



Report on Quality Management System to Council Management Review Outcome

Meeting Date: May 29, 2018

Attendees: Andy Taylor, Brenda Librecz, Phoebe Fu, Daphne Ross, Gord Miokovic, Prathapan Kumar, Eddy Wu, Yurong Duan, Irene Weiss, Vin Gurmit, Vincent Feng

RESULTS OF MANAGEMENT REVIEW	REPORT
Summary of Management Review	<ul style="list-style-type: none">• Presentation and supporting documentation provided to Top Management covered all required items identified in the Drinking Water Quality Management Standard and procedure.• Top Management reviewed information from July 1 to December 31, 2017.
Deficiencies Identified	<ul style="list-style-type: none">• No deficiencies were identified at this meeting
Decisions Made	<ul style="list-style-type: none">• To better understand capital investment rate and aging infrastructure.• To provide status on dead ends in the City.
Action Items	<ol style="list-style-type: none">1. Operational Performance - # of Watermain Breaks<ul style="list-style-type: none">○ Consider plotting the investment rate in the slide to show the correlation between aging infrastructure and investment percentage○ Contact Richmond Hill to determine their investment rate relative to the number of their watermain breaks (as they participate in the National Benchmarking).2. Operational Performance – Water Quality<ul style="list-style-type: none">○ Finalize and submit Briefing Note to Council regarding Dead-ends within the City of Markham.
Other QMS Issues Identified (including summary of corrective actions)	<ul style="list-style-type: none">• No other issues were identified

Management Review Meeting Minutes are available upon request from the QMS Coordinator.