



**Minutes
General Committee
October 2, 2017
Meeting Number 16**

Finance & Administrative Issues

Chair: Deputy Mayor Jack Heath
Vice Chair: Councillor Colin Campbell

Community Services Issues

Chair: Councillor Alan Ho
Vice Chair: Councillor Alex Chiu

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Councillor Karen Rea

Building, Parks, & Construction Issues

Chair: Councillor Colin Campbell
Vice Chair: Regional Councillor Nirmala Armstrong

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti (arrived at 9:30am)
Deputy Mayor Jack Heath
Regional Councillor Joe Li
Regional Councillor Nirmala Armstrong
Councillor Valerie Burke
Councillor Alan Ho
Councillor Don Hamilton
Councillor Karen Rea
Councillor Colin Campbell (arrived at 9:30am)
Councillor Amanda Collucci (arrived at 9:20am)
Councillor Logan Kanapathi
Councillor Alex Chiu (arrived at 9:38am)

Andy Taylor, Chief Administrative Officer
Trinela Cane, Commissioner of Corporate Services
Brenda Librecz, Commissioner of Community & Fire Services
Catherine Conrad, City Solicitor and Acting Director of Human Resources
Joel Lustig, Treasurer
Kimberley Kitteringham, City Clerk
Andrea Tang, Senior Manager of Financial Planning
Raymond Law, Manager, Business & Technical Services
Tanya Lewinberg, Public Realm Coordinator
Christopher Alexander, Acting Manager, By-law Enforcement and Regulatory Services
Alida Tari, Council/Committee Coordinator

Regrets

Regional Councillor Jim Jones

The General Committee meeting convened at the hour of 9:11 AM with Deputy Mayor Jack Heath in the Chair; Councillor Alex Chiu Chaired Community Services related items. Councillor Colin Campbell assumed the Chair at 3:39 PM. Deputy Mayor Heath reassumed the Chair at 4:14 PM.

General Committee recessed at 11:00 AM and reconvened at 11:15 AM. General Committee recessed at 12:33 PM and reconvened at 2:12 PM.

Disclosure of Pecuniary Interest

None disclosed.

**1. EDMONTON TERRORIST ATTACK
AND LAS VEGAS SHOOTING (12.2.6)**

General Committee and everyone in the Council Chamber observed a moment of silence for the victims and their families of the Edmonton terrorist attack and the Las Vegas shooting.

**2. MINUTES OF THE SEPTEMBER 18, 2017
GENERAL COMMITTEE (16.0)**
[Minutes](#)

Moved by Regional Councillor Joe Li

Seconded by Regional Councillor Nirmala Armstrong

- 1) That the minutes of the September 18, 2017 General Committee meeting be confirmed.

Carried

3. RETAIL BUSINESS HOLIDAYS ACT APPLICATION (13.4)

Jonathan Wheatle, Manager, Strategic Economic Initiative, York Region delivered a PowerPoint presentation regarding the *Retail Business Holidays Act* – application process and review.

The Committee discussed existing exemptions and tourism criteria relative to the *Retail Business Holiday Act* (RBHA).

There was discussion with respect to consistency when considering exemption applications under the RBHA from retail businesses.

There was discussion regarding whether the City of Markham should support any future exemptions from retail businesses under the RBHA, and whether York Region would have the ability to repeal the exemptions that have been granted in the past, but do not meet the criteria under the RBHA.

Moved by Regional Councillor Joe Li
Seconded by Councillor Don Hamilton

- 1) That the presentation from Jonathan Wheatle, Manager, Strategic Economic Initiative, York Region regarding the *Retail Business Holiday Act*, be received; and,
- 2) That the exemptions to the holiday closures under the *Retail Business Holiday Act* be referred to the Province of Ontario for their direction and further clarification.

Carried

**4. REPORT OF THE AUDITOR GENERAL
- PROPERTY TAX REVENUE AUDIT - FOLLOW UP (7.0)**
[Presentation](#) [Report](#)

Trinela Cane, Commissioner of Corporate Services addressed the Committee and provided some brief opening remarks relative to the report of the Auditor General. She advised that Mr. Geoff Rodrigues, MNP LLP, Auditor General could not be in attendance due to a family emergency, and that Ms. Veronica Bila, Audit Manager will do the presentations.

