



**Minutes
General Committee
March 6, 2017
Meeting Number 4**

Finance & Administrative Issues

Chair: Deputy Mayor Jack Heath
Vice Chair: Councillor Colin Campbell

Community Services Issues

Chair: Councillor Alan Ho
Vice Chair: Councillor Alex Chiu

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Councillor Karen Rea

Building, Parks, & Construction Issues

Chair: Councillor Colin Campbell
Vice Chair: Regional Councillor Nirmala Armstrong

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Joe Li (arrived at 10:06 AM)
Regional Councillor Nirmala Armstrong
Councillor Valerie Burke
Councillor Alan Ho
Councillor Don Hamilton
Councillor Karen Rea
Councillor Colin Campbell
Councillor Amanda Collucci
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Trinela Cane, Commissioner of Corporate Services
Brenda Librecz, Commissioner of Community & Fire Services
Catherine Conrad, City Solicitor and Acting Director of Human Resources
Joel Lustig, Treasurer
Kimberley Kitteringham, Director Legislative Services & Communications
Jody Parsons, Court Administration Coordinator
Phoebe Fu, Director of Environmental Services
Andrea Tang, Senior Manager of Financial Planning
Sandra Skelcher, Manager, Financial Reporting & Payroll
Alida Tari, Council/Committee Coordinator

The General Committee meeting convened at the hour of 9:03 AM with Deputy Mayor Jack Heath in the Chair.

General Committee recessed at 10:58 AM and reconvened at 11:11 AM. General Committee recessed at 1:03 PM and reconvened at 1:50 PM.

Disclosure of Interest

None disclosed.

**1. MINUTES OF THE FEBRUARY 21, 2017
GENERAL COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Councillor Logan Kanapathi

- 1) That the minutes of the February 21, 2017 General Committee meeting be confirmed.
Carried

**2. REPORT OF THE AUDITOR GENERAL
- WATER REVENUE AUDIT (7.0)**
[Presentation](#) [Report](#)

Geoff Rodrigues, Auditor General addressed the Committee and introduced the team in attendance: Veronica Bila, Audit Manager; Mike Risavy, Senior Auditor and Jason Hails, Utility Billing Specialist.

Geoff Rodrigues, MNP LLP, Auditor General, City of Markham and Mike Risavy, Senior Auditor delivered a PowerPoint presentation regarding water revenue audit.

The Committee discussed the following relative to the water revenue audit:

- Actual water loss versus leakage
- Importance of aligning customer information with PowerStream (alectra)
- "right to audit" versus "service audit"
- Water metres installation, testing and replacement

Moved by Mayor Frank Scarpitti
Seconded by Councillor Logan Kanapathi

- 1) That the presentation provided by Geoff Rodrigues, CPA, CA, CIA, CRMA, ORMP, MNP LLP, Auditor General, City of Markham, titled "Report of the Auditor General - Water Revenue Audit" be received; and,
- 2) That the report prepared by Geoff Rodrigues, CPA, CA, CIA, CRMA, ORMP, MNP LLP, Auditor General, City of Markham, titled "City of Markham - Water Revenue Audit" be received; and further,

- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**3. 2016 YEAR END RESULTS
OF OPERATIONS (7.0)**

[Presentation](#) [Report](#) [Attachment](#)

Andrea Tang, Senior Manager of Financial Planning delivered a PowerPoint presentation providing an update for the 2016 Year end results of Operations.

There was brief discussion regarding the supplementary property tax revenues unfavorable variance as a result of construction delays from the drywall trades strike.

There was discussion regarding insurance claims. The Committee inquired whether the budget policy should be modified to include WSIB claims.

