



**Minutes
General Committee
November 6, 2017
Meeting Number 18**

Finance & Administrative Issues

Chair: Deputy Mayor Jack Heath
Vice Chair: Councillor Colin Campbell

Community Services Issues

Chair: Councillor Alan Ho
Vice Chair: Councillor Alex Chiu

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Councillor Karen Rea

Building, Parks, & Construction Issues

Chair: Councillor Colin Campbell
Vice Chair: Regional Councillor Nirmala Armstrong

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti (arrived at 11:00 am and left at 12:00 pm)

Deputy Mayor Jack Heath

Regional Councillor Jim Jones

Regional Councillor Joe Li

Regional Councillor Nirmala Armstrong

Councillor Valerie Burke

Councillor Alan Ho

Councillor Don Hamilton

Councillor Karen Rea

Councillor Colin Campbell

Councillor Amanda Collucci (arrived at 9:23am)

Councillor Logan Kanapathi

Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer

Brian Lee, Acting Commissioner of Development Services

Trinela Cane, Commissioner of Corporate Services

Brenda Librecz, Commissioner of Community & Fire Services

Catherine Conrad, City Solicitor and

Acting Director of Human Resources

Joel Lustig, Treasurer

Phoebe Fu, Director of Asset Management

Mary Creighton, Director of Recreation Services

Andrea Tang, Senior Manager, Financial Planning

Christopher Alexander, Acting Manager, By-law

Enforcement & Regulatory Services

Shane Manson, Senior Manager, Revenue & Property Tax

Alida Tari, Council/Committee Coordinator

The General Committee meeting convened at the hour of 9:05 AM with Deputy Mayor Jack Heath in the Chair.

General Committee recessed at 12:00 PM and reconvened at 2:21 PM.

Disclosure of Pecuniary Interest

None disclosed.

**1. MINUTES OF THE OCTOBER 23, 2017
GENERAL COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Alex Chiu

Seconded by Councillor Don Hamilton

- 1) That the minutes of the October 23, 2017 General Committee meeting be confirmed.

Carried

2. PROPOSED 2018 USER FEE, PERMIT AND FINE INCREASES (7.0)

[Presentation](#) [Report](#) [Attachment](#)

Andrea Tang, Senior Manager, Financial Planning delivered a PowerPoint presentation regarding the proposed 2018 user fee, permit and fine increases. The Commissioners presented the increase in user fees.

There was considerable discussion regarding the potential financial impact to the City's budget of \$2.5 million if Bill 148, the Fair Workplace, Better Jobs Act is approved. The Committee suggested that a clause be added advising that the proposed options presented to address the financial impact will only be implemented if Bill 148 is approved.

The Committee briefly discussed the cost recovery between the City of Markham and the City of Toronto through user fees.

There was discussion regarding the proposed option to increase the Mortgage Administrative Fee, and whether that fee should be considerably higher. Staff noted that if the fee is increased substantially that the City could risk the loss of this revenue stream in the future.

The Committee discussed the various parking enforcement fees. Staff pointed out that there will be a report outlining a City wide parking strategy. The Committee suggested that staff include options related to fees and fines with respect to infill development.

Moved by Councillor Logan Kanapathi

Seconded by Councillor Alex Chiu

- 1) That the presentation entitled "Proposed 2018 user Fee, Permit and Fine Increases," be received; and,
- 2) That the report dated November 6, 2017 entitled "Proposed 2018 User Fee, Permit and Fine Increases" be received; and,

- 3) That the 2018 user fee, permit and fine increases and their respective effective dates as outlined on Appendix A be approved contingent on approval of Bill 148 by the Province of Ontario; and,
- 4) **That staff be directed to report back with potential options to further increase the Mortgage Administrative Fee; and further,**
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

3. PROPOSED 2018 WATER/WASTEWATER RATE INCREASE (5.3)

[Presentation](#) [Report](#)

Joel Lustig, Treasurer delivered a PowerPoint presentation regarding Lifecycle Reserve Funding Methodologies. The three different options that staff have considered are: pay as you go; fully funding amortization and 25 year approach.

There was discussion regarding pros and cons of the three options.

Phoebe Fu, Director of Environmental Services and Andrea Tang, Senior Manager, Financial Planning delivered a PowerPoint presentation regarding the City of Markham 2018 Proposed Water/Wastewater rates.