Veronica Bila, Audit Manager delivered a PowerPoint presentation with respect to the Property Tax Revenue audit.

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Logan Kanapathi

- 1) That the presentation provided by **Veronica Bila, Audit Manager**, City of Markham, titled "Property Tax Revenue Audit - Follow Up" be received; and,
- 2) That the report prepared by Geoff Rodrigues, CPA, CA, CIA, CRMA, ORMP, MNP LLP, Auditor General, City of Markham, titled "Property Tax Revenue Audit - Follow Up" be received **and approved**; and further,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**5. REPORT OF THE AUDITOR GENERAL
- VENDOR MANAGEMENT AUDIT (7.0)**
[Presentation](#) [Report](#)

Veronica Bila, Audit Manager and Mike Risavy, Senior Auditor delivered a PowerPoint presentation regarding the Vendor Management Audit.

The Committee requested further explanations with respect to some of the observations including the vendor performance management, and file structure and file maintenance/retention.

Moved by Councillor Alan Ho

Seconded by Regional Councillor Nirmala Armstrong

- 1) That the presentation provided by **Veronica Bila, Audit Manager and Mike Risavy, Senior Auditor**, City of Markham, titled "Vendor Management Audit" be received; and,
- 2) That the report prepared by Geoff Rodrigues, CPA, CA, CIA, CRMA, ORMP, MNP LLP, Auditor General, City of Markham, titled "Vendor Management Audit" be received **and approved**; and further,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**6. 2017 JULY YEAR-TO-DATE REVIEW OF OPERATIONS
AND YEAR-END PROJECTION (7.0)**
[Presentation](#) [Report](#)

Andrea Tang, Senior Manager of Financial Planning delivered a PowerPoint presentation regarding the 2017 July year-to-date review of Operations and year-end projections.

Moved by Councillor Alex Chiu

Seconded by Councillor Logan Kanapathi

- 1) That the presentation entitled "2017 July Year-To-Date Review of Operations and Year End Projection" be received; and,
- 2) That the report entitled "2017 July Year-To-Date Review of Operations and Year End Projection" be received.

Carried

7. PARKS RENAISSANCE PROGRAM UPDATE (6.3)

[Presentation](#) [Report](#)

Tanya Lewinberg, Public Realm Coordinator delivered a PowerPoint presentation providing an update relative to the Parks Renaissance Program.

General Committee thanked all the staff involved with the Parks Renaissance program.

There was discussion regarding whether washrooms can be installed in parks. Staff pointed out that there is a City policy on placements of permanent washrooms in parks.

The Committee discussed the benefits of engaging the Adopt-a-Park groups.

Moved by Deputy Mayor Jack Heath

Seconded by Councillor Don Hamilton

- 1) That the report dated October 2, 2017 entitled "Parks Renaissance Program Update" be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

DEPUTATIONS

There were no deputations.

COMMUNICATIONS

**8. APPOINTMENT TO THE
TORONTO AND REGION CONSERVATION AUTHORITY (TRCA)
REGIONAL WATERSHED ALLIANCE 2017 – 2021 (16.24)**
[Letter](#)

Moved by Regional Councillor Nirmala Armstrong

Seconded by Councillor Valerie Burke

- 1) That Deputy Mayor Jack Heath be appointed to the Toronto and Region Conservation Authority (TRCA) Regional Watershed Alliance (RWA) 2017 – 2021

Carried

PETITIONS

There were no petitions.

**9. MINUTES OF THE MAY 17 AND JUNE 21, 2017
ADVISORY COMMITTEE ON ACCESSIBILITY (16.0)**
[May 17](#) [June 21](#)

Moved by Councillor Valerie Burke

Seconded by Councillor Alan Ho

- 1) That the minutes of the May 17 and June 21, 2017 Advisory Committee on Accessibility meetings be received for information purposes.

Carried

**10. MINUTES OF THE APRIL 19 AND MAY 17, 2017
ANIMAL CARE COMMITTEE (16.0)**
[April 19](#) [May 17](#)

Moved by Councillor Valerie Burke

Seconded by Councillor Alan Ho

- 1) That the minutes of the April 19 and May 17, 2017 Animal Care Committee meetings be received for information purposes.

