

Markham Train Station Community Centre

Board of Management

Minutes of Meeting Wednesday January 11, 2017.

Present: Dianne More, Kugan Subramaniam, Donna Wigmore, Allan Stevenson (Station Master), Karen Harris, Linaire Armstrong, Chris Flood (City of Markham), Ken Rudy, Joe Li (Regional Councillor).

Guests: Wayne Moss, Neera Chakravorty, Ina Campbell.

Regrets: Mathew Harris, Annette Ali, Mari Lin Van Zetten

Minutes:

Action:

Called to Order 7:01 PM: By Dianne.

Introduction: Welcomed Joe Li to the Meeting, and introductions were made.

1.0 Approval of Agenda: Motion to approve by Linaire, seconded by Kugan. Carried.

2.0 Approval of Minutes: held November 9, 2016, as amended, moved by Kugan, seconded Linaire. Carried.

3.0 Business Arising:

4.1.2 Web Site: The web site has not been updated since March 2012. After the rental rates review, the web site will be updated. Include photos, video. Deferred to March 8, 2017 meeting.

4.0 Station Management – Allan Stevenson

4.1.1 November 1- November 30, 2016: Bookings Update

Total Rent Collected This Period –	\$1394	Year to date 2016	\$22180
		Year to date 2015	\$20222

Breakdown of rent collected:

JKA	\$672	Karate	Reg
Loraine Hamacher	215	Shower	Prev renter
Gabriela Saca	332	Birth day	Lives nearby
Nadia Persaud	175	"	Ref Museum

15 Future tentative bookings: Dec 5, Feb 5, Mar 1, Apr 2, May 1, Jul 1.

33 Calls rec'd this period: Web 7, Ref 13, did not ret calls 5, Previous renter 7, Lives nearby 1.

4.1.2 December 1- December 31, 2016. Bookings Update

Total Rent Collected This Period –	\$1376	Year to date 2016	\$23555
		" " " 2015	22494

Breakdown of rent collected:

JKA	\$640	Karate	Reg
Sean Smith Robson	135	Party	Prev Renter

Cathy Fullarton	173	“	Lives nearby
Soumia Allalou	294	“	Ref
Pauline Barnard	134	“	Prev Renter

13 Future tentative bookings: Jan 0, Feb 4, Mar 4, Apr 2, May 1, Jul 2.

17 Calls rec'd this period: Web 4, Ref 7, did not ret calls 4, previous renter 1, and City staff 1.

As Time Line (October 12, 2016) the new Mechanical Room & HVAC replacement construction was to start, November 28, 2016. Bookings were not made due to Construction start. This did not happen.

5.0 Station Management & Improvements:

5.1 Windows: storm sashes to be installed by Dave Wylie Restorations Ltd. – to be completed in January 2017.

5.2 Hardwood Flooring: Kourtis Flooring applied 2 coats of Bona Super Sport Premium Waterbased Gymnasium Polyurethane on November 27, 2016. The application blistered in a few areas. This will be corrected in spring of 2017.

5.3 Furnace/HVAC: Delayed again new time line coming January 12, 2017. (18 months no heat or air conditioning in the Emery Room and GO office.)

5.4 Fire Alarm Monthly Check: Not completed November and December, informed by the Asset Department of the City of Markham that Robertson Fire is not anymore the City's fire safety contractor. The new contractor is York Fire Protection and will perform monthly inspections at the Markham Train Station on the 3rd Tuesday of every month starting Tuesday, January 17, 2017.

6.0 New Business: 6.1 Joe Li: (Regional Councillor) Dianne reviewed the involvement of the Markham Village Conservancy with the Train Station and lease signed in 2000 with Town. Reviewed GO 's position with the Train Station and their use of the Facility Monday to Friday 5:30 AM to 10:00 AM.

Lease between the Town and MVC expired in 2005 and MVC has been operating the rental of the Community rooms on a month to month bases since 2005. No lease with GO.

Joe Li thanked the Board and explained the importance of bus feeder lines to the Rail System for Transporting people in the GTA.

6.2 Christmas Celebration: Thanked Linaire and Dave Armstrong for hosting and Grace Cohen, Barenaked Baker Catering from Stouffville that catered the dinner.

7.0 Adjournment: Motion to adjourn; Moved by Kugan, Seconded by Linaire. Carried. 8:10 PM.

Next Meeting: Wednesday February 8, 2017. Main Street Markham Public Library - 7 PM.