



**Minutes
General Committee
March 5, 2018
Meeting Number 4**

Finance & Administrative Issues

Chair: Deputy Mayor Jack Heath
Vice Chair: Councillor Colin Campbell

Community Services Issues

Chair: Councillor Alan Ho
Vice Chair: Councillor Alex Chiu

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Councillor Karen Rea

Building, Parks, & Construction Issues

Chair: Councillor Colin Campbell
Vice Chair: Regional Councillor Nirmala Armstrong

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti (arrived at 9:20am)
Deputy Mayor Jack Heath
Regional Councillor Jim Jones (left at 12:58pm)
Regional Councillor Joe Li (left at 4:04pm)
Regional Councillor Nirmala Armstrong
Councillor Valerie Burke
Councillor Alan Ho (left at 4:56pm)
Councillor Don Hamilton (left at 4:30pm)
Councillor Karen Rea
Councillor Amanda Collucci (arrived at 9:30am)
Councillor Logan Kanapathi (arrived at 9:30am)
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Development Services
Trinela Cane, Commissioner of Corporate Services
Brenda Librecz, Commissioner of Community & Fire Services
Catherine Conrad, City Solicitor and Acting Director of Human Resources
Kimberley Kitteringham, City Clerk
Martha Pettit, Deputy City Clerk
Joel Lustig, Treasurer
Carlie Turpin, Elections Manager
Bryan Frois, Chief of Staff
Brian Lee, Director of Engineering
Morgan Jones, Director of Operations
David Plant, Manager, Parks Operations
Graham Seaman, Director of Sustainability & Asset Management
Alida Tari, Council/Committee Coordinator

Regrets

Councillor Colin Campbell

The General Committee meeting convened at the hour of 9:00 AM with Deputy Mayor Jack Heath and Councillor Valerie Burke Chaired Environment and Sustainability related items.

General Committee recessed at 10:53 AM and reconvened at 11:08 AM.

General Committee recessed at 12:58 PM and reconvened at 2:05 PM.

Disclosure of Pecuniary Interest

None disclosed.

**1. MINUTES OF THE FEBRUARY 20, 2018
GENERAL COMMITTEE (16.0)**

[Minutes](#)

Moved by Councillor Alex Chiu
Seconded by Regional Councillor Joe Li

- 1) That the minutes of the February 20, 2018 General Committee meeting be confirmed.
Carried

**2. MINUTES OF THE JANUARY 9, 2018
SENIORS ADVISORY COMMITTEE (16.0)**

[Minutes](#)

Moved by Regional Councillor Jim Jones
Seconded by Regional Councillor Nirmala Armstrong

- 1) That the minutes of the January 9, 2018 Seniors Advisory Committee meeting be received for information purposes.
Carried

**3. MINUTES OF THE JANUARY 18, 2018
BOARD OF MANAGEMENT
MARKHAM VILLAGE BUSINESS
IMPROVEMENT AREA COMMITTEE (16.0)**

[Minutes](#)

Moved by Regional Councillor Jim Jones
Seconded by Regional Councillor Nirmala Armstrong

- 1) That the minutes of the January 18, 2018 Board of Management Markham Village Business Improvement Area Committee meeting be received for information purposes.
Carried

**4. MINUTES OF THE DECEMBER 20, 2017
BOARD OF MANAGEMENT
UNIONVILLE BUSINESS
IMPROVEMENT AREA (16.0)**
[Minutes](#)

Moved by Regional Councillor Jim Jones
Seconded by Regional Councillor Nirmala Armstrong

- 1) That the minutes of the December 20, 2017 Board of Management Unionville Business Improvement Area Committee meeting be received for information purposes.
- Carried

**5. 2017 SUMMARY OF REMUNERATION
& EXPENSE FOR COUNCILLORS AND
APPOINTEES TO BOARDS (7.0)**
[Report](#) [Appendix A](#) [Appendix B](#)

The Committee inquired why the Markham Enterprises Corporation (MEC) compensation is not included in the summary of remuneration. Staff pointed out that MEC is a separate entity, as a result it is not included in the Statement of Remuneration provided by the City of Markham.

There was discussion regarding whether sponsorships received by Members of Council should be included in this report.