Carried

**11. MINUTES OF THE JUNE 5, 2017
RACE RELATIONS COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Valerie Burke

Seconded by Councillor Alan Ho

- 1) That the minutes of the June 5, 2017 Race Relations Committee meeting be received for information purposes.

Carried

**12. MINUTES OF THE MAY 31, JUNE 12 AND AUGUST 23, 2017
SENIORS HALL OF FAME
AWARDS COMMITTEE (16.0)**
[May 31](#) [June 12](#) [Aug 23](#)

Moved by Councillor Valerie Burke

Seconded by Councillor Alan Ho

- 1) That the minutes of the May 31, June 12 and August 23, 2017 Seniors Hall of Fame Awards Committee meetings be received for information purposes.

Carried

**13. MINUTES OF THE JULY 19, 2017
MARKHAM SPORT HALL
OF FAME COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Valerie Burke

Seconded by Councillor Alan Ho

- 1) That the minutes of the July 19, 2017 Markham Sport Hall of Fame Committee meeting be received for information purposes.

Carried

**14. MINUTES OF THE JULY 11, 2017
SENIORS ADVISORY COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Valerie Burke

Seconded by Councillor Alan Ho

- 1) That the minutes of the July 11, 2017 Seniors Advisory Committee meeting be received for information purposes.

Carried

**15. MINUTES OF THE MAY 18, 2017 AND JUNE 15, 2017
MARKHAM ENVIRONMENTAL
ADVISORY COMMITTEE (16.0)**

[May 18](#) [June 15](#)

Moved by Councillor Valerie Burke

Seconded by Councillor Alan Ho

- 1) That the minutes of the May 18, 2017 and June 15, 2017 Markham Environmental Advisory Committee meetings be received for information purposes.

Carried

**16. MINUTES OF THE MAY 15, JUNE 5 AND JUNE 21, 2017
CANADA DAY COMMITTEE (16.0)**

[May 15](#) [June 5](#) [June 21](#)

Moved by Councillor Valerie Burke

Seconded by Councillor Alan Ho

- 1) That the minutes of the May 15, June 5 and June 21, 2017 Canada Day Committee meetings be received for information purposes.

Carried

**17. MINUTES OF THE
MARCH 30, MAY 25, JUNE 22, JULY 12, JULY 26 AND AUGUST 9, 2017
MARKHAM – MILLIKEN CHILDREN’S
FESTIVAL COMMITTEE (16.0)**

[March 30](#) [May 25](#) [June 22](#) [July 12](#) [July 26](#) [August 9](#)

Moved by Councillor Valerie Burke

Seconded by Councillor Alan Ho

- 1) That the minutes of the March 30, May 25, June 22, July 12, July 26 and August 9, 2017 Markham-Milliken Children’s Festival Committee meetings be received for information purposes.

Carried

**18. MINUTES OF THE MAY 18, 2017
GERMAN MILLS COMMUNITY CENTRE BOARD (16.0)**

[Minutes](#)

Moved by Councillor Valerie Burke

Seconded by Councillor Alan Ho

- 1) That the minutes of the May 18, 2017 German Mills Community Centre Board meeting be received for information purposes.

Carried

**19. MINUTES OF THE MARCH 30, APRIL 27 AND MAY 25, 2017
HEINTZMAN HOUSE BOARD (16.0)**
[March 30](#) [April 27](#) [May 25](#)

The Committee inquired about the “monthly fee”, and staff advised that they will confirm what that fee is for.

There was discussion regarding the wrought iron piano and Councillor Valerie Burke suggested that an unveiling event might be a nice thing to consider to provide an opportunity for Members of Council to visit the site.

Moved by Councillor Valerie Burke
Seconded by Councillor Alan Ho

- 1) That the minutes of the March 30, April 27 and May 25, 2017 Heintzman House Board meetings be received for information purposes.

Carried

**20. MINUTES OF THE APRIL 5, 2017
PUBLIC REALM ADVISORY COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Valerie Burke
Seconded by Councillor Alan Ho

- 1) That the minutes of the April 5, 2017 Public Realm Advisory Committee meeting be received for information purposes.

