground and waterplay inspections.

The Box Grove Hill East Park (Vettese Court) is 0.48 hectares and the budgeted cost per hectare is \$8,584/ha. Therefore the annual operating and maintenance impact is approximately \$4,120.32 (0.48 ha x \$8,584/ha). This operating increase will be added to the 2017 Operating budget, subject to Council approval.



## STAFF AWARD REPORT

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To:	Andy Taylor, Chief Administrative Officer
Re:	185-T-16 Road Resurfacing and Island Landscaping Work at the Intersection of 16 <sup>th</sup> Avenue and Markham Road
Date:	September 30, 2016
Prepared by:	Dereje Tafesse, Sr. Capital Works Engineer. Ext. 2034 Tony Casale, Sr. Construction Buyer, Ext. 3190

### PURPOSE

To obtain approval to award the contract for road resurfacing and island landscaping at the intersection of Markham Road and 16<sup>th</sup> Ave.

### RECOMMENDATION

Recommended Supplier	Four Seasons Site Developments Ltd. (Lowest Priced Supplier)	
Current Budget Available	\$ 256,578.65	
Less cost of award	\$ 245,287.39	Construction (see Financial Considerations)
	<u>\$ 12,264.37</u>	Contingency @ 5%
	\$ 257,551.76	Total (Inclusive of HST)
	\$ 33,906.21	Capital Admin Fee
	<u>\$ 15,453.11</u>	Internal Construction Administration Fee @ 6%
	\$ 306,911.08	Total Cost of Award (Inclusive of HST)
Budget Remaining after this award	(\$ 50,332.43 )	*

\*The budget shortfall of (\$50,332.43) will be funded 90% from the Engineering Capital Contingency in the amount of (\$45,299.19) and 10% from the non-DC Capital contingency in the amount of (\$5,033.24).

### BACKGROUND

The Engineering department completed the widening of Main St. Markham from 16<sup>th</sup> Avenue to Major MacKenzie Drive in 2013. The island and road resurfacing work at the intersection of 16<sup>th</sup> Avenue and Markham Road were delayed due to the landscaping design requirements by the Heritage Markham group. Markham Road south of 16<sup>th</sup> Avenue is within a Heritage District, and the island just south of 16<sup>th</sup> Avenue was required to be designed as per Heritage requirements. The City retained a landscape architect who collaborated with the Markham Heritage and Urban Design groups to complete the design work. The scope of work includes asphalt resurfacing, island work, traffic loop installation, pavement marking, island landscaping work including planting of trees, shrubs and placing of unit pavers.

The project is expected to commence in October 2016 and be substantially completed by November 2016.

### BID INFORMATION

Advertised	ETN
Bid closed on	August 9, 2016
Number picking up document	12
Number responding to bid	2*

\*Purchasing staff contacted suppliers that picked up the Bid document but did not submit and the following feedback was obtained; three suppliers did not bid due to workload, one supplier would bid as a subcontractor and two other firms were electrical contractors.

**PRICE SUMMARY**

<b>Suppliers</b>	<b>Bid Price (Inclusive of HST)</b>
Four Seasons Site Developments Ltd	<b>\$ 267,623.71*</b>
Aqua Tech Solutions Inc.	\$ 467,390.80

\* Four Seasons Site Developments Ltd. original Bid price for this contract was \$267,623.71 (inclusive of HST) and exceeded the City's budget. As outlined in Section 17.2 of the City's General Terms and Conditions, "The City reserves the right, in its sole discretion, to negotiate with the lowest priced Supplier...in the event that the Bid prices submitted by the Suppliers exceed the City's budget. Staff met with Four Seasons Site Developments Ltd and entered into negotiations to identify opportunities to reduce cost. Following a detailed review, Staff were able to reduce the price by \$22,336.32 (from \$267,623.71 to \$245,287.39) by reducing some provisional work that was deemed not required.

