



**Minutes  
General Committee  
June 8, 2017  
Meeting Number 12**

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**Finance & Administrative Issues**

Chair: Deputy Mayor Jack Heath  
Vice Chair: Councillor Colin Campbell

**Community Services Issues**

Chair: Councillor Alan Ho  
Vice Chair: Councillor Alex Chiu

**Environment & Sustainability Issues**

Chair: Councillor Valerie Burke  
Vice Chair: Councillor Karen Rea

**Building, Parks, & Construction Issues**

Chair: Councillor Colin Campbell  
Vice Chair: Regional Councillor Nirmala Armstrong

**Alternate formats are available upon request.**

**Attendance**

Mayor Frank Scarpitti  
Deputy Mayor Jack Heath  
Regional Councillor Joe Li  
Regional Councillor Nirmala Armstrong  
Councillor Alan Ho  
Councillor Don Hamilton  
Councillor Colin Campbell  
Councillor Amanda Collucci (arrived at  
9:30 a.m.)  
Councillor Logan Kanapathi  
Councillor Alex Chiu (arrived at 10:17 a.m.)

Andy Taylor, Chief Administrative Officer  
Jim Baird, Commissioner of Development Services  
Trinela Cane, Commissioner of Corporate Services  
Brenda Librecz, Commissioner of Community & Fire Services  
Catherine Conrad, City Solicitor and Acting Director of  
Human Resources  
Joel Lustig, Treasurer  
Fred Rich, Manager, Strategy & Insurance Risk Management  
Sonia Singh, Emergency Preparedness Coordinator  
Linda Irvine, Manager Parks and Open Space Development  
David Plant, Manager Parks Operations  
Alida Tari, Council/Committee Coordinator

**Attendance**

Regional Councillor Jim Jones  
Councillor Valerie Burke  
Councillor Karen Rea

The General Committee meeting convened at the hour of 9:15 AM with Deputy Mayor Jack Heath in the Chair; Councillor Alan Ho Chaired Community Services; and Councillor Colin Campbell Chaired Land, Building & Parks Construction related items.

**Disclosure of Pecuniary Interest**

None disclosed.

**1. COUNCIL BUSINESS EXPENSE AND  
CONFERENCE POLICY (7.0)**

[Presentation](#)

Trinela Cane, Commissioner of Corporate Services addressed the Committee and provided some opening remarks relative to the Council business expense and conference policy.

Fred Rich, Manager, Strategy & Insurance Risk Management delivered a PowerPoint presentation regarding Council business expense and conference policy.

There was discussion regarding the proposed budget of \$29,000 for the Council Administration Conference budget and whether that should be increased.

There was brief discussion regarding a trade mission versus a business-related conference or training seminar.

Moved by Regional Nirmala Armstrong  
Seconded by Councillor Logan Kanapathi

- 1) That Councillors will continue to be pre-approved to attend FCM and AMO; and,
- 2) That Councillors be allowed to request Council pre-approval to attend any additional business-related conference or training seminar and have the associated costs expensed to the Council Administration Conference budget; and,
- 3) That the Council Administration Conference budget remain at \$29,000; and,
- 4) That Staff monitor the Council Administration Conference budget and make appropriate annual budget adjustments, if required; and further,
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution

Carried

**2. MARKHAM'S EMERGENCY MANAGEMENT  
PROGRAM AND EMERGENCY  
RESPONSE PLAN UPDATE (5.0)**

[Presentation](#) [Report](#) [Appendix A](#) [Appendix B](#)

Sonia Singh, Emergency Preparedness Coordinator delivered a PowerPoint presentation providing an update regarding Markham's Emergency Management Program and Emergency Response Plan.

There was discussion regarding other potential emergencies other than natural disasters.

The Committee discussed the importance of public education on risks to the public safety and the public's preparedness for emergencies and the various outreach programs.

The Committee suggested that staff provide an annual update regarding hazard identification risk assessment and critical infrastructure list.

There was discussion with respect to various ways of providing messaging during an emergency.

Moved by Deputy Mayor Jack Heath  
Seconded by Councillor Don Hamilton

- 1) That the presentation entitled “Markham’s Emergency Management Program and Emergency Response Plan Update” dated June 8, 2017 be received; and,
- 2) That the report titled “Markham Emergency Management Program and Emergency Response Plan Update 2017” be received for information; and,
- 3) That Council approve the updated Emergency Response Plan and that the By-law 2011-229 be amended to reflect the changes as amended to support the revision of the emergency response plan and emergency management program; and further,
- 4) That the attached supporting documents, Appendix A – Markham Emergency Response Plan and Appendix B- by-law 2011-229, as amended, be received.

Carried

### **DEPUTATIONS**

There were no depositions.

