



Report to: General Committee

Meeting Date: February 6, 2017

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**SUBJECT:** 2017 Council and Standing Committee Meeting Calendar  
**PREPARED BY:** Martha Pettit, Deputy Clerk

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**RECOMMENDATION:**

- 1) That the 2017 Council and Standing Committee Meeting Calendar for September-December be adopted.

**PURPOSE:**

To adopt the City of Markham's Council and Standing Committee meeting calendar for September to December 2017.

**BACKGROUND:**

Each year, the Legislative Services Department prepares a Council and Standing Committee meeting calendar for the following calendar year, which outlines the date and time of each meeting.

On November 28, 2016, Staff brought forward a proposed six-month meeting calendar (January-June 2017), as a pilot project, to General Committee for discussion. General Committee directed Staff to implement the meeting calendar based on the following components:

- Standing Committees occur on alternating Mondays (where feasible) with the development Services Committee the same week as Council from 9:00 AM - 3:00 PM with a hard stop time of 3:00 PM
- Development Services Statutory Public Meetings generally occur on the first Tuesday of every month beginning at 6:30 PM
- Council meetings generally occur on Tuesdays twice monthly on the same week as the Development Services Committee with the start time to be determined

Staff was also directed to report back to General Committee with a proposed calendar for September to December 2017. On November 29, 2016, Council approved the revised six-month Council and Committee meeting calendar as a pilot project, with the following amendments:

- Planning Public Meeting be held at 7:00 PM
- Council Meeting be held at 7:00 PM
- Council Meeting be held on February 13<sup>th</sup>, instead of February 14<sup>th</sup>

**OPTIONS/ DISCUSSION:**

As Council and Committee meeting dates for 2017 have thus far only been approved from January to June, Staff are bringing forward a meeting calendar (see Appendix A) for the September-December timeframe. The proposed meeting calendar is based on the same components as the calendar recently approved for January to June.

**FINANCIAL CONSIDERATIONS**

Not applicable

**HUMAN RESOURCES CONSIDERATIONS**

Not applicable

**ALIGNMENT WITH STRATEGIC PRIORITIES:**

Not applicable

**BUSINESS UNITS CONSULTED AND AFFECTED:**

Not applicable

**RECOMMENDED BY:**

27/01/2017

26/01/2017

X



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Kimberley Kitteringham  
Clerk

X



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Trinela Cane  
Commissioner, Corporate Services

**ATTACHMENTS:**

[Appendix A](#) – Meeting Calendar - September to December 2017