Carried

**21. MINUTES OF THE JUNE 19, 2017
YORK UNIVERSITY MARKHAM
CAMPUS COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Valerie Burke
Seconded by Councillor Alan Ho

- 1) That the minutes of the June 19, 2017 York University Markham Campus Committee meeting be received for information purposes.

Carried

**22. MINUTES OF THE JUNE 26, 2017
MARKHAM PUBLIC LIBRARY BOARD (16.0)**
[Minutes](#)

Moved by Councillor Valerie Burke

Seconded by Councillor Alan Ho

- 1) That the minutes of the June 26, 2017 Markham Public Library Board meeting be received for information purposes.

Carried

**23. ANNUAL REPORT FROM
MARKHAM'S INTEGRITY COMMISSIONER
- JULY 1, 2015 TO JUNE 30, 2016 (16.23)**
[Report](#)

Moved by Councillor Valerie Burke

Seconded by Councillor Alan Ho

- 1) That the Annual Report from the City of Markham's Integrity Commissioner covering the period July 1, 2015 to June 30, 2016 be received.

Carried

24. STAFF AWARDED CONTRACTS FOR THE MONTHS OF JUNE, JULY AND AUGUST 2017 (7.12)

[Report](#)

The Committee discussed the following:

- 026-Q-17 Remove and Replace Stairs at Cottonwood Court
- 182-T-17 Perimeter leak repair at Markham Pan Am Centre
- 197-T-17 Markham Village Veteran Square – Construction
- 155-R-17 Detailed Design Services for the 2017 Sidewalk Program

Moved by Councillor Valerie Burke

Seconded by Councillor Alan Ho

- 1) That the report entitled “Staff Awarded Contracts for the Months of June, July and August 2017” be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

25. DELEGATION OF AUTHORITY TO CHIEF ADMINISTRATIVE OFFICER DURING THE 2017 ANNUAL SUMMER RECESS AS PER BY-LAW 4-2000 (7.0)

[Report](#)

Moved by Councillor Valerie Burke

Seconded by Councillor Alan Ho

- 1) That the report entitled “Delegation of Authority to Chief Administrative Officer during the 2017 annual summer recess as per By-law 4-2000” be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**26. MINUTES OF THE AUGUST 2 AND SEPTEMBER 27, 2017
ENVIRONMENTAL ISSUES COMMITTEE (16.0)**
[Aug 2 minutes](#) [Sept 27 minutes](#) [Funding Report](#)

Moved by Councillor Valerie Burke

Seconded by Councillor Alan Ho

- 1) That the minutes of the August 2 and September 27, 2017 Environmental Issues Committee meetings be received for information purposes; and,
- 2) That the following recommendation from the September 27, 2017 Environmental Issues Committee meeting be endorsed:
 - "1) That the report entitled "Markham Environmental Sustainability Fund (MESF) Funding Applications," be received; and,
 - 2) That the funding application by James Robinson Public School for an Interactive Virtual Tour of the universally accessible schoolyard, for \$5,000.00 be approved; and,
 - 3) That funding application by the Toronto and Region Conservation Authority, in partnership with the Markham Museum, for a pollinator awareness and planning project, for \$8,200.00 be approved; and,
 - 4) That funding application by Ontario Streams for a Stream Rehabilitation Project, for \$5,190.50, be approved; and,
 - 5) **That funding application by St. Michael Academy School for one outdoor classroom (Site #2), for a total of \$5,000.00 be approved; and,**
 - 6) That the funds totalling **\$23,390.50** be provided from the Markham Environmental Sustainability Fund (MESF), account #87 2800168; and further,
 - 7) That staff be authorized and directed to do all things necessary to give effect to this resolution."