### **COMMUNICATIONS**

There were no communications.

### **PETITIONS**

There were no petitions.

### **3. MINUTES OF THE APRIL 20, 2017 ADVISORY COMMITTEE ON ACCESSIBILITY (16.0)** [Minutes](#)

Moved by Councillor Alan Ho  
Seconded by Councillor Don Hamilton

- 1) That the minutes of the April 20, 2017 Advisory Committee on Accessibility meeting be received for information purposes.

Carried

**4. MINUTES OF THE APRIL 10, 2017  
CANADA DAY COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Alan Ho  
Seconded by Councillor Don Hamilton

- 1) That the minutes of the April 10, 2017 Canada Day Committee meeting be received for information purposes.

Carried

**5. MINUTES OF THE APRIL 25, 2017 AND  
MAY 18, 2017 CANADA 150 NEIGHBOURHOOD  
ENGAGEMENT SUB-COMMITTEE (16.0)**

[April 25](#) [May 18](#)

Moved by Councillor Alan Ho  
Seconded by Councillor Don Hamilton

- 1) That the minutes of the April 25, 2017 and May 18, 2017 Canada 150 Neighbourhood Engagement Sub-Committee meetings be received for information purposes.

Carried

**6. MINUTES OF THE MARCH 16, 2017 AND  
APRIL 20, 2017 MARKHAM ENVIRONMENTAL  
ADVISORY COMMITTEE (16.0)**

[March 16](#) [April 20](#)

Moved by Councillor Alan Ho  
Seconded by Councillor Don Hamilton

- 1) That the minutes of the March 16, 2017 and April 20, 2017 Markham Environmental Advisory Committee meeting be received for information purposes.

Carried

**7. MINUTES OF THE APRIL 24, 2017  
MARKHAM PUBLIC LIBRARY BOARD (16.0)**

[Minutes](#)

Moved by Councillor Alan Ho  
Seconded by Councillor Don Hamilton

- 1) That the minutes of the April 24, 2017 Markham Public Library Board meeting be received for information purposes.

Carried

**8. MINUTES OF THE MARCH 8, 2017 AND  
APRIL 12, 2017 MARKHAM TRAIN STATION  
COMMUNITY CENTRE BOARD  
MANAGEMENT (16.0)**  
[March 8](#) [April 12](#)

Moved by Councillor Alan Ho  
Seconded by Councillor Don Hamilton

- 1) That the minutes of the March 8, 2017 and April 12, 2017 Markham Train Station Community Centre Board Management meetings be received for information purposes.

Carried

**9. MINUTES OF THE APRIL 3, 2017  
RACE RELATIONS COMMITTEE (16.0)**  
[Minutes](#)

Moved by Councillor Alan Ho  
Seconded by Councillor Don Hamilton

- 1) That the minutes of the April 3, 2017 Race Relations Committee meeting be received for information purposes.

Carried

**10. STATUS OF CAPITAL PROJECTS  
AS OF APRIL 30, 2017 (7.0)**  
[Report](#) [Exhibit A](#) [Exhibit B](#) [Exhibit C](#) [Exhibit D](#)

Moved by Councillor Alan Ho  
Seconded by Councillor Don Hamilton

- 1) That the report dated May 11, 2017 entitled "Status of Capital Projects as of April 30, 2017" be received; and,
- 2) That the amount of \$6,529,809 from the closure of capital projects be transferred to the sources of funding as listed on Exhibit A; and,

- 3) That the closure of projects as outlined on Exhibit B and C be approved; and,
- 4) That the surplus funds of \$236,008 from open capital projects be returned to the sources of funding as listed on Exhibit D; and,
- 5) That the Non-Development Charge Capital Contingency Project be topped up from the Lifecycle Replacement and Capital Reserve Fund by \$266,567 to the approved amount of \$250,000; and,
- 6) That the Engineering Capital Contingency Project be topped up, from the City-Wide Hard Development Charges Reserve, by \$63,611 to the approved amount of \$100,000; and,
- 7) That the Design Capital Contingency Project be topped up, from the Development Charges Reserve, by \$13,952 to the approved amount of \$100,000; and,
- 8) That the Planning Capital Contingency Project be topped up, from the Development Charges Reserve, by \$81,193 to the approved amount of \$50,000; and,
- 9) That additional funding requirement of \$140,000 from the Lifecycle Replacement and Capital Reserve Fund be approved for project #17064 "Core IT Infrastructure", increasing the budget from \$1,396,290 to \$1,536,290; and,
- 10) That the following in-year new capital project, subsequent to the approval of the 2017 capital budget, be received; and further,

<b>Project Number</b>	<b>Name</b>	<b>Budget</b>	<b>Funding Source</b>
17326	Thornhill CC Dectron Coil Replacement	\$18,610	Non-DC Capital Contingency