There was discussion regarding water theft from hydrants and some of the measures taken by the City to lessen the risk.

The Committee suggested that staff report back why there is a considerable difference on water/wastewater rates between municipalities.

Moved by Regional Councillor Nirmala Armstrong

Seconded by Councillor Logan Kanapathi

- 1) That the presentation entitled "City of Markham 2018 Proposed Water/Wastewater Rates" be received; and,
- 2) That the report entitled "Proposed 2018 Water/Wastewater Rate Increase" be received; and
- 3) That Staff be authorized to hold a public meeting on November 21, 2017 at 6:00 p.m. in the Council Chamber at the Civic Centre to gather resident feedback on the proposed 2018 water/wastewater rate increase of \$0.2887/m³ from \$3.8555/m³ to \$4.1442/m³; and
- 4) That feedback received at the public meeting along with the proposed 2018 water/wastewater rate be tabled for consideration at the December 4th General Committee meeting; and

- 5) That the recommendation from the General Committee meeting be tabled for adoption by Council at the December 12th Council meeting; and,
- 6) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

DEPUTATIONS

There were no deputations.

COMMUNICATIONS

4. YORK REGION COMMUNICATIONS (13.4)

There was discussion regarding cabinet wraps and invasive species.

Moved by Councillor Valerie Burke
Seconded by Councillor Colin Campbell

- 1) That the following communications dated October 20, 2017 from York Region be received for information purposes.
 - a. [York Region](#) Agriculture and Agri-Food Update and Strategy.
 - b. [Annual Update](#) on Invasive Species.
 - c. [Implications](#) of the New Provincial Plans and Regional Municipal Comprehensive Review Work Plan.
 - d. [Municipal Greenhouse](#) Gas Challenge Fund Application
 - e. [Traffic Signal](#) Cabinet Wraps.

Carried

5. MINUTES OF THE AUGUST 23, 2017 AND OCTOBER 3, 2017 CANADA 150 INTERNATIONAL PARTNERSHIP SUB-COMMITTEE (16.0) [Aug 23](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the minutes of the August 23, 2017 Canada 150 International Partnership Sub-Committee meeting be received for information purposes.

Carried

**6. MINUTES OF THE SEPTEMBER 25, 2017
MARKHAM PUBLIC LIBRARY BOARD (16.0)**
[Minutes](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the minutes of the September 25, 2017 Markham Public Library Board meeting be received for information purposes.

Carried

**7. MINUTES OF THE JULY 31, 2017, SEPTEMBER 5, 2017
AND OCTOBER 18, 2017 DEVELOPMENT CHARGES
SUBCOMMITTEE (16.0)**
[July 31](#) [Sept 5](#) [Oct 18](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the minutes of the July 31, September 5 and October 18, 2017 Development Charges Subcommittee meetings be received for information purposes.

Carried

**8. MINUTES OF THE SEPTEMBER 21, 2017
MARKHAM ENVIRONMENTAL
ADVISORY COMMITTEE (16.0)**
[Minutes](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the minutes of the September 21, 2017 Markham Environmental Advisory Committee meeting be received for information purposes.

Carried

**9. MINUTES OF THE SEPTEMBER 11, 2017
MARKHAM SPORT HALL
OF FAME COMMITTEE (16.0)**

[Minutes](#)

Moved by Regional Councillor Nirmala Armstrong

Seconded by Councillor Alan Ho

- 1) That the minutes of the September 11, 2017 Markham Sport Hall of Fame Committee meeting be received for information purposes.

Carried

**10. MINUTES OF THE SEPTEMBER 6, 2017
MARKHAM SANTA CLAUS PARADE COMMITTEE (16.0)**

[Minutes](#)

Moved by Regional Councillor Nirmala Armstrong

Seconded by Councillor Alan Ho

- 1) That the minutes of the September 6, 2017 Markham Santa Claus Parade Committee meeting be received for information purposes.

Carried

**11. MINUTES OF THE SEPTEMBER 27, 2017
BOARD OF MANAGEMENT
UNIONVILLE BUSINESS
IMPROVEMENT AREA (16.0)**

[Minutes](#)

Moved by Regional Councillor Nirmala Armstrong

Seconded by Councillor Alan Ho

- 1) That the minutes of the September 27, 2017 Board of Management Unionville Business Improvement Area Committee meeting be received for information purposes.

