



Report to: General Committee

Meeting Date: February 20, 2018

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**SUBJECT:** York University Markham Campus Committee  
**PREPARED BY:** Alida Tari, Council/Committee Coordinator, Extension 2211

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**RECOMMENDATION:**

- 1) That the report entitled “York University Markham Campus Committee”, be received; and,
- 2) That the quorum requirements for York University Markham Campus Committee be amended from a majority of the Members to four (4) Members of Council; and further,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

**PURPOSE:**

The purpose of this report is to obtain Council endorsement to amend the quorum requirements for the York University Markham Campus Committee from a majority of Members of Council (seven) to four Members of Council.

**BACKGROUND:**

The establishment of a City of Markham York University Markham Campus Committee (“Committee”) was authorized by Council resolution on May 26, 2015. The membership of the Committee is comprised of the Mayor and all Members of Council. A further Council resolution on June 15, 2015 appointed Mayor Frank Scarpitti, and Regional Councillor Nirmala Armstrong as Co-Chairs of the Committee. The Committee reports to Council through the General Committee. Committee meetings are generally scheduled once per month, and all meetings are open to the public in accordance with the City of Markham’s Procedural By-law and the Municipal Act. A meeting of the Committee may only be closed to the public, if the subject matter being considered meets the criteria established in Section 236 of the Municipal Act.

In accordance with the City of Markham’s Procedural By-law, Section 4.6, “Calling a meeting to Order and Quorum”, a majority of the Members of Council is necessary to form a quorum. The quorum requirements for the Committee are a minimum of seven (7) Members of Council.

In 2015, the Committee held two meetings, in 2016, there were eight meetings held, and in 2017, there were six meetings held. More recently, achieving the minimum requirement for quorum has become challenge. For example, the June 2017 meeting had seven Members in attendance, the September meeting began without quorum and quorum was not achieved until approximately 15 minutes after the start of the meeting, and the October meeting did not achieve quorum. To ensure that necessary business can be

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accomplished at future York University Markham Campus Committee meetings staff are recommending that the Mayor and All Members of Council remain as appointed members, and that four (4) Members of Council be required to form quorum.

**FINANCIAL CONSIDERATIONS**

Non applicable.

**HUMAN RESOURCES CONSIDERATIONS**

Non applicable.

**ALIGNMENT WITH STRATEGIC PRIORITIES:**

None applicable.

**BUSINESS UNITS CONSULTED AND AFFECTED:**

Non applicable.

**RECOMMENDED BY:**

2018-02-08

X



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Kimberley Kitteringham  
City Clerk  
Signed by: cxa

2018-02-08

X



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Trinela Cane  
Commissioner, Corporate Services  
Signed by: cxa