

BOX GROVE COMMUNITY CENTRE BOARD
Box Grove Community Centre 7651 9th Line, Markham, L6B 1A8
Draft Minutes of Meeting held on October 10 2017 at 7:30 p.m.

Attendance: Ponniah Balasunderam(Chair), Mandy Hayre, Jeremiah Vijeyaratnam and Sayed Aziz

Absent: Regional Councilor Nirmala Armstrong, Councilor Logan Kanapathi, and Tahir Khan

Item	Discussion	Action Item
1. Call to Order	Ponniah Balasunderam welcomed the members to the Box Grove Community Centre Board (BGCCB) meeting.	
2. Approval of the February 16,2017 BGCCB Meeting Minutes	Moved by Mandy Hayre Seconded by Syed Aziz February 16,2017 Meeting minutes was approved	
3. Improvements to the Community Centre	<ol style="list-style-type: none"> Hand dryers will be installed in spring 2019.This is to be done during washroom upgrade. City of Markham is in the process of engaging an Architect to prepare drawings and specifications to renovate the entire Community Centre. Preliminary drawings being prepared to renovate Kitchen areas and lobby areas as Ph1.Washroom layout to be redesigned accommodate accessibility requirements of the new code. Councilor Logan Kanapathi has sent in the request to replace the bell that was stolen some 30 years ago at the top of the BGCC building. Water accumulating at the parking lot to be followed up. Parking Lot renovation work to start in early November 2017. Proposed that our community center has been charging well under the normal market rental charges. Need to come up with a new rental charges. Possibility of increment after the renovation Phase 1. Projector Screen proposal need to be sent to the board members. (product, materials, brand).Alternate design by upgrading the finish of 	<p>Councilor Kanapathy</p> <p>Mandy Hayre</p> <p>Jeremiah Vijeyaratnam</p>

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	<p>the wall to look like screen to be proposed.</p> <p>7. Tennis court to be allocated for the <i>community</i> members use . BGCC needed to have an access to the tennis court.Tennis Court is now available for public use on certain days.</p> <p>8. No overnight parking sign bylaws needed to be posted at the parking lot. Posted.</p> <p>9. Yearly window cleaning needed to be done. In addition Entrance, lobby & meeting room areas to be painted. Three quotes to be obtained.</p> <p>10. Wood floor to be sanded, stained and polished after Ph 1 renovation.</p> <p>11. Mandy Hayre to review all Rental Contracts made by the Maintenance Manager on the Board meeting day.</p> <p>12. Lighting Levels in Gym seems low. To b checked.</p>	<p>Information.</p> <p>Information</p> <p>Ponniah Balasunderam</p> <p>Mandy Hayre</p> <p>Ponniah Balasunderam</p>

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4. Discussion of Financial Statements	<ol style="list-style-type: none"> 1. 2017 - Grant of \$3000 to be received. Tahir to confirm 2. Decided to spend 30-40% toward the Phase 1 completion 3. Telephone and internet are with Bell for the duration of the contract. 	Tahir Khan
5. New Business	<ol style="list-style-type: none"> 1. Board unanimously agreed to rent on Tuesdays evening to Muslim Group for physical activities and on Thursdays evening for Meditation and Line dancing. 2. Board decided to “ Reserve all Friday , Saturday and Sunday evenings to Community events such as birthday parties etc. and to allow both Muslim and Christian group to use the Center on Friday evenings if free” Moved by Balasunderam Ponniah and Seconded by Sayed Aziz. 	
6. Next Meeting Date	Next meeting to be held on November 13 2017 between 7.30 to 9.00 pm at the Box Grove Community Centre.	
7. Adjournment	<p>Moved by Ponniah Balasunderam Seconded by Syed Aziz</p> <p>That the BGCCB adjourn at 9:00 pm.</p>	