

Advisory Committee on Accessibility
November 16, 2016
Ontario Room
3:30 PM – 5:30 PM

Committee Members Present: Councillor Karen Rea, Kristin Hayes, Jaqueline Bell, Tammy Mok, Keith Irish, Robert Hunn, Jason Tung, Catherine Hughes, Jewell Lofsky, and Brian Lynch

Staff Present: Laura Gold, Council/Committee Coordinator, and Cheryl McConney-Wilson, Senior Diversity Coordinator

Regrets: Arlene Juanillo, and Regional Councillor Nirmala Armstrong

Item	Discussion	Action
1. Call to Order	The Advisory Committee on Accessibility convened at 4:06 pm with Tammy Mok presiding as Chair.	
2. Approval of the Minutes	Moved by Kristen Hayes Seconded by Robert Hunn That the Minutes from the October 19, 2016, Advisory Committee on Accessibility be approved as amended. CARRIED	
3. Review of the Terms of Reference	The Committee suggested making the following changes to the Terms of Reference: <ul style="list-style-type: none">• Change ODA to AODA• Suggested that it be encouraged in the Terms of Reference that anyone taking on a leadership role shall have served on the committee for a minimum of six months to a year• Update the membership term to be consistent with the City's Appointment Policy• Possibly include the length of the Chair and Vice-Chair's term in	

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	<p>the Terms of Reference</p> <ul style="list-style-type: none"> • Suggested that the Chair should be elected for one or two years 	
<p>4. Brain Storming Exercise</p>	<p>The Committee discussed the following as part of its brain storming exercise:</p> <p>Accessibility Fair</p> <ul style="list-style-type: none"> • Suggested creating a web based fair; • Questioned the purpose of the fair; • Asked if the fair should target the disabled community or the broader population; • Suggested changing the location of the fair; • Thought more vendors for the fair were needed • Suggested combining the fair with another City event • Suggested that focus of the fair be on education outreach • Waiting for response from Markville mall regarding holding the fair at the mall <p>General Ideas</p> <ul style="list-style-type: none"> • Creating a brochure for the committee • Borrowing ideas from other committee members • Promoting the stop-gap ramps <p>Markham Board of Trade Award</p> <ul style="list-style-type: none"> • Look at changing the criteria of the Markham Board of Trade, Accessibility Award • Recognize people with a disability that have achieved great things • Possibly have the Committee run the award ceremony • Possibly obtain a sponsor of the award <p>The brainstorming session will continue at the next meeting.</p>	
<p>5. New Business</p>	<p>None</p>	

Item	Discussion	Action
6. Next Meeting Date	The next meeting of the Advisory Committee on Accessibility will be held on December 21, 2016.	
7. Adjournment	The Advisory Committee on Accessibility adjourned at 5:40 pm	

Advisory Committee on Accessibility Action Items

No.	Action Item	Responsibility of Staff/Committee Member	Completion Date	Status
1.	Invite organizations representing different types of disabilities to present at future Advisory Committee on Accessibility Meetings	Senior Diversity Coordinator	On going	
2.	Include in the Site Plan for the gas station at Major Mackenzie and Don Cousens how it will provide accessible service.	David Miller	Fall 2016	
3.	Look into why an accessible parking spot was placed in front of the Church on Main Street Markham.	Cheryl McConney-Wilson, and Sally Campbell	Fall 2016	
4.	Speak with representatives from Cadillac Fairview.	Councillor Rea	November 16, 2016	Waiting for response from Cadillac Fairview
5.	Meet with Councillor Rea to discuss brainstorming session.	Laura Gold and Cheryl McConney-Wilson	November 16, 2016	
6.	Speak with Cathy Molloy about the possibility of holding the fair in the Transportation building during Applefest	Councillor Rea	November 16, 2016	