**FINANCIAL CONSIDERATIONS**

<b>Account Name</b>	<b>Project #</b>	<b>Budget Available for this Item</b>	<b>Cost of Award</b>	<b>Budget Remaining</b>
Main St. Markham- 16th to Major Mac – Landscape Median	15306	\$97,800	\$97,800	\$0
Main Street, Markham - 16th Ave to Major Mackenzie (Design)	10054	\$124,692	\$124,692	\$0
Main St. Markham, 16th Ave to Major Mack-PA & Construct.	11069	\$34,087	\$84,419	(\$50,332)
	<b>Total</b>	<b>\$256,579</b>	<b>\$306,911</b>	<b>(\$50,332)</b>

\*The budget shortfall of (\$50,332.43) will be funded 90% from the Engineering Capital Contingency (#13881) in the amount of (\$45,299.19) and 10% from the non-DC Capital contingency (#6395) in the amount of (\$5,033.24).

Markham will have no responsibility to maintain the island on 16<sup>th</sup> avenue as it is a regional road and the O&M will be assumed by the Region. The island on Main Street south of 16<sup>th</sup> Avenue will be maintained by the City of Markham's Operations staff at an annual cost of \$894.00.

**ENVIRONMENTAL CONSIDERATIONS**

The award includes components of recycled asphalt and 100% recycled polypropylene for the strata cells.



## STAFF AWARD REPORT

Page 1 of 2

To:	Andy Taylor, Chief Administrative Officer
Re:	195-T-16 Multi-Use Pathway Construction Phase 3 (Toogood Pond Area)
Date:	August 30, 2016
Prepared by:	Dereje Tefesse, Capital Works Engineer Ext. 2034 Tony Casale, Sr. Construction Buyer, Ext. 3190

### PURPOSE

To obtain approval to award the contract for part I of the Phase III Multi-Use Pathway construction along Toogood Pond north of Main St Unionville.

### RECOMMENDATION

Recommended Supplier	Hawkins Contracting Services Limited (Lowest Priced Supplier)	
Current Budget Available	\$ 800,000.00	083-5350-16048-005 Multi-use Pathway 2016
Less Cost of Award	\$ 619,709.16	Construction
	\$ <u>55,773.82</u>	Contingency @ 9%
	\$ 675,482.98	Total (Inclusive of HST)
	\$ 78,793.47	Internal Management Fee
	\$ <u>40,528.98</u>	Internal Construction Administration Fee @ 6%
	\$ 794,805.43	Total Cost of Award (Inclusive of HST)
Budget Remaining after this award	\$ 5,194.57	*

\* The remaining budget of \$5,194.57 will be returned to the original funding source.

### BACKGROUND

Council approved the Pathways and Trails Master Plan in 2008 and the Cycling Master Plan in 2010. Both plans implement the Official Plan policies to encourage pedestrian and cycling movement throughout the City of Markham.

Key aspects of the vision from these 2 plans include:

- Accommodating a wide variety of users;
- Providing a diversity of experiences which allow greater appreciation and enjoyment of the natural, cultural and heritage environment;
- Encouraging residents to walk, run and cycle for fitness, fun and transportation;
- Connecting neighbourhoods to key destinations and providing crossing points of significant physical barriers such as river valleys and highways;
- Protecting the natural features, species and wild life habitats; and
- Providing improved connections to other existing and planned pedestrian and cycling infrastructure

Both plans were developed with comprehensive public consultation. The Pathways and Trails Master Plan identified improved pathway connections to, and within, the Milne Dam Conservation Park as a high priority. From 2010 to 2013 there was an extensive community consultation process (Community Liaison Committee, Milne Working Group, stakeholders and the public) to determine the pathway alignment and design specifications of the multi-use path (MUP).

**BACKGROUND (Continued)**

Construction for phase I commenced in December 2013 and was substantially completed in August 2014. The Phase II construction commenced in late 2015 and expected to be completed by the end of August 2016, weather permitting. This Tender is for part I of the phase III MUP and includes the construction of a 0.8km asphalt multi use trail, landscaping, geotechnical investigation and signage's along Toogood pond.