- 11) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**11. CONTRACT EXTENSION FOR  
WINTER MAINTENANCE CONTRACTS:  
(202-T-12) SUPPLY OF EQUIPMENT TO PLOW  
CITY STREETS FOR WINTER MAINTENANCE AND  
(128-T-03) HIRED LOADERS (7.9, 5.10)  
[Report](#)**

Moved by Councillor Alan Ho  
Seconded by Councillor Don Hamilton

- 1) That the report entitled “Contract Extension for Winter Maintenance Contracts: (202-T-12) Supply of Equipment to Plow City Streets for Winter Maintenance and (128-T-03) Hired Loaders” be received; and,
- 2) That Contract 202-T-12 Supply of Equipment to Plow City Streets for Winter Maintenance be extended to Defina Haulage Ltd., Donaldson Custom Farming Inc., VBN Paving Limited and Griffith Property Services Ltd. for an additional two (2) years (November 1, 2017 to April 1, 2019) as per the original contract term in the estimated value of \$1,705,260.89 inclusive of HST in year 1; and,
- 3) That Staff be authorized to extend Contract 202-T-12 Supply of Equipment to Plow City Streets for Winter Maintenance to Defina Haulage Ltd., Donaldson Custom Farming Inc., VBN Paving Limited and Griffith Property Services Ltd. for a further three (3) years (November 1, 2019 to April 1, 2022) in the estimated value of \$1,719,430.36 inclusive of HST in year 1; and,
- 4) That Contract (128-T-03) Hired Loaders be extended to Griffith Property Services Ltd., Larkin Construction and Wilson Contracting Ltd for an additional five (5) years (November 1, 2017 to April 1, 2022) in the estimated value of \$1,275,780.41 inclusive of HST in year 1; and,
- 5) That the tendering process be waived for recommendation # 3 and # 4 in accordance with Purchasing By-Law 2004-341, Part II, Section 7 (1) (c) which states “when the extension of an existing contract would prove more cost-effective or beneficial”; and,
- 6) That the 2018 – 2022 operating budgets and purchase orders for contract 202-T-12 and 128-T-03 be adjusted with a price escalation allowance based on the Consumer Price Index for Canada, all-items (March to March) and growth (increase in kilometers of roadway), subject to Council approval; and,
- 7) That the Q4 2017 financial impact for Contract 202-T-12 of \$1,740.03 and for Contract 128-T-03 of \$4,499.51, totalling \$6,239.54 be reported as part of the 2017 year end results; and,
- 8) That the 2018 operating budget be increased for the 2018 financial impact for Contract 202-T-12 of \$43,093.22 and for Contract 128-T-03 of \$34,422.11 for a total amount of \$77,515.33, subject to Council approval; and further,

- 9) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**12. MINUTES OF THE MAY 9, 2017  
2018 BUDGET COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Alex Chiu

Seconded by Councillor Amanda Collucci

- 1) That the minutes of the May, 9, 2017 Budget Committee meeting be received for information purposes; and,  
2) That the following recommendation from the May 9, 2017 Budget Committee meeting be endorsed:

“That the following 2018 Budget Schedule be approved”

Note: Budget Committee Meeting # 1 was held on May 9, 2017.

Meeting	Date	Agenda Topic
Budget Committee Meeting # 2	Tuesday, October 10th	Economic scan, proposed tax rate increase including infrastructure investment and status on capital budget
Budget Committee Meetings # 3,4, 5	Friday October 13th, Thursday October 19th Friday October 27th	Capital Budget
Budget Committee Meeting # 6	Tuesday, October 31st	Operating Budget
General Committee	Monday, November 6th	Approval of proposed presentation for the public meeting
Public Meeting	Thursday, November 16th	Public Budget Consultation meeting
Budget Committee Meeting # 7	Friday, November 24th	Feedback from the Public Budget Consultation meeting, Operating Budget, Planning & Design, Engineering, Building and Waterworks Operating Budgets
General Committee	Monday, December 4th	General Committee Decision



Council	Tuesday, December 12th	Council Decision
Press Conference	Wednesday, December 13th	Press Conference

Carried

**13. MINUTES OF THE MAY 3, 2017  
GERMAN MILLS MEADOW AND  
NATURAL HABITAT LIAISON COMMITTEE (16.0)**

[Minutes](#)

Brenda Librecz, Commissioner of Community & Fire Services addressed the Committee and stated concerns with the proposed recommendation regarding the request to hold a public meeting to discuss settlement remediation on private property. Staff noted that they were concerned with the wording of the motion since it is not clear about what is being expected within a proposal.

The Committee stated concerns with the recommendation to hold a public meeting without having a presentation to Council outlining what will be presented at the public meeting.

