

Advisory Committee on Accessibility
May 17, 2017
Ontario Room
4:00 PM – 5:30 PM

Committee Members Present:, Regional Councillor Nirmala Armstrong, Arlene Juanillo, Tammy Mok, Robert Hunn, Jaqueline Bell, , Brian Lynch, and Jewell Lofsky (guest)

Staff Present: Cheryl McConney-Wilson, Senior Diversity Coordinator, Laura Gold, Council/Committee Coordinator

Regrets: Councillor Karen Rea, Kristin Hayes, Keith Irish, and Jason Tung

Item	Discussion	Action
1. Call to Order	The Advisory Committee on Accessibility convened at 4:06 pm with Tammy Mok presiding as Chair.	
2. Approval of the Minutes	Moved by Regional Councillor Nirmala Armstrong Seconded by Jaqueline Bell That the Minutes from the April 20, 2017 Advisory Committee on Accessibility be approved as presented. <div style="text-align: right;">CARRIED</div>	
3. Accessibility Award	The Committee discussed when to hold the Accessibility Award. After some discussion it decided to hold the award ceremony on the International Day of People with a Disability, December 3, 2017 or on the business day closest to the date. Moved by Regional Councillor Nirmala Armstrong Seconded by Arlene Juanillo That Accessibility Award ceremony be held on the International Day of	

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	<p>People with a Disability, December 3, 2017 or the closest business day thereafter.</p> <p style="text-align: right;">Carried</p> <p>The Clerk was asked to run the date by the Mayor's office and to book the Council Chamber for the event. Arlene Juanillo and Robert Hunn will draft a nomination form for the awards ceremony.</p>	<p>Ask the Mayor Office about the date of the award ceremony and book the Council Chamber – Laura Gold</p> <p>Work on nomination form for Accessibility Award - Arlene Juanillo and Robert Hunn</p>
4. Accessibility Fair	<p>Tammy Mok provided an update on the Accessibility Fair to be held on September 23rd and 24th, as part of Applefest. The following update on the fair was provided:</p> <ul style="list-style-type: none">• Will be located in the Transportation Building at the Museum;• Will use half the building for the fair and the other half for the children's activities being ;• Need to map out the booth space, but anticipated there is room for seven to eight booths with 8 foot tables - Cheryl McConney Wilson• Each exhibitor is being asked to have an interactive activity;• Most of the exhibitors will be participating for both days	<p>Find out how many exhibitors the Committee can have at the event – Cheryl McConney Wilson</p>

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5. New Business	<p><u>York Region Accessibility Update</u> Brian Lynch reported that he will be attending the York Region Accessibility Forum on May 28, and June 23 in New Market. He will also be representing the Brain Association at the City of Vaughan's Accessibility Fair being held on June 3, 2017.</p> <p>The Committee asked Brian to report back on any good ideas from the Vaughan Accessibility Fair.</p> <p><u>Canada Day Parade</u> The Committee completed the form to be submitted to participate in the Canada Day People's Parade.</p> <p><u>Banner</u> The Committee reviewed the proposed committee banner prepared by Tammy Mok's daughter. The following feedback was provided:</p> <ul style="list-style-type: none">• Separate logo from picture• Cheryl suggested possibly including "Everyone Welcome"• Possibly change the image to include a person with a disability that is not in wheelchair• Ensure image used is purchased• Ask Corporate Communications to prepare three options of the banner, each with different image <p>Moved by Regional Councillor Nirmala Armstrong Seconded by Brian Lynch</p> <p>That the Committee approve the banner in principle.</p> <p>Carried</p>	<p>Report back on any good ideas from the Vaughan Accessibility Fair – Brian Lynch</p> <p>Ask Corporate Communications to prepare three different versions of the banner – Cheryl McConney Wilson</p> <p>Decide what image to include on brochure - Committee</p>

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	<u>Brochure</u> Cheryl McConney-Wilson showed the Committee the draft updated Advisory Committee on Accessibility brochure. The brochure was displayed with three different images. The Committee is to decide, which image it would like to be displayed on the brochure.	
6. Next Meeting Date	The next meeting of the Advisory Committee on Accessibility will be held on May 17, 2017.	
7. Adjournment	The Advisory Committee on Accessibility adjourned at 5:45 pm	

Advisory Committee on Accessibility Action Items

No.	Action Item	Responsibility of Staff/Committee Member	Completion Date	Status
1.	Invite organizations representing different types of disabilities to present at future Advisory Committee on Accessibility Meetings	Senior Diversity Coordinator	On going	
2.	Bring frequently asked questions on accessibility matters to the next meeting for the committee to review	Cheryl McConney-Wilson	April 19, 2017	
3.	Review the proposed award categories to ensure they still fall under the Committee's mandate.	Cheryl McConney-Wilson and Laura Gold	April 19, 2017	