Moved by Regional Councillor Nirmala Armstrong
Seconded by Regional Councillor Joe Li

- 1) That the report titled “2017 Summary of Remuneration & Expenses for Councillors and Appointees to Boards” be received; and,
- 2) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**6. REQUEST FOR TENDER 248-T-17
SUMMER CAMP BUSSING (7.12)**
[Report](#)

Moved by Regional Councillor Jim Jones
Seconded by Regional Councillor Nirmala Armstrong

- 1) That the report entitled “Request for Tender 248-T-17 Summer Camp Bussing” be received; and,

- 2) That the contract for tender 248-T-17 Summer Camp Bussing be awarded to the lowest priced bidder, First Student ULC in the amount of \$462,808.45 inclusive of HST for a period of two (2) years with options to renew for three (3) additional one (1) year periods at the same itemized pricing:

\$92,561.29 - (2018)
\$92,561.29 - (2019)
\$92,561.29 - (2020)
\$92,561.29 - (2021)
\$92,561.29 - (2022)
\$462,808.45 (Total); and,
- 3) That the 2018 award be funded from the various operating budget accounts for bus rental as identified within the Financial Considerations Section; and,
- 4) That Staff be authorized to amend the award amounts in years 2019-2022 to reflect changes in growth, subject to Council approval, as part of the annual budget process; and further,
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

7. 2018 ELECTION MODEL (14.0)
[Presentation](#)

Kimberley Kitteringham, City Clerk and Carlie Turpin, Elections Manager delivered a PowerPoint presentation regarding the 2018 Election Model.

The Committee discussed the following with respect to the 2018 Election Model:

- Consider including communication in the City's property tax bills
- Why is the Civic Centre not being used as a location for in-person Early Voting period?
- Identification requirements
- Rebate program – Candidate's spreadsheet versus online tool for the contributor
- Consider offering specific language assistance at certain locations
- Consider including information identifying difference between Regional and Ward Councillors in your communications
- Change in verification process for online voting
- Number of voting locations available on voting day

The Committee requested that staff provide a briefing note to all Members of Council outlining all the legislative changes including third party advertising rules to the *Municipal Elections Act, 1996*.

Moved by Councillor Logan Kanapathi
Seconded by Councillor Amanda Collucci

- 1) That the presentation entitled “2018 Election Model,” by Ms. Kimberley Kitteringham, City Clerk, and Ms. Carlie Turpin, Manager, Elections be received.

Carried

8. APPOINTMENT OF DEPUTY MAYOR (14.0)
[Presentation](#)

Carlie Turpin, Elections Manager delivered a PowerPoint presentation regarding appointment of Deputy Mayor.

The Committee discussed the role of the Deputy Mayor. There was discussion regarding the additional remuneration for the role of Deputy Mayor.

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Amanda Collucci

- 1) That the presentation entitled “Appointment of Deputy Mayor,” by Ms. Carlie Turpin, Manager, Elections be received.

Carried

9. ALTERNATE ON REGIONAL COUNCIL (14.0)
[Presentation](#)

Carlie Turpin, Elections Manager delivered a PowerPoint presentation regarding alternate on Regional Council.

The Committee discussed whether the City of Markham should appoint an alternate Member to Regional Council. It was suggested to only receive the presentation.

Moved by Mayor Frank Scarpitti
Seconded by Regional Councillor Nirmala Armstrong

- 1) That the presentation entitled “Alternate on Regional Council,” by Ms. Carlie Turpin, Manager, Elections be received.

Carried

10. 2017 YEAR-END RESULTS OF OPERATIONS (7.0)

[Presentation](#) [Report](#) [Appendices 1-14](#)

Andrea Tang, Senior Manager, Financial Planning delivered a PowerPoint presentation regarding the 2017 Year-End Review of Operations.

Moved by Mayor Frank Scarpitti
Seconded by Councillor Alex Chiu

- 1) That the presentation by Ms. Andrea Tang, Senior Manager, Financial Planning entitled “2017 Year-End Review of Operations,” be received; and,
- 2) That the report entitled “2017 Year-End Review of Operations” be received; and,
- 3) That the City’s 2017 net favourable variance of \$5.60M be transferred as follows, as per the approved Financial Planning and Budgeting Policy :
 - a. \$0.95M to the Corporate Rate Stabilization Reserve to achieve a balance equal to 15% of the local tax levy as per City policy;
 - b) \$4.65M to the Life-Cycle Capital Repair and Replacement Reserve; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**11. GRASS CUTTING MAINTENANCE
SERVICE LEVEL OPTIONS (5.0)**

[Presentation](#)

David Plant, Manager, Parks Operations delivered a PowerPoint presentation regarding grass cutting maintenance service level options.

The Committee discussed whether the grass cutting service should be increased to a weekly maintenance to all parks with a cost impact of \$112,048.00 yearly versus maintaining the current level of service with no changes and no cost impact. Staff pointed out that grass cutting is not based on height of the grass, but on a service cycle (eg weekly). It was suggested that the grass cutting maintenance service level options be referred to the 2019 Budget Committee.