Moved by Councillor Logan Kanapathi
Seconded by Councillor Amanda Collucci

- 1) That the presentation entitled "2016 Year end Results of Operations" be received; and,
- 2) That the report entitled "2016 Year-End Review of Operations" be received; and,
- 3) That the City's 2016 net favourable variance of **\$4.23M** be transferred as follows, as per the approved Financial Planning and Budgeting Policy:
 - a. \$0.73M to the Corporate Rate Stabilization Reserve to achieve a balance equal to 15% of the local tax levy as per City policy;
 - b. \$3.50M to the Life-Cycle Capital Repair and Replacement Reserve; and,
- 4) **That the City's net favourable variance of \$0.47M be transferred to the WSIB Reserve to fund the projected 2019 liability based on the 2016 actuarial valuation; and further,**
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

DEPUTATIONS

There were no deputations.

COMMUNICATIONS

There were no communications.

PETITIONS

There were no petitions.

4. MINUTES OF THE JANUARY 18, 2017 ANIMAL CARE COMMITTEE (16.0) [Minutes](#)

There was discussion regarding the barn cat program and pet licensing.

Moved by Councillor Don Hamilton
Seconded by Councillor Valerie Burke

- 1) That the minutes of the January 18, 2017 Animal Care Committee meeting be received for information purposes.
- Carried

5. MINUTES OF THE JANUARY 16, 2017 YORK UNIVERSITY MARKHAM CAMPUS COMMITTEE (16.0) [Minutes](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the minutes of the January 16, 2017 York University Markham Campus Committee meeting be received for information purposes.
- Carried

6. MINUTES OF THE JANUARY 10, 2017 SENIORS ADVISORY COMMITTEE (16.0) [Minutes](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the minutes of the January 10, 2017 Seniors Advisory Committee meeting be received for information purposes.
- Carried

**7. MINUTES OF THE SEPTEMBER 21, 2016,
DECEMBER 21, 2016 AND JANUARY 13, 2017
BOARD OF MANAGEMENT
UNIONVILLE BUSINESS
IMPROVEMENT AREA (16.0)**
[September 21](#) [December 21](#) [January 13](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the minutes of the September 21, 2017, December 21, 2016 and January 13, 2017 Board of Management Unionville Business Improvement Area Committee meetings be received for information purposes.

Carried

**8. MINUTES OF THE JANUARY 10, 2017
VICTORIA SQUARE COMMUNITY
CENTRE BOARD (16.0)**
[Minutes](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the minutes of the January 10, 2017 Victoria Square Community Centre Board meeting be received for information purposes

Carried

**9. MINUTES OF THE OCTOBER 12, 2016,
NOVEMBER 9, 2016 AND JANUARY 11, 2017
MARKHAM TRAIN STATION COMMUNITY
CENTRE BOARD OF MANAGEMENT (16.0)**
[October 12](#) [November 9](#) [January 11](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the minutes of the October 12, 2016, November 9, 2016 and January 11, 2017 Markham Train Station Community Centre Board of Management meetings be received for information purposes.

Carried

**10. MINUTES OF THE NOVEMBER 24, 2016
AND JANUARY 19, 2017 GERMAN
MILLS COMMUNITY CENTRE BOARD (16.0)**
[November 24](#) [January 19](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the minutes of the November 24, 2016 and January 19, 2017 German Mills Community Centre Board meetings be received for information purposes.

Carried

**11. ANNUAL WATER QUALITY
REPORT FOR 2016 (5.3)**
[Report](#) [Attachment](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the report titled “Annual Water Quality Report (January-December 2016)” as required by Schedule 22 of Ontario Regulation 170/03, under the *Safe Drinking Water Act, 2002*, enclosed herein be received; and,
- 2) That the Annual 2016 Regulatory Water Quality Report (Attachment “A”), containing information for the Ministry of the Environment and Climate Change (MOECC) on water supply and quality as required by Section 11 of Ontario Regulation 170/03, under the *Safe Drinking Water Act, 2002*, be received; and,
- 3) That Council acknowledge that staff posted the Annual 2016 Detailed Regulatory Water Quality Report on the City’s website and that it has been made available electronically and in hard copy version by February 28, 2017 as per regulations; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**12. NOMINATION TO SERVE ON THE CANADIAN
COALITION OF MUNICIPALITIES AGAINST
RACISM & DISCRIMINATION (CCMARD)
COMMITTEE (16.24)**
[Attachment A](#) [Attachment B](#) [Attachment C](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That Council support the nomination of Councillor Logan Kanapathi to serve on the Canadian Coalition of Municipalities Against Racism & Discrimination (CCMARD) Committee.

