



**Minutes  
General Committee  
June 6, 2017  
Meeting Number 11**

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**Finance & Administrative Issues**

Chair: Deputy Mayor Jack Heath  
Vice Chair: Councillor Colin Campbell

**Community Services Issues**

Chair: Councillor Alan Ho  
Vice Chair: Councillor Alex Chiu

**Environment & Sustainability Issues**

Chair: Councillor Valerie Burke  
Vice Chair: Councillor Karen Rea

**Building, Parks, & Construction Issues**

Chair: Councillor Colin Campbell  
Vice Chair: Regional Councillor Nirmala Armstrong

**Alternate formats are available upon request.**

**Attendance**

Deputy Mayor Jack Heath  
Regional Councillor Jim Jones  
Regional Councillor Joe Li  
Regional Councillor Nirmala Armstrong  
Councillor Alan Ho  
Councillor Don Hamilton  
Councillor Colin Campbell  
Councillor Amanda Collucci (arrived at  
9:40 am)  
Councillor Logan Kanapathi  
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer  
Trinela Cane, Commissioner of Corporate Services  
Brenda Librecz, Commissioner of Community & Fire Services  
Catherine Conrad, City Solicitor and Acting Director of  
Human Resources  
Mary Creighton, Director of Recreation  
David Plant, Manager Parks Operation  
Joel Lustig, Treasurer  
Sonia Singh, Emergency Preparedness Coordinator  
Alida Tari, Council/Committee Coordinator

**Regrets**

Mayor Frank Scarpitti  
Councillor Valerie Burke  
Councillor Karen Rea

The General Committee meeting convened at the hour of 9:05 AM with Deputy Mayor Jack Heath in the Chair and Councillor Alan Ho Chaired Community Services related items.

General Committee recessed at 10:58 AM and reconvened at 11:11 AM.

**Disclosure of Pecuniary Interest**

None disclosed.

**1. LONDON BRIDGE ATTACK (16.0)**

General Committee and everyone present in the Council Chamber observed a moment of silence for the victims and their families of the London bridge terror attack.

**2. MINUTES OF THE MAY 15, 2017  
GENERAL COMMITTEE AND MAY 23, 2017  
SPECIAL GENERAL COMMITTEE (16.0)**  
[May 15](#) [May 23](#)

Moved by Councillor Logan Kanapathi  
Seconded by Councillor Alex Chiu

- 1) That the minutes of the May 15, 2017 General Committee and May 23, 2017 Special General Committee meeting be confirmed.

Carried

**3. DEVELOPMENT CHARGES  
BACKGROUND STUDY UPDATE (7.0)**  
[Presentation](#)

Kevin Ross, Manager Development Finance addressed the Committee and provided some brief opening remarks relative to the Development Charges background study.

Mr. Craig Binning, Partner, Hemson Consulting Ltd. delivered a PowerPoint providing an update with respect to the Development Charges background study.

There was discussion regarding the proposed threshold of 700 square feet to delineate between large and small apartments, and whether the threshold should be larger. Staff pointed out that the threshold of 700 square feet would align with the York Region threshold. The Committee inquired whether there can be one charge for apartments without distinguishing between large and small units. Mr. Binning pointed out that the Region of Halton attempted to charge new homebuyers who purchased smaller units the same fee as larger units. This was appealed at the Ontario Municipal Board (OMB) by the Hamilton-Halton Home Builders' Association where it was determined that the Region of Halton had failed to justify how its fee structure properly and reasonably divided the costs between large and small units, as a result, staff and the consultant do not support the same development charge fee for small and large units.

The Committee suggested that staff report back with the difference between the City of Toronto and City of Markham relative to development charges, taxes, lease and land costs for large office buildings.

There was discussion regarding the population figures being based on the Statistics Canada Census data from 2011.

Moved by Councillor Alan Ho  
Seconded by Councillor Don Hamilton

- 1) That the presentation entitled, “Development Charges Background Study Update” be received; and,
- 2) That Council endorse the following policies to be utilized in the preparation of the DC Background Study:
  - a) That Staff be directed to institute a policy for office space as follows:
    - 100% City Wide Hard DCs to be charged for the first 100,000 sq. ft. of gross floor area, with a reduced charge of 25% City Wide Hard DCs on gross floor area exceeding the threshold; and,
  - b) That Staff be directed to adopt the threshold of 700 sq. ft. to delineate large and small apartments.

