

General Membership Meeting
 Wednesday, March 22nd, 2017
 At the U.B.I.A. Office @ 5:30pm

PRESENT: Tony Lamanna, Don Hamilton, Sarah Iles, Rob Kadlovski, Sylvia Morris, Dave Tucci

BIA MEMBERS: Ray Smylie, Sharon Taylor Woods, Jack Valianes, Wendy Kadlovski, Shibani Shaney

GUESTS: Wes Rowe, Graham Seaman & Steve Walo (City of Markham)

REGRETS: Jim Jones, Larry Mariani

STAFF: Jermaine Wellington

1. Call to Order at 5:35 pm by UBIA Chair – *Tony*
2. Approval of Agenda - *Rob/Don*
3. Approval of 2016 AGM Minutes - February 3, 2016 - *Don/Sarah*
4. Approval of Minutes from February 22, 2017 meeting – *Tony/Sylvia*
5. **Public Washroom**

Graham - came to follow up on the potential public washroom partnership proposal and stated if anyone is interested the technical specifications and grants for this partnership would be further discussed.

Rob – asked Graham to clarify whether the already existing washrooms in the Stiver Mill and Crosby Arena located on opposite ends of the designated Unionville Business Improvement Area (U.B.I.A.) are open for use to customers and visitors of the U.B.I.A. Due to a low response to the proposed washroom partnership by U.B.I.A. members.

Steve – explained both the Stiver Mill and Crosby Arena are available, but both would need some upgrades as well to meet the City of Markham’s standards.

Don – in addition to bringing the washrooms up to city standards the Stiver Mill and Crosby Arena need better wayfinding signs.

Tony – we have had this discussion already, Crosby Arena and Stiver Mill is already existing and owned by the City, so there is no need for permission to be asked. The City can upgrade or repair already existing washrooms along with wayfinding signs until a stand-alone washroom can be built. That would be a better idea than retrofitting members of the U.B.I.A.’s washrooms.

Tony – Can the City of Markham supplement the cost of a portable washroom for the busy season this year as well?

****Motion to support extra wayfinding for Crosby Arena and Stiver Mill washrooms and for both to have an appealing entry****

The motion was proposed by Rob, second by Don and unanimously passed.

Graham Seaman and Steve Walo exit the meeting at 6:15pm

6. Approval of the Proposed Annual Budget

Jermaine - presented and outlined the revenues and expenses in the Proposed Annual Budget.

Rob – enquired if three properties on the lane that runs East of Main Street from Carlton Road to Victoria Avenue. Including Minken Law at 145 Main Street and the others on 143 and 141 Main Street. Were removed from the UBIA and if that reduces the total amount of the member tax levy.

Jermaine – after careful research properties 141,143 and 145 Main Street were removed from the U.B.I.A member tax levy approximately a year ago, but the proposed levy amount will remain the same as it was in 2016.

*****Motion to approve the Proposed Annual Budget*****

The motion was proposed by Rob, second by Sylvia and unanimously passed.

Shibani - Cigarette butts and garbage are being dumped in front of the entrance of a U.B.I.A. member's store (Silver Tulip) from the balcony of Boosters next door to Silver Tulip. Shibani (owner of Silver Tulip) has approached the owner of Boosters but the owner has taken no action to fix this problem.

Tony – sympathizes with Shibani and has agreed to speak to the owner of Booster's to resolve the problem, if this cannot be resolved by the U.B.I.A. then the city may possibly enforce littering fines.

Shibani exits the meeting 6:20pm

7. Storage

All unused items in Tony's storage will be sold.

8. Garbage

The Garbage Pilot Project is now underway and set to start on April 12th, 2017.

Garbage on the East side of Main Street will be picked up behind the businesses by the laneway that runs East of Main Street from Carlton Road to Victoria Avenue.

Garbage on the West side will be picked up in the laneways in between the businesses where it is appropriate and at the business owners discretion.

The U.B.I.A. membership will be informed on best practices such as putting garbage out after 6pm and piling garbage neatly, if the procedures are not followed their garbage will not be picked up.

9. **In Camera**

10. **Other Business**

Dave's maintenance invoice was signed by Tony and Sarah

Sylvia - the Stiver House has been sold

11. **Adjournment**

Don/Tony 7:35pm

**UNIONVILLE B.I.A.
PROPOSED 2017 BUDGET**

	2016 YTD	2017 PROPOSED BUDGET
REVENUES		
MEMBER TAX LEVY	\$205,982	\$205,982
ADVERTISING SALES	-	-
FUNDRAISING & OTHER REVENUES:		
CELEBRATE MARKHAM (OLDE TYME X'MAS)	6,250	10,000
GRANTS	2,060	11,260
SPONSORSHIPS	12,591	12,591
SUNDRY REVENUE	12,000	12,000
TOTAL FUNDRAISING & OTHER REVENUES	<u>\$238,883</u>	<u>\$251,833</u>
PRIOR YEAR SURPLUS/(DEFICIT) - Note 1	<u>24,135</u>	<u>17,684</u>
TOTAL REVENUES	<u>\$263,018</u>	<u>\$269,516</u>
EXPENSES		
OFFICE EXPENSES	\$33,166	\$32,000
AUDIT FEES	1,920	1,920
STREET BEAUTIFICATION	25,602	25,000
MARKETING & ADVERTISING	16,197	65,793
EVENT & ENTERTAINMENT PROMOTION	77,177	80,000
CONTRACTED SERVICES	45,064	60,060
TAXATION WRITE-OFFS	1,576	4,743
LOAN REPAYMENT (YEAR 6 OF 6) - Note 2	<u>16,301</u>	<u>0</u>
TOTAL EXPENSES	<u>\$237,835</u>	<u>\$269,516</u>
NET REVENUES / (EXPENSES)	<u><u>\$17,684</u></u>	<u><u>\$0</u></u>

Note:

1. The Unionville BIA has paid \$7,500 to CCT and \$428 in accrued event expenses from the 2016 surplus.
2. The Unionville BIA has repaid the sixth and final installment of the six-year loan from the City of Markham in 2016 a total of \$91,301 repaid over six years.