



**MARKHAM ENVIRONMENTAL ADVISORY COMMITTEE
MINUTES**

**Council Chambers, Civic Centre
April 19, 2018**

Attendance

Members

Karl Lyew, Chair
Karl Fernandes
Diane Ross
Ashok Bangia
Fanny Luk
Adam Poon
Deputy Mayor Jack Heath
Regional Councillor Joe Li

Guests

Natasha Welch

Regrets

Kevin Boon , Vice Chair
Phil Ling, Immediate Past Chair
Elvis Nurse
Carrie Sally
Aamir Mohammed

Staff

Jennifer Wong, Sustainability Services
Coordinator
Emma Girard, Communications Advisor
Laura Gold, Council/Committee Coordinator

1. CALL TO ORDER

The Environmental Advisory Committee convened at 7:16 pm with Karl Lyew in the Chair without quorum. Quorum was obtained at 8:00 pm.

2. CHANGES OR ADDITIONS TO THE AGENDA

There were no changes or additions to the agenda.

3. ADOPTION OF THE MINUTES

The Committee reviewed the Minutes and approved them at 8:00 pm when the Committee obtained quorum.

Moved by Fanny Luk

Seconded by Karl Fernandes

That the March 22, 2018, Environmental Advisory Committee Minutes be approved as presented.

Carried

4. MATTERS ARISING FROM THE MINUTES

A) Information reports on Markham Initiatives and Council Matters

The Committee was advised that a meeting request for the Earth Day Event was sent to all Members of Council.

B) Follow up on Action Items

The Committee reviewed that action items from the previous meeting and advised that most of the items for the Earth Day event were complete.

Ashok Bangia reported that he received mixed feedback from retailers regarding providing coupons or giveaways for the event. He was able to get a discount on food for the student volunteers, but they have to identify themselves. Other retailers he was still following-up with.

Emma Girard will create identity tags for the volunteers.

5. NEW BUSINESS

A) Earth Month Planning

Due to the absence of ED2018 Sub-Committee Chair (Phil Ling) and ED2018 Project Manager Aamir Mohammed.

The following update was provided on the planning and undertaking of the Earth Day event:

Event Promotion

- Displayed the Earth Day schedule and agenda on the screen (Members to provide any edits by 10:00 am, April 20);

- Run sheet is complete
- Promoted the event through Facebook
- Advertising the event on the City's electronic boards
- Advertising the event on the Remington Down Town Markham Website
- Will place a mobile sign at Birchmount & Enterprise promoting the event
- Will have the event agenda at several different locations of the event venue

Booths

- Major role of the Committee will be to man their booth
- Some Committees may have to share a booth

Electronic Vehicles

- Different brands of electronic vehicles will be available to test in the Aviva parking lot

Petting Zoo

- Animals will be in a heated outdoor tent

Carousal

- Need a Committee Member to stand by the carousal directing patrons to other Earth Day activities

Photos

- Will have signs notifying guest that their photos are being taken
- Patrons that are concerned with getting their photos taken should let Michael Freethy or Emma Girard know

Security

- A constable has been hired to work the full duration of the event
- Lost child protocol – stay with the child in the location you found them and call the police officer, noting parents should also stay in the same place they lost their child.

Volunteers

- Have 6 to 8 volunteers to help with the event
- Will have volunteers from the high school, the Committee, and Aviva

The Committee thanked Jennifer Wong, Emma Girard and other applicable City staff for their extraordinary for their help with the planning and undertaking of the Earth Day event.

The Committee requested that a section of the next meeting be devoted to reviewing the planning, undertaking of the 2018 Earth Day event.

B) Board/Committee Orientation

A Board/Committee orientation will be provided at the next meeting when the new members are officially appointed.

C) Regional EAC in October 2018 Preliminary Planning

The Chair advised that the Committee will be hosting the 2018 Fall Regional Environmental Advisory Committee Forum. The agenda will be set by York Region and all York Region Environmental Advisory Committees will be invited to attend.

6. OTHER BUSINESS

A. Diversity Training

The Chair advised that Diversity Training is being scheduled for the Committee on a date to be determined.

7. NEXT MEETING DATE

The next meeting of the Environmental Advisory Committee will be held on Thursday, May 17, 2018 at 7:00 pm in the Ontario Room.

8. ADJOURNMENT

That the Environmental Advisory Committee adjourned at 8:16 pm