Carried

**13. 2016 SUMMARY OF REMUNERATION
& EXPENSES FOR COUNCILLORS AND
APPOINTEES TO BOARDS (7.0)**
[Report](#) [Appendix A](#) [Appendix B](#)

The Committee discussed the following relative to the remuneration and expenses reporting for Members of Council:

- Can the York Region remuneration and expenses be combined with the City's
- Can the business missions be itemized
- Can the training, seminars and conferences funds that are currently allocated to the annual Federation of Canadian Municipalities (FCM) and Association of Municipalities Ontario (AMO) conferences be transferred to attendance of other seminars and conferences at the discretion of Council

Staff pointed out that this report is brought forth annually as it is a statutory requirement of the Municipal Act.

There was discussion regarding whether the Markham Enterprises Corporation Board of Directors compensation should be included in this reporting. Staff noted that those disclosures would be voluntary disclosures.

Moved by Councillor Amanda Collucci
Seconded by Councillor Logan Kanapathi

- 1) That the report titled “2016 Summary of Remuneration and Expenses for Councillors and Appointees to Boards” be received; and,

- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**14. AWARD OF CONSTRUCTION TENDER
091-T-16 CORNELL MADISON ROUGE
RIVERLANDS NORTH AND SOUTH
PARK - CONSTRUCTION (6.3)**
[Report](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the report entitled “Award of Construction Tender 091-T-16 Cornell Madison Rouge Riverlands North and South Park - Construction” be received; and,
- 2) That the Contract for Tender 091-T-16 for Cornell Madison Rouge Riverlands North and South Park – Construction, be awarded to DPSL Group Ltd., the second lowest priced bidder, in the total amount of \$388,723.20 inclusive of HST; and,
- 3) That a 7% contingency in the amount of \$27,210.61, inclusive of HST be established to cover any additional construction costs and that authorization to approve expenditures of this contingency amount up to the specified limit in accordance with the Expenditure Control Policy; and,
- 4) That the internal project management fee in the amount of \$5,862.02 be charged; and,
- 5) That the total award in the amount of \$421,615.63 (\$388,723.20 + \$27,210.61 + \$5,682.02) be funded from the following capital projects; 1) 81-5350-16023-005, “Cornell Madison Rouge / Riverlands – Construction” and 2) 81-5350-17002-005 “Cornell Rouge Riverlands - Phase 2 of 2” as outlined under the financial considerations section in this report; and,
- 6) That the budget remaining in the amount of \$116,673.37 be returned to the original funding sources; and further,
- 7) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**15. REVISIONS TO PURCHASING
BY-LAW 2004-341 (7.9)**

[Report](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) The report entitled “Revisions to the Purchasing By-law 2004-341” be received; and,
- 2) That the City of Markham By-law 2004-341 be repealed in its entirety and be replaced in accordance with this report; and,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**16. INTER-MUNICIPAL PROVINCIAL
OFFENCES ACT FINE COLLECTION
AGREEMENT (2.0)**

[Report](#) [Appendix A](#) [Appendix B](#) [Appendix C](#)

There was brief discussion regarding collection process and administration fee.