There was discussion with respect to the settlement and remediation on private properties, the lengthy history associated with the landfill and issues of liability.

Moved by Mayor Frank Scarpitti  
Seconded by Deputy Mayor Jack Heath

- 1) That the minutes of the May 3, 2017 German Mills Meadow and Natural Habitat Liaison Committee meeting be received for information purposes; and,
- 2) That the following recommendation from the May 3, 2017 German Mills Meadow & Natural Habitat Liaison Committee meeting **be received only**:

“That the German Mills Meadow and Natural Habitat Liaison Committee recommend to Council that a public meeting be held to discuss with affected residents/owners the proposal on settlement remediation and that the program be presented by Staff.”

Carried

**14. ENDORSEMENT-IN-PRINCIPLE OF THE  
CELEBRATION PARK,  
BOX GROVE COMMUNITY PARK AND  
CORNELL COMMUNITY PARK  
DRAFT CONCEPTUAL MASTER PLANS (6.3)**  
[Presentation](#) [Report](#) [Appendix A](#) [Appendix B](#) [Appendix C](#)  
L. Irvine, extension 2120

Linda Irvine, Manager Parks and Open Space Development delivered a PowerPoint presentation regarding the proposed endorsement in principle of the Celebration Park, Box Grove Community Park and Cornell Community Park draft conceptual master plans.

The Committee discussed the connection between Celebration Park and the stormwater management ponds.

The Committee discussed the proposed bridges that require approval from the Toronto Region and Conservation Authority (TRCA) within the Box Grove Community Park. There was discussion regarding the pedestrian crossing into the park, and approval from York Region for vehicular access from the Box Grove By-pass. The Committee suggested that staff continue to pursue connecting the park with the stormwater management ponds with a pedestrian walkway.

There was discussion regarding the materials used in existing parks such as sand safety surfacing and materials being considered in new parks such as engineered wood fibre. The Committee inquired about replacing sand safety surfacing in existing parks with the engineered fibre. Staff indicated that the engineered wood fibre is being piloted in new parks, and that replacing the sand in existing parks would not be cost efficient.

The Committee inquired whether there will be a connection between the Cornell Community Park and the Black Walnut School. Staff advised that the proposed plan does permit integration between the park and school, but will require the School Board's permission. There was discussion regarding potential future integration between Cornell Community Park and the future Rouge National Urban Park.

There was brief discussion regarding potential future artificial ice surface in any other location other than the Markham Civic Centre.

There was discussion regarding the potential to retrofit current tennis courts to pickleball courts.

Moved by Councillor Logan Kanapathi  
Seconded by Councillor Don Hamilton

- 1) That the Staff report and presentation entitled "Endorsement in Principle of the Celebration Park, Box Grove Community Park, and Cornell Community Park Draft Conceptual Master Plans", dated June 8, 2017 be received; and,
- 2) That the Staff presentation on the three Draft Conceptual Master Plans be received; and,

- 3) That the Draft Conceptual Master Plans be advanced to undertake the preparation of capital budgets and project planning subject to further staff evaluation to assess sustainability, total cost of ownership, City-wide standards / allocations and financial implications which could affect the overall elements within the Draft Conceptual Master Plans; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

### **MOTIONS**

There were no motions.

### **NOTICES OF MOTIONS**

There were no notices of motions.

### **NEW/OTHER BUSINESS**

There was no new/other business.

### **ANNOUNCEMENTS**

There were no announcements.

### **CONFIDENTIAL ITEMS**

Moved by Councillor Don Hamilton  
Seconded by Mayor Frank Scarpitti

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into a confidential session to discuss the following matters (12:20 PM):

- (1) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES (APPOINTMENTS TO BOARD/COMMITTEE) (16.24)  
[Section 239 (2) (b)]

General Committee consented to have this item placed on the June 13, 2017 Council agenda for consideration.

- (2) LITIGATION OR POTENTIAL LITIGATION, INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY OR LOCAL BOARD (WARD 3 MATTER) (5.5)  
[Section 239 (2) (e)]

General Committee received an update on this matter.

- (3) THE SECURITY OF THE PROPERTY OF THE MUNICIPALITY OR LOCAL BOARD (PROPERTY MATTER IN WARD 6) (8.7)  
[Section 239 (2) (a)]

General Committee consented to have this item placed on the June 13, 2017 Council agenda for consideration.

Carried

Moved by Councillor Alan Ho  
Seconded by Mayor Frank Scarpitti

That the General Committee rise from the confidential session 12:36 PM.

Carried

### **Adjournment**

Moved by Councillor Alan Ho  
Seconded by Mayor Frank Scarpitti

That the General Committee meeting adjourn at 12:36 PM.

Carried