There was discussion regarding the importance of analysing the larger percentage of complaints such as Forestry and Parks maintenance.

Moved by Mayor Frank Scarpitti
Seconded by Councillor Amanda Collucci

- 1) That the presentation by Mr. David Plant, Managers, Park Operations entitled “Grass Cutting Maintenance Service Level Options,” be received; and,

- 2) **That the Grass Cutting Maintenance Service Level Options be referred to the 2019 Budget Committee.**

Carried

**12. CITY OF MARKHAM'S MUNICIPAL ENERGY PLAN
– INTRODUCTION (5.7)**
[Presentation](#)

Trinela Cane, Commissioner of Corporate Services addressed the Committee and provided some opening remarks relative to the City of Markham's Municipal Energy Plan.

Graham Seaman, Director of Sustainability and Asset Management delivered a PowerPoint presentation providing an introduction to the City of Markham's Municipal Energy Plan.

The Committee discussed the importance of educating and engaging residents with respect to achieving the Municipal Energy Plan.

The Committee suggested that when staff report back with the full Municipal Energy Plan that should include how the City of Markham compares to other communities relative to emissions per person for residential uses.

Moved by Councillor Alex Chiu
Seconded by Councillor Logan Kanapathi

- 1) That the presentation by Mr. Graham Seaman, Director, Sustainability & Asset Management entitled "City of Markham's Municipal Energy Plan – Introduction," be received.

Carried

**13. YORK REGION
COMMUNICATIONS (13.4)**

There was discussion regarding the Draft 2018 Development Charges Background Study and Proposed Draft By-law Amendment. It was suggested that a breakdown of all Regional Services, and that a copy of the PowerPoint on the final York Region budget be provided to the Ward Councillors.

Moved by Councillor Karen Rea
Seconded by Regional Councillor Joe Li

- 1) That the following communications dated February 16, 2018 from York Region be received for information purposes.

- a. [Draft 2018 Development Charge](#) Background Study and Proposed Draft Bylaw Amendment
- b. [Housing Initiatives](#) and Incentives Update
- c. [York Region 2017](#) Employment and Industry Report
- d. [Comments of Proposed Provincial](#) Food and Organic Waste Framework

Carried

PETITIONS

There were no petitions.

MOTIONS

There were no motions.

NOTICES OF MOTIONS

There were no notices of motions.

NEW/OTHER BUSINESS

14. NEW BUSINESS - DEVELOPMENT CHARGES (7.11)

Councillor Karen Rea inquired about the possibility of the City receiving at no charge affordable units from developers. Staff advised that the Development charges Act prohibits voluntary contributions. There was discussion regarding the establishment of a Reserve to fund the Development Charge component and staff suggested that this be considered during the 2019 Budget Committee discussions.

Staff advised that the City has applied for a Provincial grant from the Development Charge Rebate Program to fund Markham's share for future rental units.

15. DEVELOPERS ROUND TABLE (10.0)

Councillor Karen Rea inquired if during Developers Round Table discussions, the City could initiate discussions about how to contribute to solving the affordable housing issue in Markham. Staff pointed out that staff are not permitted to ask developers for voluntary contributions. It was noted that the City has the ability to use Section 37 funds. Councillor Karen Rea requested that staff report back on ideas and options to increase the affordable housing units.

ANNOUNCEMENTS

16. MARKHAM HOMETOWN HOCKEY (12.2.6)

Mayor Frank Scarpitti and Regional Councillor Nirmala Armstrong thanked all Members of Council and staff for their support on the great opportunity to showcase Markham as a proud hockey town, and assisting on putting together a very successful event.

17. CONFIDENTIAL ITEMS (16.0, 8.0 & 8.0)

Moved by Councillor Alan Ho
Seconded by Councillor Valerie Burke

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into a confidential session to discuss the following matters (9:19 AM):

- (1) GENERAL COMMITTEE CONFIDENTIAL MINUTES
-FEBRUARY 20, 2018 (16.0)
[Section 239 (2) (b) (c)]

General Committee confirmed the February 20, 2018 General Committee confidential meeting minutes.

- (2) A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD (WARD 5) (8.0)
[Section 239 (2) (c)]

General Committee received a verbal update.

- (3) A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD (WARD 8) (8.0)
[Section 239 (2) (c)]

General Committee consented to have this item placed on the March 5, 2018 Special Council meeting for consideration.

Carried

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Valerie Burke

That the General Committee rise from the confidential session 10:53 PM.

Carried

Adjournment

Moved by Councillor Alex Chiu
Seconded by Councillor Amanda Collucci

That the General Committee meeting adjourn at 5:20 PM.

Carried