

Amended April 13, 2017.  
**Markham Train Station Community Centre**  
**Board of Management**

**Minutes of Meeting Wednesday March 8, 2017.**

**Present:** Dianne More, Donna Wigmore, Allan Stevenson (Station Master), Karen Harris, Annette Ali, Ken Rudy, Neera Chakravorty .

**Guests:** Wayne Moss, Theo Rothe.

**Regrets:** Mathew Harris, Mari Lin Van Zetten, Kugan Subramaniam, Linaire Armstrong, Chris Flood (City of Markham), Joe Li (Regional Councillor).

**Minutes:**

**Action:**

**Called to Order 7:06 PM:** By Dianne.

**Introduction:** Welcomed Neera Chakravorty to the Meeting, and introductions were made.

**1.0 Approval of Agenda:** Motion to approve by Annette, seconded by Donna. Carried.

**2.0 Approval of Minutes:** held Wednesday, February 8, 2017, as amended, moved by Donna, seconded by Karen. Carried.

**3.0 Business Arising:** No Business arising.

**4.0 Station Management – Allan Stevenson**

**4.1.1 February 1 – February 28, 2017: Bookings Update.**

Total rent collected this period	\$1102	YTD 2017	\$1933
		YTD 2016	4070

Breakdown of rent collected:

JKA	\$576	Karate	Reg.renter
Edwardo Wijangco	175	Shower	Prev. renter
Atiq Rahman	43	Party	City Staff
Ken Rudy	14	Party	Prev.renter
Gino Postiglione	294	Bday	Referral

26 Future tentative bookings: Mar 6, Apr 6, May 5, Jun 5, Jul 2, Aug 1, Dec 1.

28 Calls rec'd this period: Web 3, Ref. 15, Prev Renters 8, No ret call 1, Lives nearby 1,

Lost bookings in February due to construction: (2 months - \$2137.00)

**4.1.2 Rentals to City of Markham Employees: Web Site reads: (March 1, 2012)**

“No charge to Town of Markham staff and Councillors; others at MVC discretion”

Charge for BFL insurance, rentals for meetings, social functions only, not to operate a business such as Yoga Classes etc.

**4.1.3 Markham JKA:** Email from Tom McGill, March 15, 2017 Re: cold floor.

“Thank you for moving the building materials out of Mingay. Thank you for turning the heaters on.

However, the floor is still extremely dirty. We need the floor swept, mopped clean and dry by 6pm on Monday, Wednesday and Thursday evenings. I explained this to the new janitor in person on Monday but was told, "not my fault". Please work it out with your people!!!

It's been a constant stream of kids complaining of frozen feet and parents upset with their children training in dirt, dust and salt. As a result, I don't know how much business that Markham JKA will lose until the next membership renewal in a few weeks. Please take our requests seriously or we will need to find alternate arrangements."

Regards,  
...Tom

**4.1.4 Smart Server:** Review requirements for serving liquor, at private functions at the Train Station at April Meeting. **Karen.**

## **5.0 Station Management & Improvements:**

**5.1.1 Construction:** Duct work should complete March 20. Wall built and furnaces installed by April 1, 2017. Lots of dry wall dust from cutting and taping in the air, after Construction building requires a good clean.

See email from JKA – 4.1.3.

**6.0 New Business: Tables and chair holders:** Deferred to April 12, 2017, Meeting.

**7.0 Adjournment: Motion to adjourn; Moved by Annette, Seconded by Karen. Carried. 7:42 PM.**

**Next Meeting: Wednesday April 12, 2017. Markham Train Station – Emery room.**