The project is expected to commence in September 2016 and be substantially completed by November 2016.

**Operating Budget Impact**

The estimated operations cost is \$3,000/year with the final number to be presented to Council re O&M and LC for entire stretch of MUP by end of this year. Staff is currently working on providing details to the life cycle operations and maintenance cost analysis which will be submitted to DSC in Q4 2016. The new pathway system will be added to the Life Cycle Reserve Study.

**BID INFORMATION**

Advertised	ETN
Bid closed on	August 16, 2016
Number picking up document	16
Number responding to bid	7

**PRICE SUMMARY**

Suppliers	Bid Price (Inclusive of HST)
<b>Hawkins Contracting Services Limited</b>	<b>\$ 619,709.16</b>
Bond Paving & Construction Inc.	\$ 634,565.18
Mopal Construction Limited	\$ 645,276.44
Pine Valley Corporation	\$ 783,028.01
Royalcrest Paving Ltd.	\$ 873,375.55
Aqua Tech Solutions Inc.	\$ 959,889.75
Hilton Construction Corporation	\$ 961,657.44

**ENVIRONMENTAL CONSIDERATIONS**

Considerable attention has been given during the design stage of the MUP to ensure that there aren't environmental impacts to native habitat and aquatic animals. The Toronto Region and Conservation Authority have been consulted during the design process and their comments and suggestions have been incorporated.





## STAFF AWARD REPORT

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To:	Andy Taylor, Chief Administrative Officer
Re:	202-T-16 Intersection Improvements at Victoria Park Avenue and Steelcase Road
Date:	October 13, 2016
Prepared by:	Andrew Crickmay, Sr. Capital Works Engineer Ext. 2065 Tony Casale, Sr. Construction Buyer, Ext. 3190

### PURPOSE

To obtain approval to award the contract for intersection improvements at Victoria Park Avenue and Steelcase Road.

### RECOMMENDATION

Recommended Supplier	Midome Construction Services Ltd. (Lowest Priced Supplier)	
Current Budget Available	\$ 493,900.00	083-6150-15052-005 Intersection Improvements
	<u>\$ 479,000.00</u>	083-5350-16044-005 Intersection Improvements
	\$ 972,900.00	
Less Cost of Award	\$ 803,878.56	Construction (Incl. of HST)
	<u>\$ 64,310.28</u>	Contingency @ 8%
	\$ 868,188.84	Total (Incl. of HST)
	\$ 52,091.33	Internal Management Fee
	<u>\$ 52,091.33</u>	Internal Construction Administration Fee @ 6%
	\$ 972,371.50	Total Cost of Award
Budget Remaining after this award	\$ 528.50	*

\*The remaining budget will be returned to the original funding source.

### BACKGROUND

The City of Markham is proceeding with geometric and operational improvements at the intersection of Victoria Park Avenue and Steelcase Road East as part of the City's ongoing intersection improvements program.

Operations Department indicated the intersection of Victoria Park Avenue and Steelcase Road East is operating over capacity during the P.M. period. This is due to delays associated with northbound and southbound left turns on Victoria Park Avenue. Left turn lanes on Victoria Park Avenue are needed to segregate left turn movements from through traffic, thereby improving overall intersection operations. Victoria Park Avenue is currently a two lane roadway with an urban cross section. Steelcase Road East is currently a two lane roadway with an urban cross section and left turn lanes in both directions. Intersection improvements at Victoria Park Avenue and Steelcase Road East consist of the following:

- Construction of southbound and northbound left turn lanes with required tapers and storage lengths
- Replacement of street lights and traffic signals
- Construction of curb radii to accommodate large tractor-semitrailer for all right and left turn movements
- New pedestrian crossings in accordance with current Accessibility for Ontarians with Disabilities Act (AODA)

**BID INFORMATION**

Advertised	ETN
Bid closed on	September 8, 2016
Number picking up document	21
Number responding to bid	6

