



**Minutes
General Committee
June 12, 2018
Meeting Number 10**

Finance & Administrative Issues

Chair: Deputy Mayor Jack Heath
Vice Chair: Councillor Colin Campbell

Community Services Issues

Chair: Councillor Alan Ho
Vice Chair: Councillor Alex Chiu

Environment & Sustainability Issues

Chair: Councillor Valerie Burke
Vice Chair: Councillor Karen Rea

Building, Parks, & Construction Issues

Chair: Councillor Colin Campbell
Vice Chair: Regional Councillor Nirmala Armstrong

Alternate formats are available upon request.

Attendance

Mayor Frank Scarpitti (arrived at 10:55 AM)
Regional Councillor Joe Li (arrived at 9:52 AM)
Regional Councillor Nirmala Armstrong
Councillor Valerie Burke
Councillor Alan Ho
Councillor Don Hamilton
Councillor Karen Rea
Councillor Colin Campbell
Councillor Amanda Collucci (arrived 9:46 AM)
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Arvin Prasad, Commissioner of Development Services
Trinela Cane, Commissioner of Corporate Services
Brenda Librecz, Commissioner of Community & Fire Services
Catherine Conrad, City Solicitor and Acting Director of Human Resources
Kimberley Kitteringham, City Clerk
Joel Lustig, Treasurer
Dave Decker, Fire Chief
Bryan Frois, Chief of Staff
Tanya Lewinberg, Public Realm Coordinator
Morgan Jones, Director, Operations
Josh Machesney, Acting Council/Committee Coordinator

The General Committee meeting convened at the hour of 9:09 AM with Councillor Colin Campbell in the Chair; Mayor Frank Scarpitti assumed Chair at 11:00 AM; Councillor Alan Ho Chaired Community Services related items; Councillor Colin Campbell Chaired Building, Parks and Construction related items; related items.

General Committee recessed at 10:29 AM and reconvened at 10:47 AM.
General Committee recessed at 12:36 PM and reconvened at 1:36 PM.

Disclosure of Pecuniary Interest

None disclosed.

**1. MINUTES OF THE MAY 22
GENERAL COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

- 1) That the minutes of the May 22, 2018 General Committee meeting be confirmed. Carried

COMMUNICATIONS

2. YORK REGION COMMUNICATION (13.4)

Moved by Councillor Valerie Burke
Seconded by Councillor Karen Rea

- 1) That the following communication dated May 18, 2018 from York Region be received for information purposes:
- a) [Corporate Asset Management Plan](#)
 - b) [Central Lake Ontario, Toronto Region and Credit Valley Source Protection Plan and Toronto & Region Assessment Report Amendments](#)
 - c) [2018 Development Charge Background Study and Bylaw Amendment](#)
 - d) [2018 Property Tax Capping](#)
 - e) [Meeting Growth Plan Infrastructure Demands and Financial Sustainability 2018 Update](#)
 - f) [2017 Regional Centres and Corridors Update](#)
 - g) [Growth and Development Review 2017](#)

Carried

**3. MINUTES OF THE APRIL 16, 2018
CANADA DAY COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Logan Kanapathi
Seconded by Councillor Don Hamilton

- 1) That the minutes of the April 16, 2018 Canada Day Committee meeting be received for information purposes.

Carried

**4. MINUTES OF THE APRIL 19, 2018
MARKHAM ENVIRONMENTAL
ADVISORY COMMITTEE (16.0)**
[Minutes](#)

Moved by Councillor Logan Kanapathi
Seconded by Councillor Don Hamilton

- 1) That the minutes of the April 19, 2018 Markham Environmental Advisory Committee meeting be received for information purposes.

Carried

**5. AWARD OF RFP 208-R-17 CONSULTING
ENGINEERING SERVICES FOR SHORT
TERM SANITARY FLOW MONITORING (7.12)**
[Report](#)

General Committee consented to placing this item on the June 12, 2018 Council agenda.

