

Advisory Committee on Accessibility
June 21, 2017
Ontario Room
4:00 PM – 5:30 PM

Committee Members Present: Councillor Karen Rea, Keith Irish, Arlene Juanillo, Tammy Mok, Robert Hunn, Jaqueline Bell, , and Jewell Lofsky (guest)

Staff Present: Cheryl McConney-Wilson, Senior Diversity Coordinator, Laura Gold, Council/Committee Coordinator

Regrets: Regional Councillor Nirmala Armstrong Councillor Karen Rea, Kristin Hayes, Keith Irish, Brian Lynch and Jason Tung

Item	Discussion	Action
1. Call to Order	The Advisory Committee on Accessibility convened at 4:38 pm with Tammy Mok presiding as Chair.	
2. Approval of the Minutes	<p>The date of the next meeting was corrected in the May 17, 2017 meeting minutes.</p> <p>Moved by Robert Hunn Seconded by Jaqueline Bell</p> <p>That the Minutes from the May 17, 2017 Advisory Committee on Accessibility be approved as amended.</p> <p style="text-align: right;">CARRIED</p>	
3. Accessibility Award	<p>Bob Hunn will contact Arlene Juanillo over the summer to prepare the nomination form for the City of Markham Accessibility Award. The award ceremony will be held at the Community Recognition night closest to December 3, 2017.</p> <p>The Committee agreed that Committee Members will not be permitted to</p>	Create nomination form for award – Bob and Arlene

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	<p>nominate anyone for the Accessibility Award. They can help promote the nominations, but the nomination itself must be signed and completed by someone else. Once the Committee has finalized its nomination form the City will help promote nominations. Some suggestions for promoting nominations included: on the City page; through social media; on the City's website; through disability associations in York Region; through the Accessibility Fair vendors; and through word of mouth. The Committee agreed that nominees should have a connection to Markham.</p> <p>The Committee discussed the following criteria for businesses:</p> <ul style="list-style-type: none"> • Provides excellent support to persons with a disability • Made a capital invest that will improve the accessibility of their service of their business (e.g. adding a ramp or making their website more accessible) • Made accommodations that permit an existing employee that recently became disabled to continue their employment with the business • Hires new employees with disabilities • Changed its programming to make its business more inclusive to persons with a disability (e.g. added specific programming for special needs groups) • Removed barriers to make it easier for customers with a disability to access their service or business (e.g. adding an automatic door opener or provided e-textbooks) <p>The Committee discussed the following criteria for the individual award:</p> <ul style="list-style-type: none"> • Provided outstanding support to persons with a disability in a professional, volunteer, or other type of role • Went out of their way to remove a barrier for a person with a disability 	

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	<ul style="list-style-type: none"> • Invented something that will help improve the lives of persons with a disability • Went out of their way to be inclusive to persons with a disability 	
4. Accessibility Fair	<p>The Committee agreed to meet on July 15, 2017, at 11:00 am in the Canada Room to discuss the Accessibility Fair. Jewell Lofsky will prepare the agenda and the Committee will order lunch. The Committee Clerk was asked to book the room. At the meeting the volunteer shifts should be decided. The Committee discussed how many volunteer passes it will require, noting the volunteers need the pass to enter the fair free of charge.</p> <p>The new Advisory Committee on Accessibility banner was displayed to the Committee.</p>	<p>Prepare agenda for meeting to discuss fair – Jewell Lofsky</p> <p>Book Canada Room – Laura Gold</p>
5. Canada Day Parade	The Committee discussed the logistics for the Canada Day Parade, including who will be participating in the parade.	
6. New Business	There was no new business.	
7. Next Meeting Date	The next meeting of the Advisory Committee on Accessibility will be held on September 20, 2017.	
8. Adjournment	The Advisory Committee on Accessibility adjourned at 5:45 pm	

Advisory Committee on Accessibility Action Items

No.	Action Item	Responsibility of Staff/Committee Member	Completion Date	Status
1.	Invite organizations representing different types of disabilities to present at future Advisory Committee on Accessibility Meetings	Senior Diversity Coordinator	On going	
2.	Bring frequently asked questions on accessibility matters to the next meeting for the committee to review	Cheryl McConney-Wilson	April 19, 2017	
3.	Review the proposed award categories to ensure they still fall under the Committee's mandate.	Cheryl McConney-Wilson and Laura Gold	April 19, 2017	
4.	Create nomination form for Accessibility Award	Robert Hunn and Arlene Juanillo,	Lofsky	
5.	Prepare agenda for meeting to discuss the Accessibility Fair on July 15, 2017	Jewell Lofsky	July 15, 2017	
6.	Book Canada Room for July 15, 2017 meeting	Laura Gold	July 15, 2017	