**PRICE SUMMARY**

Suppliers	Bid Price (Inclusive of HST)
<b>Midome Construction Services Ltd.</b>	<b>\$ 859,872.00</b>
Blackstone Paving & Construction Limited	\$ 951,589.39
Dig-Con International Limited	\$ 1,013,381.13
Aloia Bros. Concrete Contractors. Ltd.	\$ 1,056,359.77
Elirpa Construction & Materials Ltd.	\$ 1,088,936.09
Aqua Tech Solutions Inc.	\$ 1,238,643.07

Midome Construction Services Ltd. original Bid price for this contract was \$859,872.00 (inclusive of HST) exceeded the City's budget. As outlined in Section 17.2 of the City's *General Terms and Conditions*, "The City reserves the right, in its sole discretion, to negotiate with the lowest priced Supplier...in the event that the Bid prices submitted by the Suppliers exceed the City's budget..." Moreover, Section 17.3 states that "The City reserves the right, in its sole discretion, to award in whole or in part (including, without limitation, by part, item or group of items)". Staff met with Midome Construction and entered into negotiations to identify opportunities to reduce cost and align with the City's approved budget. Following a detailed review of the line item quantities, Staff identified opportunities to reduce the price by \$55,993.44 (from \$859,872.00 to \$803,878.56) by reducing line item quantities for asphalt, limestone, restoration of sprinkler heads and water lines with no impact to the project.

It is anticipated that the project will commence in the spring 2017 and be substantially completed by May 2017.

**Operating Budget Impact**

There is no operating impact associated with this project. Asphalt and concrete is being replaced. Old signal assets are being replaced with new signal assets.

**ENVIRONMENTAL CONSIDERATIONS**

The Contractor is required to keep the work site clean and hazard-free throughout the work period. The Contractor shall provide for proper storage, removal and disposal of all garbage and hazardous materials. All asphalt and concrete removed from the site must be transported by the Contractor to an authorized dump, waste treatment site or recycling facility. All debris shall be disposed of in accordance with applicable by-laws, laws and regulations at the Contractor's expense.



## STAFF AWARD REPORT

Page 1 of 2

To:	Andy Taylor, Chief Administrative Officer
Re:	210-R-16 Consulting Services for the 2016 Illumination Program
Date:	September 29, 2016
Prepared by:	Peter Chan, Capital Works Engineer, Ext. 4055 Tony Casale, Senior Construction Buyer, Ext. 3190

### PURPOSE

To obtain approval to award the contract for consulting services for the 2016 Illumination Program.

### RECOMMENDATION

Recommended Supplier	IBI Group Professional Services (Canada) Inc. (Highest ranked/ Lowest priced Supplier)	
Current Budget Available	\$ 185,000.00	083-5350-16043-005 - Illumination
Less cost of award	\$ 71,496.57	Design Award (Inclusive of HST)
	\$ 74,936.06	Contract Administration Award (Inclusive of HST)
	\$ 14,643.26	Contingency (10%)
	\$ 161,075.89	
	\$ 22,329.11	Internal Management Fee
	\$ 183,405.00	Total Cost of Award (Inclusive of HST)
Budget remaining after this award	\$ 1,595.00	**

\* The remaining budget will be returned to the original funding source.

### BACKGROUND

The City of Markham annually develops a streetlight construction program to enhance safety along regional and local collector roads and has identified corridors that require upgrades. The City has adopted a policy for its streetlights and requires that all existing street lighting be upgraded from High Pressure Sodium (HPS) to Light Emitting Diode (LED).

The City solicited Bids from consulting firms to provide detailed design and tender document preparation for proposed upgrades to the street lighting systems at the following locations;

1. Rodick Road – Miller Avenue to Yorktech Drive
2. Rodick Road – Yorktech Drive to 16<sup>th</sup> Avenue
3. Rodick Road – 16<sup>th</sup> Avenue to Woodbine Avenue

It is anticipated that the project will commence in October 2016 and be ready to tender in April 2017.

