



**Minutes
General Committee
November 20, 2017
Meeting Number 19**

Finance & Administrative Issues

Chair: Deputy Mayor Jack Heath
Vice Chair: Councillor Colin Campbell

Community Services Issues

Chair: Councillor Alan Ho
Vice Chair: Councillor Alex Chiu

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Councillor Karen Rea

Building, Parks, & Construction Issues

Chair: Councillor Colin Campbell
Vice Chair: Regional Councillor Nirmala Armstrong

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Joe Li
Regional Councillor Nirmala Armstrong
Councillor Valerie Burke
Councillor Alan Ho
Councillor Don Hamilton
Councillor Karen Rea
Councillor Colin Campbell
Councillor Amanda Collucci
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Brian Lee, Acting Commissioner of Development
Services
Trinela Cane, Commissioner of Corporate Services
Catherine Conrad, City Solicitor and
Acting Director of Human Resources
Kimberley Kitteringham, City Clerk
Martha Pettit, Deputy City Clerk
Joel Lustig, Treasurer
Phoebe Fu, Director of Asset Management
Carlie Turpin, Manager, Elections
Graham Seaman, Director of Sustainability & Asset
Management
Bryan Frois, Chief of Staff
Alida Tari, Council/Committee Coordinator

The General Committee meeting convened at the hour of 9:06 AM with Deputy Mayor Jack Heath in the Chair.

General Committee recessed at 11:17 AM and reconvened at 11:32 AM. General Committee recessed at 12:52 PM and reconvened at 1:41 PM.

Disclosure of Pecuniary Interest

None disclosed.

**1. MINUTES OF THE NOVEMBER 6, 2017
GENERAL COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Regional Councillor Nirmala Armstrong

- 1) That the minutes of the November 6, 2017 General Committee meeting be confirmed.
Carried

2. ROUGE NATIONAL URBAN PARK (6.0)
[Presentation](#)

Ms. Pam Veinotte, Field Superintendent, Rouge National Urban Park delivered a PowerPoint presentation regarding the Rouge National Urban Park.

The Committee discussed the following relative to the Rouge National Urban Park:

- Boundary of the park and size
- Access to the park via park shuttles, transit, and by car
- Importance of maintaining biodiversity
- Improvements to Locust Hill Schoolhouse
- Locust Hill School House and Cedarena properties that are subject to further discussions between Toronto Region Conservation Authority, and the City of Markham
- Markham trails leading into the National Park
- Houses in the park, and potential long term leases
- Necessary agreements for land transfer between City of Markham and Parks Canada
- Maintenance and restoration of ecological integrity

General Committee thanked Ms. Veinotte and her team for all their work on the Rouge National Urban Park.

Moved by Mayor Frank Scarpitti
Seconded by Councillor Valerie Burke

- 1) That the presentation provided by Ms. Pam Veinotte, Field Unit Superintendent, Rouge National Urban Park entitled “Rouge National Urban Park” be received.
Carried

**3. 2017 SEPTEMBER YEAR-TO-DATE REVIEW
OF OPERATIONS AND YEAR-END PROJECTION (7.0)**

[Presentation](#) [Report](#) [Appendices 1-14](#)

Andrea Tang, Senior Manager of Financial Planning delivered a PowerPoint presentation regarding September 2017 Year-to-Date Review of Operations and Year End Projections.

There was discussion regarding future potential financial benefits from the LED Streetlights.

The Committee discussed the Corporate Stabilization Fund, and funding relative to the 2013 Ice Storm.

Moved by Councillor Logan Kanapathi
Seconded by Councillor Amanda Collucci

- 1) That the presentation entitled “September 2017 Year-to-Date (YTD) Review of Operations and Year End Projection”; and,
- 2) That the report entitled “2017 September Year-To-Date Review of Operations” be received.

Carried

DEPUTATIONS

There were no deputations.

**4. MINUTES OF THE SEPTEMBER 20, 2017
ANIMAL CARE COMMITTEE (16.0)**

[Minutes](#)

General Committee supported having appropriate staff attend a future Animal Care Committee meeting to provide an update on animal care activity programs, and that a motion is not required.

There was discussion regarding when staff will report back regarding the sale of domestic animals, and it was noted that staff anticipate reporting back in the first quarter of 2018. The Committee suggested that staff investigate the legality.

The Committee discussed the importance of outreach education relative to wildlife and domestic pets, and investigate if the Animal Care Committee can work with the School Boards.

Moved by Councillor Valerie Burke
Seconded by Regional Councillor Nirmala Armstrong

- 1) That staff be directed to report back on enacting a by-law permitting the sale of domestic animals, provided they are sourced from recognized rescues and/or shelters; and
- 2) That the minutes of the September 20, 2017 Animal Care Committee meeting be received for information purposes.

Carried

**5. STAFF AWARDED CONTRACTS FOR
THE MONTH OF OCTOBER 2017 (7.12)**
[Report](#)

There was discussion relative to 234-Q-17 Supply & Delivery of Staging Equipment for the Aaniin Community Centre.