Carried

**4. THE ROYAL LIFE SAVING SOCIETY  
CANADA AWARDS,  
SERVICE COMMENDATION – MARTA WRZAL (6.0)**  
[Letter](#)

Mary Creighton, Director of Recreation addressed the Committee and provided information relative to the Service Commendation.

General Committee congratulated Marta Wrzal, Aquatics Supervisor, for receiving the Service Commendation.

**5. EMERALD ASH BORER  
2016 YEAR END UPDATE,  
2017 – 2018 ACTION PLAN (5.0)**  
[Presentation](#) [Report](#)

David Plant, Manager Parks Operation delivered a PowerPoint presentation regarding the Emerald Ash Borer 2016 Year End Update and 2017-2018 Action Plan.

There was discussion regarding the importance of educating the residents on how to take care of the new trees that are planted. Staff noted that they will work with Corporate Communications on how to properly reach Markham residents.

The Committee congratulated staff on their accomplishments relative to the Emerald Ash Borer program.

Moved by Councillor Don Hamilton  
Seconded by Deputy Mayor Jack Heath

- 1) That the presentation entitled “Emerald Ash Borer 2016 Year End Update, 2017- 18 Action Plan” be received; and,
- 2) That the report entitled “Emerald Ash Borer 2016 Year End Summary” be received; and,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution

Carried

### **DEPUTATIONS**

There were no depositions.

### **COMMUNICATIONS**

There were no communications.

### **PETITIONS**

There were no petitions.

#### **6. MINUTES OF THE MARCH 15, 2017 ADVISORY COMMITTEE ON ACCESSIBILITY (16.0) [Minutes](#)**

Moved by Regional Councillor Jim Jones  
Seconded by Councillor Colin Campbell

- 1) That the minutes of the March 15, 2017 Advisory Committee on Accessibility meeting be received for information purposes.

Carried

#### **7. MINUTES OF THE MARCH 21, 2017 DEVELOPMENT CHARGES SUB-COMMITTEE (16.0) [Minutes](#)**

Moved by Regional Councillor Jim Jones  
Seconded by Councillor Colin Campbell

- 1) That the minutes of the March 21, 2017 Development Charges Sub-Committee Meeting be received for information purposes.

Carried

**8. MINUTES OF THE MARCH 31, 2017  
ENVIRONMENTAL ISSUES  
COMMITTEE (16.0)**

[Minutes](#)

Moved by Regional Councillor Jim Jones  
Seconded by Councillor Colin Campbell

- 1) That the minutes of the March 31, 2017 Environmental Issues Committee meeting be received for information purposes.

Carried

**9. MINUTES OF THE APRIL 11, 2017  
SENIOR ADVISORY COMMITTEE (16.0)**

[Minutes](#)

Moved by Regional Councillor Jim Jones  
Seconded by Councillor Colin Campbell

- 1) That the minutes of the April 11, 2017 Senior Advisory Committee meeting be received for information purposes.

Carried

**10. STAFF AWARDED CONTRACTS  
FOR THE MONTH OF APRIL 2017 (7.12)**

[Report](#)

Moved by Regional Councillor Jim Jones  
Seconded by Councillor Colin Campbell

- 1) That the report entitled “Staff Awarded Contracts for the Month of April 2017” be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**11. 138-T-17 SUPPLY AND DELIVERY OF  
BULK SODIUM CHLORIDE (ROAD SALT) (7.9, 5.10)**  
[Report](#)

Moved by Regional Councillor Jim Jones  
Seconded by Councillor Colin Campbell

- 1) That the report entitled “138-T-17 Supply & Delivery of Bulk Sodium Chloride (Road Salt)” be received; and,
- 2) That the contract for Supply & Delivery of Bulk Sodium Chloride (Highway Course Rock Salt) be awarded to the lowest priced Bidder, Compass Minerals Canada Corp; and,
- 3) That the term of the contract be for three years, with an option to extend the contract for an additional two years commencing October 1, 2017 in the estimated annual amounts of;
  - 2017 - \$374,310.59 (November 15 – December 31, 2017)
  - 2018 - \$1,573,200.00
  - 2019 - \$1,573,200.00
  - 2020 - \$1,573,200.00
  - 2021 - \$1,573,200.00
  - 2022 - \$1,198,889.41(January 1-March 31, 2022)And award amounts for future years are subject to Council approval of the 2018-2022 Operating Budgets; and,
- 4) That the prices are fixed for year one (2017/18 winter season) and escalated by Consumer Price Index (CPI) – (Toronto All-items) for years two to five based on the percentage change in the CPI (March to March) up to a maximum amount of 3% annually; and,
- 5) That funds be provided from 700-504-4525 Salt in the amount of \$374,310.59 for the 2017 award amount; and,
- 6) That Staff be authorized to adjust the purchase orders in 2018-2022 based on the approved operating budget; and further,
- 7) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**12. THE ONTARIO MINISTRY OF ENVIRONMENT  
AND CLIMATE CHANGE – MARKHAM  
DISTRIBUTION SYSTEM – DRINKING WATER  
INSPECTION REPORT, FEBRUARY 2017 (5.3)**

