



Markham-Milliken Children's Festival Committee

March 30, 2017

Ontario Room, Markham Civic Centre

5:30 pm – 7:30 pm

Attendance:

Members:

Councillor Logan Kanapathi, Chair, Shelly Srivastav, and Susan Samuel

Staff:

Trinela Cane, Commissioner of Corporate Services, Yvonne Lord-Buckley, Events Supervisor, Jing Yu, Events Administrator, Anastasia Averkov, Corporate Communications, Craig Breen, Supervisor, Roads, East, Kaushi Rajah, Assistant to Councillor Kanapathi, and Laura Gold, Committee Coordinator

Regrets:

Loreta Chan, Brieanna Gabbard, Kethika Logan, Adrianna Scali, Saadia Zakki, Susan Samuel, Christina Kim, Masud Sethi and Peter Deboran

Item	Discussion	Action
1. Call to Order	The Markham-Milliken Children's Festival Committee convened at 5:41 pm with Councillor Logan Kanapathi presiding as the Chair without quorum.	
2. Approval of the Minutes	The Committee reviewed the minutes from the September 22, 2016 meeting.	

Item	Discussion	Action
3. Planning of the 2016, Markham – Milliken Children's Festival	<p>a. Finance Jonathan Tate reported that the 2017 Festival is starting off with a \$2,000 dollar deficit.</p> <p>b. Sponsorship There was no discussion on this item.</p> <p>c. Staging & Entertainment Yvonne Lord Buckley displayed a picture of the stage staff are hoping to book for this year's festival. The stage will cost approximately \$3,000.</p> <p>d. Vendors Jing Yu reported that staff are looking at the possibly of increasing the vendor cost to include the tent, table, chairs, and set-up and take down of these items in the cost. In order to pursue this option a different vendor of the tent, table, and chairs is required. The vendor also has assorted tent colours and picnic tables with umbrellas. Different colour tents could be used for different activation zones.</p> <p>e. Children's Activities</p> <p>f. Logistics The Committee discussed holding the festival at the new Community Centre if it will be completed on time. Some of the activities could then also be held inside.</p> <p>g. Volunteers The Clerk will check the membership status of the existing Committee Members and work with Councillor Kanapathi to recruit new members.</p> <p>G. Communications There was no discussion on this item.</p>	
4. Next Meeting Date	The next meeting of the Markham-Milliken Children's Festival Committee will be held at the call of the Chair.	
5. Adjournment	The Markham-Milliken Children's Festival Committee adjourned at 6:11 pm	