Carried

**12. MINUTES OF THE SEPTEMBER 14, 2017
BOARD OF MANAGEMENT
MARKHAM VILLAGE BUSINESS
IMPROVEMENT AREA COMMITTEE (16.0)**

[Minutes](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the minutes of the September 14, 2017 Board of Management Markham Village Business Improvement Area Committee meeting be received for information purposes.
Carried

**13. MINUTES OF THE SEPTEMBER 20, 2017
ADVISORY COMMITTEE ON ACCESSIBILITY (16.0)**

[Minutes](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the minutes of the September 20, 2017 Advisory Committee on Accessibility meeting be received for information purposes.
Carried

**14. MINUTES OF THE OCTOBER 10, 2017, OCTOBER 13, 2017,
AND OCTOBER 17, 2017 BUDGET COMMITTEE (16.0)**

[Oct 10](#) [Oct 13](#) [Oct 17](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the minutes of the October 10, October 13 and October 17, 2017 Budget Committee meeting be received for information purposes.
Carried

**15. 2018 BUDGET
PUBLIC BUDGET CONSULTATION MEETING
NOVEMBER 16, 2017 (7.0)**

[Presentation](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the presentation entitled “2018 Budget Public Budget Consultation Meeting November 16, 2017”, be received and approved for presentation at the November 16, 2017 Public Budget Consultation meeting.

Carried

**16. 2018 INTERIM SPENDING AUTHORITY
PENDING APPROVAL OF BUDGET (7.0)**
[Report](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the report titled “2018 Interim Spending Authority Pending Approval of Budget”, be received; and,
- 2) That Council approve 50% of the City’s 2017 Operating, Waterworks, Planning & Design, Building Standards and Engineering budgets equal to \$180,935,012 as a pre-budget approval for 2018 operating expenditures; and further,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**17. 2018 INTERIM SPENDING AUTHORITY PENDING
APPROVAL OF UNIONVILLE AND MARKHAM
VILLAGE IMPROVEMENT AREAS BUDGETS (7.0)**
[Report](#)

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Alan Ho

- 1) That the report titled “2018 Interim Spending Authority Pending Approval of Unionville and Markham Village Business Improvement Area Budgets”, be received; and,
- 2) That Council approve 50% of the 2017 Operating Budget equivalent to the amounts of \$134,758 for the Unionville BIA (UBIA) and \$182,830 for the Markham Village BIA (MBIA) as pre-budget approval for 2018 operating expenditures; and further,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

18. 2018 TEMPORARY BORROWING BY-LAW 2018 (7.0)

[Report](#)

Moved by Regional Councillor Nirmala Armstrong

Seconded by Councillor Alan Ho

- 1) That the report titled “2018 Temporary Borrowing By-law” be received; and,
- 2) That a by-law be brought forward for Council approval to authorize the temporary borrowing, if required, of amounts not to exceed \$180,652,512 from January 1, 2018 to September 30, 2018 and \$90,326,256 from October 1, 2018 to December 31, 2018 to meet the expenditures of the municipality until taxes are collected and other revenues are received; and,
- 3) That the Treasurer report to Council in advance of borrowing, if temporary borrowing is required; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

19. 2018 INTERIM TAX LEVY BY-LAW (7.3)

[Report](#)

Moved by Regional Councillor Nirmala Armstrong

Seconded by Councillor Alan Ho

- 1) That the report “2018 Interim Tax Levy By-law” be received; and,
- 2) That Council authorize an interim tax levy for 2018; and,
- 3) That the attached by-law be passed to authorize the 2018 interim tax levy; and further,
- 4) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**20. TAX WRITE-OFFS IN ACCORDANCE WITH
SECTION 354 OF THE MUNICIPAL ACT, 2001 (7.3)**

[Report](#)

There was discussion regarding properties owned by Public Works Canada. The Committee suggested that staff investigate the potential to transfer the Ministry of Environment Lands (0 End of Victoria) to the City of Markham.

It was noted that on pages 327 and 328 of the report that “7001 Reesor Road” and “0 Major Mackenzie Drive East” are not in Ward 1.