Carried

**27. ONTARIO MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE –
MUNICIPAL GHG CHALLENGE FUND - GRANT APPLICATIONS (5.7)**
[Report](#)

Moved by Councillor Valerie Burke

Seconded by Councillor Alan Ho

- 1) That the report, “Ontario Ministry of Environment and Climate Change – Municipal GHG Challenge Fund - Grant Applications”, be received; and,
- 2) That the Director, Sustainability & Asset Management be authorized to submit applications to the Ontario Ministry of Environment and Climate Change – Municipal GHG Challenge Fund for the following projects:
 - a. Decorative LED streetlight retrofit
 - b. Capture and conversion of natural gas CO2 emissions from a district energy facility into algae based useful products in partnership with Markham District Energy and Pond Technologies
 - c. Intelligent Buildings - Central Building Automation System, Facility Recommissioning, Analytics and Live Energy Display for Large City Facilities
 - d. Net Zero Energy Emissions for new and existing homes in partnership with Alectra and Enbridge
 - e. Community Battle of the Buildings
 - f. Smart Textile Recycling; and,
- 3) That the Mayor and Clerk be authorized to enter into funding agreements(s) with the Province in a form satisfactory to the CAO and City Solicitor; and,
- 4) That the Mayor and Clerk be authorized to enter into partnership agreements(s), where applicable, for the above noted projects in a form satisfactory to the CAO and City Solicitor; and,
- 5) That Markham’s proposed internal funding of \$1,263,000 for all projects noted is from existing budgets or reserves as shown on Table # 1; and further,
- 6) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

MOTIONS

There were no motions.

NOTICES OF MOTIONS

There were no notices of motions.

NEW/OTHER BUSINESS

28. ELECTION OF YORK REGION CHAIR (13.4)

[Proposed motion](#)

The Committee reviewed the proposed motion by Wayne Emmerson, York Region Chair that is anticipated to be considered at the York Region Council meeting on October 19, 2017.

There was discussion regarding whether the City of Markham should or should not support the proposed motion.

Moved by Councillor Don Hamilton
Seconded by Councillor Karen Rea

- 1) That Markham City Council reaffirm its previous support for the Province of Ontario in terms of the passage of enabling legislation providing for election of the York Region Chair by general vote.

Carried

29. PARKING ENFORCEMENT (2.17)

Councillor Don Hamilton raised a concern with cars that park on the paved boulevard section of a driveway and overhang on the roadway past the curb suggesting that it is a hazard. He believes that since the City has a By-law prohibiting this, there should be greater enforcement of this infraction across the City.

The Committee discussed the following relative to City of Markham Parking By-law:

- Importance of communication
- Policy vs By-law
- Current enforcement resources
- Development of a parking strategy
- The extended driveway by-law – should it be amended

The Committee suggested that staff report back on a City-wide parking strategy.

30. RED FRIDAY (11.0)

Deputy Mayor Jack Heath raised “Red Friday” which are groups that have advocated the wearing of red on Fridays to show their support for all members of the armed forces abroad, regardless of the circumstances under which they were deployed, and suggested it be referred to staff for consideration.

31. STANDING COMMITTEE AGENDA DISTRIBUTION (16.0)

Councillor Karen Rea addressed the Committee regarding the distribution of Standing Committee agendas requesting that the agendas be distributed the Tuesday prior to the meeting not the Friday prior to ensure that Members of Council and the public have sufficient time to review the agenda.

32. CANADA POST MAIL BOXES (2.16)

Councillor Karen Rea addressed the Committee suggesting that staff forward a letter to Canada Post requesting them to clean the graffiti from the Canada Post Mail boxes.

33. SKUNKS (2.8)

Councillor Karen Rea addressed the Committee advising that there seems to be an increased number of skunks in the urban areas. She is suggesting that staff investigate what is causing this increase.

ANNOUNCEMENTS

There were no announcements.

34. CONFIDENTIAL ITEMS

Moved by Mayor Frank Scarpitti
Seconded by Councillor Colin Campbell

That the confidential agenda be referred directly to the October 17, 2017 Council meeting.

- (1) GENERAL COMMITTEE CONFIDENTIAL MINUTES
- SEPTEMBER 18, 2017 (16.0)
[Section 239 (2) (b) (c) (f)]
- (2) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING
MUNICIPAL OR LOCAL BOARD EMPLOYEES (APPOINTMENT TO
BOARD/COMMITTEE) (16.24)
[Section 239 (2) (b)]
- (3) A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE
MUNICIPALITY OR LOCAL BOARD (WARD 4) (8.6)
[Section 239 (2) (c)]

Carried

Adjournment

Moved by Councillor Alex Chiu
Seconded by Councillor Logan Kanapathi

That the General Committee meeting adjourn at 4:21 PM.

Carried