

**Advisory Committee on Accessibility**  
**January 18, 2017**  
**Canada Room**  
**3:30 PM – 5:30 PM**

**Committee Members Present:** Councillor Karen Rea, Kristin Hayes, Arlene Juanillo, Tammy Mok, Robert Hunn, Jaqueline Bell, Catherine Hughes, Jason Tung, Brian Lynch, Keith Irish and Jewell Lofsky (guest)

**Staff Present:** Laura Gold, Council/Committee Coordinator, and Cheryl McConney-Wilson, Senior Diversity Coordinator

**Regrets:** Regional Councillor Nirmala Armstrong, and Jason Tung

Item	Discussion	Action
<b>1. Call to Order</b>	The Advisory Committee on Accessibility convened at 4:09 pm with Tammy Mok presiding as Chair.	
<b>2. Approval of the Minutes</b>	Moved by Arlene Juanillo Seconded by Kristen Hayes  That the Minutes from the December 21, 2016 Advisory Committee on Accessibility be approved as presented.  <div style="text-align: right;">CARRIED</div>	
<b>3. Standing Items</b>	A. <u>Accessibility Fair</u>  The Committee agreed that it would like to continue to hold the Accessibility Fair in conjunction with another event. Some events the Committee could hold the fair at included: Applefest; Children’s Festival, the Abilities Fair; or the Special Needs Fair. The Committee Clerk will email the Committee a list of City event.  Councillor Rea spoke with Cathy Molloy, Director of Markham Museum	Email the Committee a list of City events - Laura Gold

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	<p>about holding the fair as part of Applefest and she was open to the idea. Cheryl McConney-Wilson will invite the Director of the Museum to attend the next meeting to discuss the possibility.</p> <p>Moved by Kristen Hayes Seconded by Keith Irish</p> <p>That the Committee hold the 2017 Accessibility Fair as part of an already established event.</p> <p style="text-align: right;">Carried</p> <p><u>Accessibility Award</u> The Committee discussed whether it should continue with the Markham Board of Trade Award or proceed with its own award, as under the current award format there are few nominations each year, it is very expensive, and the committee has little control over the process. If the Committee decided to run its own award it could broaden the award categories to award persons with disabilities that have achieved greatness and businesses that hire disabled persons. Councillor Rea and the Clerk will look into this and report back at the next meeting.</p> <p><u>York Region Accessibility Committee</u> Brian Lynch reported that the York Region Advisory Committee on Accessibility will not meet until next month. An update on the matter will be provided after the next meeting.</p>	<p>Invite Cathy Molloy to the next meeting – Cheryl McConney-Wilson</p> <p>Meet to discuss the possibly of holding the Accessibility Award internally – Laura Gold, and Councillor Rea</p>
<p><b>4. 2017 Work Plan</b></p>	<p>The Committee discussed the following:</p> <ul style="list-style-type: none"> <li>• Participating in a Canada Day 150 event</li> <li>• Participating in a Markham parade</li> <li>• Deciding the purpose of attending events               <ul style="list-style-type: none"> <li>○ Suggested discussing this at the next meeting</li> </ul> </li> <li>• Preparing promotional materials for events</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Sharing a booth at an event with another Committee</li> <li>• Updating Accessibility brochure                             <ul style="list-style-type: none"> <li>○ Add the Advisory Committee on Accessibility to the brochure</li> </ul> </li> <li>• Creating a second brochure dedicated to the Committee</li> <li>• Promoting the Ability Edge internship program</li> <li>• Adding accessibility information to Markham brochures when being updated (e.g. adding which pathways are accessible to a brochure on pathways and trails)</li> </ul>	
<b>5. New Business</b>	None	
<b>6. Next Meeting Date</b>	The next meeting of the Advisory Committee on Accessibility will be held on February 15, 2017.	
<b>7. Adjournment</b>	The Advisory Committee on Accessibility adjourned at 5:45 pm	

**Advisory Committee on Accessibility Action Items**

No.	Action Item	Responsibility of Staff/Committee Member	Completion Date	Status
1.	Invite organizations representing different types of disabilities to present at future Advisory Committee on Accessibility Meetings	Senior Diversity Coordinator	On going	
2.	Include in the Site Plan for the gas station at Major Mackenzie and Don Cousens how it will provide accessible service.	David Miller	Fall 2016	
3.	Look into why an accessible parking spot was placed in front of the Church on Main Street Markham.	Cheryl McConney-Wilson, and Sally Campbell	Fall 2016	
4.	Speak with representatives from Cadillac Fairview.	Councillor Rea	November 16, 2016	Waiting for response from Cadillac Fairview
5.	Bring frequently asked questions on accessibility matters to the next meeting for the committee to review	Cheryl McConney-Wilson	January 18, 2017	
6.	Email the Committee the list of City events	Laura Gold	February 15, 2017	
7.	Meet to discuss the possibly of holding the Accessibility Award internally	Laura Gold and Councillor Rea	February 15, 2017	
8.	Invite Cathy Molloy to the next meeting	Cheryl McConney-	February	

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		Wilson	15, 2017	