[Report](#) [Attachment A](#)

Moved by Regional Councillor Jim Jones  
Seconded by Councillor Colin Campbell

- 1) That the report entitled “The Ontario Ministry of Environment and Climate Change – Markham Distribution System – Drinking Water Inspection Report, February 2017” be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**13. PROJECT MANAGEMENT  
COORDINATION AND REPORTING (5.0)**

[Report](#) [Attachment A](#) [Attachment B](#)

Moved by Regional Councillor Jim Jones  
Seconded by Councillor Colin Campbell

- 1) That the report entitled “Project Management Coordination and Reporting” be received; and,
- 2) That the “Major Project Status Tracking” Dashboard report (Attachment “A”) be received; and,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**14. DEVELOPMENT CHARGES  
DECEMBER 31, 2016 RESERVE BALANCES  
AND ANNUAL ACTIVITY OF THE ACCOUNTS (7.0)**

[Report](#) [Attachment](#)

Moved by Regional Councillor Jim Jones  
Seconded by Councillor Colin Campbell

- 1) That the report titled “Development Charges December 31, 2016 Reserve Balances and Annual Activity of the Accounts” be received by Council as required under Section 43(1) of the *Development Charges Act, 1997, as amended*; and,
- 2) That Staff be directed to do all things necessary to give effect to this report.

Carried

**15. YORK REGION MOU WITH  
CITY OF MARKHAM FOR  
EMERGENCY SOCIAL SERVICES (5.0)**  
[Report](#)

Brenda Librecz, Commissioner of Community & Fire Services addressed the Committee and summarized the details outlined in the report.

There was discussion with respect to the function of the Emergency Operation Centre (EOC).

The Committee suggested that staff provide an update in approximately two (2) years relative to this MOU.

Moved by Deputy Mayor Jack Heath  
Seconded by Regional Councillor Jim Jones

- 1) That the report entitled “York Region MOU with City of Markham for Emergency Social Services” be received; and,
- 2) That the Commissioner of Community and Fire Services be authorized to sign a Memorandum of Understanding with York Region in a form satisfactory to the City Solicitor for the coordination and delivery of emergency social services.

Carried

**MOTIONS**

There were no motions.

**NOTICES OF MOTIONS**

There were no notices of motions.



**NEW/OTHER BUSINESS**

**16. NEW/OTHER BUSINESS – GRASS MAINTENANCE ON PRIVATE PROPERTIES (2.0)**

**Grass Maintenance on Private Properties**

There was discussion regarding overgrown grass on private properties. The Committee suggested that staff investigate if the compliance period of 21 days once an order is issued can be reduced to 10 or 14 days.

**ANNOUNCEMENTS**

There were no announcements.

**CONFIDENTIAL ITEMS**

Moved by Councillor Alan Ho  
Seconded by Councillor Don Hamilton

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into a confidential session to discuss the following matters (12:00 PM):

- (1) GENERAL COMMITTEE CONFIDENTIAL MINUTES – MAY 15, 2017 (16.0)  
[Section 239 (2) (a) (b) (c)]

General Committee approved the May 15, 2017 General Committee confidential meeting minutes.

- (2) A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD (PROPERTY MATTER IN WARD 8) (8.7)  
[Section 239 (2) (c)]

AND

THE SECURITY OF THE PROPERTY OF THE MUNICIPALITY OR LOCAL BOARD (PROPERTY MATTER IN WARD 8) (8.7)  
[Section 239 (2) (a)]

General Committee received information on this matter.

- (3) A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD (REAL PROPERTY ACQUISITIONS) (8.2)  
[Section 239 (2) (c)]

General Committee consented to place this matter on the June 13, 2017 Council agenda for consideration.

Carried

Moved by Councillor Don Hamilton  
Seconded by Councillor Alex Chiu

That the General Committee rise from the confidential session 12:53 PM.

Carried

### **Adjournment**

Moved by Councillor Don Hamilton  
Seconded by Councillor Alex Chiu

That the General Committee meeting adjourn at 12:53 PM.

Carried