

Advisory Committee on Accessibility
October 18, 2017
Canada Room
4:00 PM – 5:30 PM

Committee Members Present: Regional Councillor Nirmala Armstrong, Councillor Karen Rea, Kristin Hayes, Robert Hunn, Jaqueline Bell, Tammy Mok, and Brian Lynch

Staff Present: Cheryl McConney-Wilson, Senior Diversity Coordinator, Laura Gold, Council/Committee Coordinator

Regrets: Keith Irish, Jason Tung, Arlene Juanillo and Jason Tung

| Item | Discussion | Action |
|-----------------------------------|--|--------|
| 1. Call to Order | The Advisory Committee on Accessibility convened at 4:06 pm with Tammy Mok presiding as Chair. | |
| 2. Approval of the Minutes | <p>A slight change was made to the York Region Update section of the September 20, 2017 minutes.</p> <p>Moved by Kristen Hayes Seconded by Jaqueline Bell</p> <p>That the Minutes of the September 20, 2017 Advisory Committee on Accessibility be approved as amended.</p> <p style="text-align: right;">Carried</p> | |
| 3. Accessibility Award | The Committee reviewed the proposed Accessibility Award Form. It recommended that “removing barriers” be removed from the example for the individual Accessibility Award. | |
| 4. Accessibility Fair | The Committee provided the following feedback with respect to the 2017 Accessibility Fair: | |

| Item | Discussion | Action |
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| | <ul style="list-style-type: none"> • Have more vendors next year • Thought ‘School of Rock’ was too loud for the venue • Improve the promotion of the fair • Start planning for the 2018 Accessibility Fair now • Have a clear focus for next year’s fair • Thought it was challenging having both volunteers and vendors commit to being at the fair for two full days • Thought the admission fee was too high • Suggested displaying products that make people with disabilities life easier at next year’s fair • Suggested that a list be compiled of who the Committee would like to participate at next year’s fair • Suggested having a table of brochures at next year’s event • Suggested holding workshops on relevant topics at next year’s event • Suggested highlighting what is accessible in Markham at the fair <p>The Committee congratulated the Co-Chairs for a successful event and thanked them for their hard work in the planning and undertaking of the fair.</p> | <p>Compile a list of vendors the Committee would like to have at next year’s fair - Jewell</p> |
| <p>5. Election of the Chair</p> | <p>Tammy Mok advised that she will be stepping down as Chair. The Committee nominated Kristen Hayes and Jaqueline Bell for the roles of Co-Chairs.</p> <p>Moved by Regional Councillor Armstrong Seconded by Councillor Karen Rea</p> <p>That Kristen Hayes and Jaqueline Bell be appointed as temporary Co-Chairs of the Advisory Committee on Accessibility.</p> <p>Carried</p> | |

| Item | Discussion | Action |
|-----------------------------|--|--------|
| 6. New Business | The Committee discussed changing the meeting time to 5:30 pm to make it easier for people that work to attend meetings. Laura Gold, Council/Committee Coordinator will look into this inquiry and report back at the next meeting. | |
| 7. Next Meeting Date | The next meeting of the Advisory Committee on Accessibility will be held on October 18, 2017. | |
| 8. Adjournment | The Advisory Committee on Accessibility adjourned at 5:25 pm | |

Advisory Committee on Accessibility Action Items

| No. | Action Item | Responsibility of Staff/Committee Member | Completion Date | Status |
|-----|---|--|-----------------|--------|
| 1. | Bring frequently asked questions on accessibility matters to the next meeting for the committee to review | Cheryl McConney-Wilson | Fall 2017 | |
| 2. | Compile a list of vendors the Committee would like to have at next year's fair | Jewell Lofsky | November 2017 | |
| 3. | Look into changing the meeting time to 5:30 pm. | Laura Gold | November 2017 | |