

Markham Train Station Community Centre

Board of Management

Minutes of Meeting Wednesday November 9, 2016

Present: Dianne More, Kugan Subramaniam, Donna Wigmore, Allan Stevenson (Station Master), Karen Harris, Mari Lin Van Zetten, Theo Rothe, Annette Ali, Linaire Armstrong, Ina Campbell

Guests: Wayne Moss, Theo Rothe, **Neera** Chakravorty, Wendy Pearson

Regrets: Mathew Harris, Chris Flood (City of Markham), Ken Rudy

Minutes:

Action:

Called to Order 7:05 PM: By Dianne.

1.0 Approval of Agenda: Motion to approve by Mari Lin, seconded by Donna. Carried.

2.0 Approval of Minutes: held October 12, 2016, as amended, moved by Annette, seconded Mari Lin. Carried.

3.0 Business Arising:

4.1.2 Web Site: The web site has not been updated since March 2012. After the rental rates review, the web site will be updated. Include photos, video. Deferred to January 17, 2017 meeting.

6.2 Waste containers: Blue bins have disappeared from the Train Station. New ones including Green food waste bins to be ordered from City from City of Markham Recycling Dept. Deferred to January 11, 2017 meeting

4.0 Station Management – Allan Stevenson

4.1.1 October 1- October 31, 2016: Bookings Update

Total Rent Collected This Period – \$2134 Year to date 2016 \$20786
Year to date 2015 \$17899

Breakdown of rent collected:

JKA	\$672	Karate	Reg
Debby Pepall	135	Shower	Web
Melissa Belo	175	"	Ref
Parul Agarwal	135	Birthday	Sign
Joyce Yue	162	Meeting	Ref
Margaret Sowa	413	Shower	Web
Ashek Mahmood	174	Birthday	Ref.
Natasha Pryszyk	134	"	Web
Sue Marsh	134	Shower	Ref.

11 Future tentative bookings: Nov 3, Feb 4, Mar 1, Apr 1, May 1, Jul 1.

35 Calls rec'd this period: Web 12, Ref 13, did not ret calls 7, Previous renter 2, Lives nearby 1.
Replacement bank draft for \$592.80 (Renter #1745, Christina Dimitropoulos) received Thursday November 3rd, 2016

5.0 Station Management & Improvements:

5.1 Windows: storm sashes to be installed by Dave Wylie Restorations Ltd. – to be completed by Christmas.

5.2 Hardwood Flooring: Scheduled for November 26, 27.

5.3 Furnaces: Construction to start December 5th, 2016 – Station closed for rentals from Dec. 3rd to January 30th, 2017

6.0 New Business: no new business.

7.0 Adjournment: Motion to adjourn; Moved by Karen, Seconded by Theo. Carried. 7:45 PM.

Next Meeting: Thursday, December 8, 2016 – Christmas Celebration – The Armstrong's – 6:30 p.m.

Wednesday January 11, 2017 Markham Train Station 7 PM.