Moved by Councillor Alex Chiu

Seconded by Regional Councillor Joe Li

- 1) That taxes totalling \$157,110 as set out in this report, of which the estimated City’s portion is \$39,999 be written off pursuant to the provisions of Section 354 of the *Municipal Act, 2001*; and,
- 2) That the Treasurer be authorized to remove the taxes from the Collector’s Roll; and,
- 3) That the Markham portion of the taxes be charged to Tax Write-off Account 820-820-7040; and,
- 4) That the Treasurer be authorized to write-off all outstanding taxes annually for the property located at:
 - i. 7001 Reesor Rd;
 - ii. 0 Major Mackenzie Dr E;
 - iii. 11091 Warden Ave; and,
- 5) That the associated interest be cancelled in proportion to the tax adjustments; and further,
- 6) That staff be authorized to and directed to do all things necessary to give effect to this resolution.

Carried

MOTIONS

There were no motions.

NOTICES OF MOTIONS

There were no notices of motions.

NEW/OTHER BUSINESS

21. ROLE OF THE DEPUTY MAYOR (16.23)

Regional Councillor Nirmala Armstrong suggested that staff provide a report outlining the role of the Deputy Mayor, and confirming how the Deputy Mayor is chosen.

22. NOMINATED CANDIDATES FOR PROVINCIAL OFFICE (13.2)

Councillor Don Hamilton advised that he would like a memo outlining the following for sitting municipal members that have been nominated candidates for the upcoming Provincial elections:

- If elected Provincially what happens to their seat at the municipal level
- Up until what date can they continue to represent their Ward
- Any requirement for the sitting member to resign
- When adds are being published who are they representing

23. NOTICE AND POSTAGE FOR NON STATUTORY MEETINGS (10.0)

Councillor Karen Rea advised the Committee that there is a Special Development Services meeting scheduled for Tuesday November 21, 2017 to consider the proposed development at 7 Town Crier Lane, and she would like to send out notices over and above the City of Markham's usual notice requirement for Standing Committee meetings. She does not want to have it charged through her discretionary account. Staff suggested that Councillor Karen Rea put a motion forward to have these notices funded through a budget account in the Corporate Services Commission and that the notice be sent out through the Clerk's Office.

Moved by Councillor Karen Rea

Seconded by Councillor Don Hamilton

That a maximum of 400 notices be funded through the Corporate Services Commission for the Special Development Services Committee meeting scheduled for November 21, 2017, and that the notices be sent out by the Clerks Department.

Carried

24. ANNOUNCEMENTS (12.2.6)

Regional Councillor Nirmala Armstrong invited everyone to attend the celebration being held on Sunday November 12, 2017 from 3:00 pm to 7:30 pm in the Council Chamber for Hindu Heritage.

Moved by Councillor Alex Chiu

Seconded by Councillor Logan Kanapathi

25. CONFIDENTIAL ITEMS

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into a confidential session to discuss the following matters (3:45 PM):

- (1) GENERAL COMMITTEE CONFIDENTIAL MINUTES
- OCTOBER 23, 2017 (16.0)
[Section 239 (2) (b) (b) (c)]

General Committee confirmed the confidential meeting minutes of October 23, 2017.

- (2) PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING
MUNICIPAL OR LOCAL BOARD EMPLOYEES (PROPERTY FOR TAX SALE)
(7.3)
[Section 239 (2) (b)]

General Committee consented to place this matter on the November 14, 2017 Council agenda for consideration.

- (3) A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE
MUNICIPALITY OR LOCAL BOARD
(DISPOSITION OF SURPLUS REALTY)
[Section 239 (2) (c)]

General Committee consented to have this item postponed to the November 20, 2017 General Committee meeting.

- (4) A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE
MUNICIPALITY OR LOCAL BOARD
(DISPOSITION OF SURPLUS REALTY)
[Section 239 (2) (c)]

General Committee consented to have this matter added to the confidential agenda and received a verbal update.

Carried

Moved by Councillor Amanda Collucci
Seconded by Councillor Don Hamilton

That General Committee rise from confidential session at 3:56 PM.

Carried

Adjournment

Moved by Councillor Alex Chiu
Seconded by Councillor Don Hamilton

That the General Committee meeting adjourn at 3:56 PM.

Carried