### BID INFORMATION

Advertised	ETN (Electronic Tendering Network)
Bids closed on	September 8, 2016
Number picking up bid document	14
Number responding to bid	4

**PROPOSAL EVALUATION**

The Evaluation Team was comprised of staff from the Engineering department and facilitated by staff from the Purchasing department. The evaluation was based on pre-established evaluation criteria as outlined in the Request for Proposal: 20% qualifications and experience of the consulting firm, 20% qualifications and experience of the project manager and team, 30% project methodology, understanding and work plan and 30% price, totaling 100%, with the resulting scores as follows:

<b>Suppliers</b>	<b>Total Score (100 points)</b>
<b>IBI Group Professional Services (Canada) Inc.</b>	83.00
LEA Consulting Ltd.	49.00
DPM Energy Inc,	40.00
Moon – Matz Ltd.	38.00

Price submissions ranged from \$146,432 to \$399,102 (Inclusive of HST).

Staff is recommending that the highest ranked / lowest priced supplier - IBI Group Professional Services (Canada) Inc. - be awarded the contract as their proposal satisfactorily demonstrated their experience and capability to undertake projects with similar size and scope. They have a good understanding of the project related requirements, provided satisfactory methodology and a good work plan.

**ENVIRONMENTAL CONSIDERATIONS**

The illumination design will follow the City's policy for its streetlights and requires that all existing street lighting be upgraded from High Pressure Sodium (HPS) to Light Emitting Diode (LED).



## STAFF AWARD REPORT

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To:	Andy Taylor, Chief Administrative Officer
Re:	163-R-16 Consulting Services, Parks and Open Space Acquisition Design And Improvement Plan
Date:	September 16, 2016
Prepared by:	Catherine Jay, Manager of Urban Design Rosemarie Patano, Senior Buyer, Purchasing

### PURPOSE

To obtain approval to award consultation services to provide expertise and support to develop and carry out a strategic parks and open space acquisition, design and improvement plan throughout the City.

### RECOMMENDATION

Recommended Supplier	The Planning Partnership Limited (Sole Bidder)	
Current Budget Available	\$ 213,422.00	See "Financial Considerations"
Less cost of award	\$ 193,247.32	Cost of Award
	\$ 17,392.26	Project Management Fees (9%)
	\$ 210,639.58	Total award (Inclusive of HST)
Budget Remaining after this award	\$ 2,782.42	*

\* The remaining budget in the amount \$2,782.42 will be returned to the original funding source.

### BACKGROUND

Markham's parks and open spaces are a vital component of the City's structure and overall public realm. They contribute to improving quality of life, community connectivity, and add to the distinct character of the City. Since parks are one of the most important components of Markham's structure, it is expected that new development and redevelopment will be planned in a comprehensive manner to ensure that a sufficient amount of parks and open space is delivered to meet the needs of the community. As such, an important component of this project will be a review of existing developed areas to ensure that an acceptable level of parks and open space is currently being provided. The City wishes to ensure an equitable distribution of parks and open space across the City. Markham's Official Plan 2014 (not yet in force) notes that it is the policy of Council to undertake an analysis of alternatives to providing Parkland in the traditional manner to determine the existing level of service which includes legal, operational and risks for strata title for parks and open space.

In 2010 Markham Council approved the Integrated Leisure Master Plan (IPMP), a tool to assist decision-makers, stakeholders and the general public in determining needs and priorities related to services and facilities encompassing the parks, recreation, culture and library needs in Markham. Within the ILMP there were specific issues identified related to parks and open space, including ensuring that proper consideration is given to the parkland needs of future residents in areas of intensification. Additional priorities included place making through well designed public spaces that actively engage communities, investment in the public realm, and creation of a sense of place and belonging for Markham residents and neighbourhoods.

Working independently with support from the City's Manager, Urban Design and the Project Team, the successful proponent will provide the City with a strategic parks and open space acquisition, design and improvement plan.