Moved by Councillor Don Hamilton
Seconded by Councillor Logan Kanapathi

- 1) That the report entitled “Inter-Municipal Provincial Offences Act Fine Collection Agreement” be received; and,
- 2) That the Treasurer be authorized to execute agreements, including all ancillary documents, with eligible Ontario municipalities that meet the qualifications in the Municipal Act and the Provincial Offences Act (POA), to allow for unpaid POA fines owing to those municipalities to be added to the City of Markham tax roll in order to collect such amounts on behalf of said municipalities, and to be in a form and content to the satisfaction of the City Solicitor; and,
- 3) That the Treasurer be authorized to execute agreements, including all ancillary documents, with eligible Ontario municipalities that meet the qualifications in the Municipal Act and the Provincial Offences Act to allow for unpaid City of Markham POA fines to be added to the tax rolls of other municipalities in order to collect such amounts on behalf of the City, in a form and content to the satisfaction of the City Solicitor; and,

- 4) That Markham City Council request the Province of Ontario to amend the Municipal Act, 2001 to allow outstanding fines to be added to municipal tax rolls in cases where a defendant owns property within a municipality on a joint or individual basis; and,
- 5) That a copy of this resolution be forwarded to the Minister of Municipal Affairs and Housing, the Federation of Canadian Municipalities (FCM), the Association of Municipalities Ontario (AMO), the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), the Ontario Municipal Tax Revenue Association (OMTRA), the Municipal Finance Officer's Association (MFOA), the Region of York, and York Region Municipalities; and further,
- 6) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

MOTIONS

There were no motions.

NOTICES OF MOTIONS

There were no notices of motions.

NEW/OTHER BUSINESS

17. NEW BUSINESS - TAX RATIO POLICY (7.3)

Joel Lustig, Treasurer advised the Committee that the York Region Tax Ratio Policy report has been deferred to their April 6, 2017 meeting. Staff anticipate providing an update at the April 3, 2016 General Committee meeting.

ANNOUNCEMENTS

18. ANNOUNCEMENTS - CAT ADOPTION & EDUCATION CENTRE (2.8)

Councillor Valerie Burke invited everyone to the Cat Education & Adoption Centre one year anniversary celebration being held on March 14, 2016. It will be a movie night and you are invited to wear your pyjamas or bathrobe.

19. ANNOUNCEMENTS - WOMEN INTERNATIONAL DAY (3.4)

Regional Councillor Nirmala Armstrong advised that on Wednesday March 8, 2017 we will be celebrating Women's International Day here at the Civic Centre.

20. ANNOUNCEMENTS - LOCUST HILL (16.11)

Deputy Mayor Jack Heath provided a brief update regarding the Locust Hill situation to move the Heritage home. He indicated that both Parks Canada and Toronto Region & Conservation Authority (TRCA) are looking for a lot or two being created to relocate the heritage home threaten heritage homes.

21. CONFIDENTIAL MATTERS (16.0 & 7.11)

Moved by Mayor Frank Scarpitti
Seconded by Councillor Alex Chiu

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into a confidential session to discuss the following matters (11:12 AM):

- (1) GENERAL COMMITTEE CONFIDENTIAL MINUTES - FEBRUARY 6, 2017 (16.0)
[Section 239 (2) (b) (c)]

General Committee confirmed the February 6, 2017 General Committee confidential meeting minutes.

- (2) ADVICE THAT IS SUBJECT TO SOLICITOR-CLIENT PRIVILEGE, INCLUDING COMMUNICATIONS NECESSARY FOR THAT PURPOSE (ST. MARK'S COPTIC ORTHODOX CHURCH - DEVELOPMENT CHARGE DEFERRAL) (7.11)
[Section 239 (2) (f)]

General Committee consented to place this item on the March 21, 2016 Council agenda for consideration.

Carried

Moved by Mayor Frank Scarpitti
Seconded by Councillor Colin Campbell

That the General Committee rise from the confidential session 1:03 PM.

Carried

Adjournment

Moved by Councillor Alex Chiu
Seconded by Councillor Colin Campbell

That the General Committee meeting adjourn at 2:44 PM.

Carried