Moved by Councillor Colin Campbell
Seconded by Councillor Don Hamilton

- 1) That the report entitled “Staff Awarded Contracts for the Month of October 2017” be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution

Carried

**6. 2018 COUNCIL AND STANDING COMMITTEE
MEETING CALENDAR (16.0)**
[Calendar](#)

The Committee suggested that the following amendments be made to the 2018 Council and Standing Committee meeting calendar:

- Reschedule the April 17, 2018 Council meeting to April 24, 2018
- Reschedule the April 24, 2018 Planning Public Meeting to April 17, 2018
- Reschedule the June 4, 2018 General Committee meeting to June 12, 2018
- Reschedule the June 5, 2018 Planning Public Meeting to June 11, 2018

Moved by Councillor Colin Campbell
Seconded by Councillor Don Hamilton

- 1) That the 2018 Council and Standing Committee Meeting Calendar be adopted, **as amended at the November 20, 2018 General Committee meeting.**

Carried

**7. QUALITY MANAGEMENT SYSTEM
- MANAGEMENT REVIEW (5.3)**

[Report](#) [Attachment A](#)

Moved by Councillor Colin Campbell
Seconded by Councillor Logan Kanapathi

- 1) That the report titled “Quality Management System – Management Review” be received; and,
- 2) That the Report on Quality Management System to Council from Management Review (Attachment “A”), be received; and,
- 3) That Council, as the Owner of the City’s drinking water system, acknowledge and support the outcome and action items identified from the Management Review; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

8. USE OF CORPORATE RESOURCES FOR ELECTION PURPOSES (14.0)

[Report](#) [Attachment B](#)

Kimberley Kitteringham, City Clerk addressed the Committee and provided some opening remarks relative to the Use of Corporate Resources for Election Purposes.

Carlie Turpin, Manager, Elections delivered a PowerPoint presentation regarding the Use of Corporate Resources for Election Purposes.

The Committee suggested that the following be clearly defined:

- Opening of nomination period
- Nomination Period
- Close of nomination period

There was considerable discussion regarding the prohibited use of any City resources for distribution of election related materials. Staff clearly emphasized that it is never appropriate to use any City resources for distribution of election-related materials by any Member of Council, and City staff who are running for office in municipal, regional, school board, federal or provincial elections.

The Committee suggested that the proposed policy be consistent with printed and electronic distribution of newsletters.

There was discussion regarding the importance to clearly define the new rules set out in the *Municipal Elections Act*.

The Committee discussed whether it is appropriate for candidates running for municipal office to hold annual events such as Golf Tournaments or BBQ's during the campaign period in an election year. It was suggested that this be further discussed at a future General Committee meeting.

The Committee suggested that this matter be further discussed at a future General Committee meeting, and that staff also include information relative to the election of the Regional Chair; By-Elections; Third Party Advertising, and potential seat vacancy as a result of the 2018 Provincial Election.

Moved by Councillor Colin Campbell
Seconded by Councillor Amanda Collucci

- 1) That the report and presentation titled, "Use of Corporate Resources for Election Purposes," be received; and,
- 2) That staff be directed to place this matter on a future General Committee meeting agenda for further discussion.

Carried

MOTIONS

There were no motions.

NOTICES OF MOTIONS

There were no notices of motions.

NEW/OTHER BUSINESS

9. LOBBYIST REGISTRAR & LOBBYIST REGISTRY (9.0)

Councillor Karen Rea requested that staff report back on a lobbyist registrar and lobbyist registry.

Moved by Councillor Karen Rea
Seconded by Councillor Valerie Burke

That staff be directed to report back on potential establishment of a lobbyist registry and a potential appointment of a lobbyist registrar.

Carried

10. GENERAL COMMITTEE DECEMBER MEETING (16.0)

Councillor Karen Rea requested that the December 4, 2017 General Committee meeting be rescheduled. There was discussion regarding whether the meeting date should remain, or be rescheduled to another day.

Moved by Mayor Frank Scarpitti
Seconded by Regional Councillor Jim Jones

That the Monday December 4, 2017 General Committee meeting be rescheduled to Tuesday December 5, 2017 from 10:00 a.m. to 3:00 p.m.

Carried

ANNOUNCEMENTS

There were no announcements.

11. CONFIDENTIAL ITEMS (16.0 & 8.7)

Moved by Mayor Frank Scarpitti
Seconded by Regional Councillor Jim Jones

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into a confidential session to discuss the following matters (2:36 PM):

**(1) GENERAL COMMITTEE CONFIDENTIAL MINUTES
– NOVEMBER 6, 2017 (16.0)
[Section 239 (2) (b) (c)]**

General Committee confirmed the November 6, 2017 General Committee Confidential meeting minutes.

**(2) A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY
THE MUNICIPALITY OR LOCAL BOARD (8.7)
[Section 239 (2) (c)]**

General Committee received an update on this matter.

Carried

Moved by Councillor Colin Campbell
Seconded by Councillor Logan Kanapathi

That the General Committee rise from the confidential session 3:57 PM.

Carried

Adjournment

Moved by Councillor Colin Campbell
Seconded by Councillor Logan Kanapathi

That the General Committee meeting adjourn at 3:57 PM.

Carried