The scope of work for this project will consist (at a high level) of the following main objectives:

- Summarize the legislative framework, including the Planning Act, Official Plan and corporate policies and By-laws relating to the provision of parkland;
- Review parkland provision standards and actual parkland supply in the City's existing developed areas and in its future development areas including intensification areas, and including publicly accessible private land options in other jurisdictions, for benchmarking purposes;

**BACKGROUND (Continued)**

- Assess the current parkland supply for the City, taking into account population, acceptable walking distance and existing programming/facilities;
- Analyze demographic, cultural and socio-economic trends that will inform redevelopment of existing parks and acquisition of new parks;
- Recommend the right type and size of public open space in the right location, for lands within the City, including facility and programming options;
- Identify the types of stratified title arrangements that may be appropriate, if any;
- Identify the types of developments where stratified title arrangements for parks and other infrastructure might be necessary or desirable to the City;
- Identify and analyze alternatives to stratified title conveyances such as private parks that are publicly accessible, designed to City standards and subject to easements for public access and/or private encroachments into City lands by easement;
- Recommend parkland standards, taking into account the City's Urban Design Guidelines and Standards in the Official Plan 2014 (not yet approved);
- Assess the function and contribution of the Rouge National Urban Park (RNUP) and Milne Dam Conservation Park in Markham. As part of the Master Plan, ensure connections and linkages from municipal parkland into RNUP and Milne Dam Conservation Park are accommodated at appropriate locations.

**BID INFORMATION**

Advertised	ETN
Bids closed on	July 19, 2016
Number picking up bid documents	5*
Number responding to bid	1

\*Purchasing contacted bidders who downloaded the document and did not submit a bid. From the three (3) follow-up calls made, Purchasing found that: two (2) of the suppliers' expertise is outside of the requested scope work: they do not have the relevant experience as it relates to condominium corporations; strata arrangements; liability; commercial real estate; and one (1) supplier's indicated their bid would not be competitive.

**PROPOSAL EVALUATION**

The RFP was released with a three-stage evaluation approach. The Technical Proposal (Stage 1) was evaluated out of 70 points and the Price Proposal (Stage 2) was evaluated out of 30 points. The Evaluation Team for this RFP was comprised of staff from the Planning, Urban Design and Legal Departments, with Purchasing acting as the facilitator.

Evaluation of Stage 1 – Technical Proposal (Envelope 1)

The Stage 1 Technical Proposals were evaluated against the pre-established evaluation criteria as outlined in the RFP: 30% experience and qualification of the Bidder and Project Team ; 20% project understanding, methodology and approach; 20% project delivery and management; and 30% price, totaling 100%. Bidders, who scored a minimum of 75%, or 52.5 points out of 70, continued on to Stage 2 – Price Proposal. The results of the Stage 1 evaluation are outlined below:

Suppliers	Score (out of 70)	Rank Results
The Planning Partnership Limited	54	1

**PROPOSAL EVALUATION (Continued)**Evaluation of Stage 2 – Price Proposal

Based on the Stage 1 evaluation, one (1) Bidder received a score of a minimum of 75% or 52.5 points out of 70 and therefore, proceeded to Stage 2 - Price Proposal (Envelope 2). The price proposal (exclusive of HST) provided by the bidder is evaluated out of 30 points, based on the criteria outlined in the RFP.

<b>Suppliers</b>	<b>Price Proposal Score (out of 30)</b>	<b>Technical Proposal Score (out of 70)</b>	<b>Combined Overall Score Score (out of 100)</b>
The Planning Partnership Limited	0.00	30.00	84.00

Through Stage 1 – Technical Proposal, The Planning Partnership Limited (“TPP”) demonstrated a thorough understanding of the project and its requirements. TPP’s proposal demonstrated to the City’s satisfaction that they and their partners; McCarthy Tetrault (Legal Firm); and N Barry Lyons Consultants (real estate consulting firm), have the ability to undertake the project, and that they have a strong understanding of the project deliverables, key issues and challenges. Through the evaluation process, TPP demonstrated that their project team has a depth of expertise as it specifically relates to the ability to undertake the parks and open space acquisition, design and improvement plan project with an emphasis on: condominium corporations; strata arrangements; liability; commercial real estate. TPP also provided a detailed project plan with clear check points and expectations of City staff, and their quality control process met our expectations.

