

# Seniors Advisory Committee

Tuesday February 14, 2017

3:00 PM – 5:00 PM

Canada Room

## Minutes

### Attendance:

Regional Councillor Nirmala Armstrong  
Patricia Anderson  
Satya Arora  
Diane Gabay  
Laila Jiwa  
Yash Kapur  
Anthony Ko  
Mithan Lal Kansal  
Gail Leet, Chair  
Kamla Malhotra  
Almas Mawani  
Alam Muhammad  
Arul Rajasingam  
Christine Wong

### Staff:

Janet Beatty, Recreation Coordinator  
Michael Blackburn, Marketing & Communications Advisor  
Laura Gold, Council & Committee Coordinator  
Jason Tsien, Community Manager, North  
Vanessa Rhodes, Legislative Coordinator, Committee Clerk

### Regrets:

Councillor Colin Campbell  
Councillor Amanda Collucci  
Ramma Chabra, Vice-Chair  
Dr. Devendra Mishra

Item	Discussion	Action Item
<b>1. Call to Order &amp; Disclosure of Pecuniary Interest</b>	The Seniors Advisory Committee convened at 3:07 PM with Gail Leet presiding as Chair.	
<b>2. Approval of the January 10, 2017 Seniors Advisory Committee Minutes</b>	The following amendment was made to the minutes: <ul style="list-style-type: none"> <li>• Satya Arora was present at the meeting.</li> </ul> <p style="text-align: right;">Approved</p> Minutes were approved as amended. <p style="text-align: right;">Carried.</p>	
<b>3. Presentation of Roles and Responsibilities of All Members</b>	Laura Gold provided an overview of the roles and responsibilities of Committee Members. <p>Members were advised that they should notify the Committee Clerk if they are no longer eligible to serve on the Committee. Members can serve on the Committee for a period of two (2) terms.</p> <p>Michael Blackburn advised the Committee Members that any personal information that is obtained by Members as a result of their affiliation with the Committee, can only be used for the purpose(s) that it was collected for, which is consistent with anti-spam legislation.</p> <p>The Committee Members were advised that if they are absent for three (3) consecutive meetings, or five (5) in one (1) year, the Committee can request that Council declare the position vacant.</p> <p>Laura advised that the meeting is an open public meeting and people are welcome to attend.</p>	Laura will send an electronic copy of the orientation package to Committee Members. <p>Vanessa will circulate Michael's contact information to Committee Members.</p>
<b>4. Discussion of 2017 Activities for Seniors Advisory Committee</b>	Anthony Ko presented a website proposal to the Committee. The website proposal was for the Committee to create their own website, which would inform the public about the Seniors Advisory Committee and upcoming Seniors events in the City.	Michael to follow-up with Lisa about the Markham.ca/seniors URL.

	<p>A mock website presentation was shown to the Committee Members informing them of the potential information that could be highlighted on the site, for example, pictures from Seniors events, calendar of Seniors events in the City, etc.</p> <p>Michael Blackburn advised the Committee of the City's Information Technology Services procedure.</p> <ul style="list-style-type: none"><li>• The City is currently undertaking a Portal redesign, which will replace the current website</li></ul> <p>Michael Blackburn also advised the Committee that the public can submit community events that can be displayed on the calendar on the website. Laura Gold noted that the Committee's agenda and minutes can be uploaded to the Advisory Page, which is accessible to the public.</p> <p>A member suggested that a calendar of events specifically for Seniors events would be beneficial in communicating to the public events that are being held across the city. Additionally, the Committee would like to create picture albums for the various events the Committee supports.</p> <p>The Chair advised that the Committee will proceed with the development of a website for the Seniors Advisory Committee that would be independent from the City's website.</p> <p>Michael Blackburn will speak to Lisa Lombardo regarding a Seniors Page on the City's Portal (Markham.ca/seniors).</p> <p>Michael advised in the meantime that we can create a URL, markham.ca/seniors, to have a senior's page on Portal; Michael will follow-up with Lisa. He will also discuss creating a Seniors calendar, separate from the City's calendar of events, with the ITS Department and Lisa Lombardo.</p> <p>Jason Tsien proposed that if the Committee is interested in developing a strategy to increase communication of Seniors events, they should consider creating a sub-committee that would focus on communicating Seniors events and news in the</p>	<p>Laura to send the Accessibility website link to the Committee Members.</p>
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	<p>City.</p> <ul style="list-style-type: none"> <li>The Committee will discuss this item further at the next meeting.</li> </ul> <p>The Chair requested that Members review the City’s website to locate Seniors programming, and then come to the next meeting to discuss areas for improvement on the site and whether there is a need to create an independent Seniors Advisory Committee website.</p>	
<p><b>5. New Business</b></p>	<p>Janet Beatty advised the Committee that the Seniors Art Fair will be held at the Civic Centre June 14<sup>th</sup> – 16<sup>th</sup>, 2017. The following questions were posed to the Committee:</p> <ol style="list-style-type: none"> <li>Will there be an opening ceremony that will require Mayor and Members of Council to attend?</li> <li>Will the Committee have flyers advertising the Seniors Advisory Committee at the Fair?</li> <li>How many art pieces will be showcased?</li> <li>How will the floor plan for the Fair be arranged?</li> </ol> <p>The following Members will be part of the Art Fair Sub-committee: Dianne Gabay, Laila Jiwa, Christine Wong, Gail Leet and Satya Arora.</p> <p>The Fashion Show will be held in late August, early September. No locations have been identified as of yet.</p> <p>Michael noted that the Art Fair will be advertised in Markham Life.</p> <p>Arul Rajasingam will provide a one-page outline of his work with starting a Tamil Seniors Group in Markham, which will be highlighted in the next issue of Markham Life.</p> <p>Regional Councillor Armstrong informed the Committee that March 8<sup>th</sup> is International Women’s Day. Social Services Network and City staff are hosting an event on March 8<sup>th</sup>, 10:00 a.m. – 1:00 p.m. in the Council Chamber, and everyone is invited.</p>	<p>Michael Blackburn will provide the Committee with the deadlines for submitting advertising in Markham Life.</p>
<p><b>6. Adjournment</b></p>	<p>The meeting adjourned at 4:59 PM</p>	