TPP is an established multidisciplinary firm that works on all aspects of community-building. TPP has worked on many Markham projects both in partnership with the City as well as with the development community. In particular, TPP worked with City staff to prepare an update to the City’s Parkland Dedication By-Law, Policies and Practices (“The Review Study”). This project is currently being completed to respond to the requirements of Bill 73. Both the work that TPP did on the Proposed Parkland Dedication By-Law as well as subsequent work they have done for other municipalities provides some synergy in preparing this study.

**Price Comparison**

Since the recommended bidder was a sole bid, Staff ensured competitiveness of the bid by validating the following:

- Budget: The quoted price is within the estimated budget for this project
- Market Place: When discussing with vendors who did not bid, it was realized that there are only a few firms that undertake Parks and Open Space Acquisition Design and Improvement Plan.
- Price comparison: Staff undertook an analysis of the price provided to ascertain its competitiveness. Staff reviewed a recent consultant project which was awarded to the lowest priced bidder which received more than one submission. TPP, the recommended proponent, is providing 680 hours at an average hourly rate of \$165/hour, which is in line with similar consultant services awarded recently; and their partner N Barry Lyons Consultants is providing 114 hours at an average hourly rate of \$212/hour. Other Planning firms typically charge between \$175.00 and \$225.00 per hour for firm partner; TPP’s partner McCarthy Tetrault is providing 93 hours for legal council on the project, at an average hourly rate of \$575/hour, which is in line with other legal firms in the GTA.

The quoted price from the sole bidder is within the estimated budget for this project. The competitive pricing submitted by the proponent, compounded by their strong technical score, were instrumental in the decision making process to move forward with this project. Consulting services for parks and open space acquisition, design and improvement planning is a highly specialized field. There are only a few, if any, other firms that undertake this type of work having the relevant qualifications and experience as it pertains specifically to all areas, including: parkland acquisitions, strata conveyance title review, with a specific focus on relevant experience with condominium corporations, strata arrangements, liability, and commercial real estate. Staff do not recommend re-issuing the RFP for this reason.

Staff recommend awarding this contract to TPP for the following reasons:

- **Quality Services:** TPP has a proven track record for quality service and design excellence with the municipality, as well as for clients across the GTA and Ontario.
- **Synergies:** Given both past experience and the work on The Review Study, TPP has a great deal of corporate knowledge and history working with staff. There will be little to no need to provide background, introduce the consultant to our business.
- **Consultant Availability:** Given recent direction from the Province (Bill 73) many municipalities will be undertaking similar studies in 2016. By awarding this study to TPP, the City will be able to retain a highly qualified consultant immediately to undertake the project.
- **Experience with other Municipalities:** TPP has recently completed Mississauga's Down Town City Growth Area Park Provision Strategy which was adopted by their Council in November 2015.
- **Project Team's Experience:** The assigned Project Manager brings to this study a wealth of knowledge respecting place making and city building, as well as broad experience respecting parks and open space matters in a municipal context. The Project Manager, the firm, and the identified partners have been instrumental in a number of municipal parkland projects throughout Ontario, most recently a Mississauga project very similar to this current study.

#### **FINANCIAL CONSIDERATIONS**

<b>Account Name</b>	<b>Account #</b>	<b>Budget Available</b>	<b>Cost of Award</b>	<b>Budget Remaining</b>
Parks/Open Space Acquisition, Design & Improvement Plan	620-101-5699-16008	\$195,800.00	\$193,247.32	\$2,552.68
Design Internal Project Management	081-5350-16028-005	\$117,622.00	\$17,392.26	\$229.74
<b>Total</b>		<b>\$213,422.00</b>	<b>\$210,639.58</b>	<b>\$2,782.42</b>

\* The remaining budget in the amount \$2,782.42 will be returned to the original funding source.

#### **ENVIRONMENTAL CONSIDERATIONS**

N/A