Moved by Councillor Logan Kanapathi
Seconded by Councillor Don Hamilton

- 1) That the report entitled “Award of RFP 208-R-17 Consulting Engineering Services for Short-term Sanitary Flow Monitoring” be received; and,
- 2) That Contract 208-R-17 Consulting Engineering Services for Short-term Sanitary Flow Monitoring be awarded to the highest ranked / third lowest priced bidder “GM BluePlan Engineering Limited” in the amount of \$146,564.67, inclusive of HST; and,
- 3) That a 4% contingency in the amount of \$5,862.59 inclusive of HST, be established to cover any additional construction costs and that authorization to approve expenditures

of this contingency amount up to the specified limit be in accordance with the Expenditure Control Policy; and,

- 4) That the total costs in the amount of \$152,427.26 (\$146,564.67+\$5,862.59) for Consulting Engineering Services for Short-term Sanitary Flow Monitoring award be funded from Capital Project 18302 "Wastewater Flow Monitoring – Annual Program"; and,
- 5) That the balance remaining in the amount of \$172.74 (Budget \$152,600.00 - \$152,427.26) be returned to original funding source; and,
- 6) That Staff be authorized to exercise the option to renew the contract for four (4) additional years (2019-2022) at the same itemized pricing subject to performance and Council approval of the 2019 to 2022 capital budgets as follows:
 - (2019) - \$152,427.26 (Inclusive of Contingency and HST)
 - (2020) - \$152,427.26 (Inclusive of Contingency and HST)
 - (2021) - \$152,427.26 (Inclusive of Contingency and HST)
 - (2022) - \$152,427.26 (Inclusive of Contingency and HST); and further,
- 7) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**6. CONTRACT EXTENSIONS FOR WATER
METER READING & BILLING SERVICES
AND CASHIERING SERVICES FOR 2019/ 2020 (7.12)**
[Report](#) [Attachment A](#)

General Committee consented to placing this item on the June 12, 2018 Council agenda.

Moved by Councillor Logan Kanapathi
Seconded by Councillor Don Hamilton

- 1) That the report entitled "Contract Extensions for Water Meter Reading & Billing Services and Cashiering Services for 2019/ 2020" be received; and,
- 2) That the contract for Water Meter Reading & Billing Services be extended for an additional two (2) years (January 1, 2019 to December 31, 2020) with Alectra Utilities from \$1,421,837.53 to \$1,464,492.66 inclusive of HST for 2019 and \$1,508,427.44 inclusive of HST for 2020 with 3% annual escalation over 2019 rate; and,
- 3) That the increase of \$42,655.13 in 2019 (\$1,464,492.66 - \$1,421,837.53) and \$43,934.78 in 2020 (\$1,508,427.44 - \$1,464,492.66) be funded from account #760-998-5390 Water Billing/ Administration, subject to Council approval of the 2019 and 2020 operating budgets; and,

- 4) That the contract for the Hydro Cashiering Services reimbursement to the City be extended for an additional two (2) years (January 1, 2019 to December 31, 2020) with Alectra Utilities from \$108,780.42 to \$112,043.84 inclusive of HST for 2019 and \$115,405.15 inclusive of HST for 2020 with 3% annual escalation over 2018 rate; and,
- 5) That the tender process be waived in accordance with Purchasing By-Law 2007-8 Part II, Section 11.1 (c) which states "when the extension of an existing contract would prove more cost effective or beneficial"; and,
- 6) That the Mayor and City Clerk be authorized to execute the extension of the agreement with Alectra Utilities in a form satisfactory to the City Solicitor; and further,
- 7) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**7. 020-R-18 CONSULTING ENGINEERING
SERVICES FOR WEST THORNHILL
- PHASE 4 STORM AND SANITARY
SEWER UPGRADES (7.12)**
[Report](#) [Attachment A](#) [Attachment B](#)

General Committee consented to placing this item on the June 12, 2018 Council agenda.

Moved by Councillor Logan Kanapathi
Seconded by Councillor Don Hamilton

- 1) That the report entitled "020-R-18 Consulting Engineering Services for West Thornhill - Phase 4 Storm and Sanitary Sewer Upgrades" be received; and,
- 2) That the detailed design work under contract 020-R-18 Consulting Engineering Services for West Thornhill - Phase 4 Storm and Sanitary Sewer Upgrades (inclusive of Phases 4A, 4B, 4C and 4D) be awarded to the highest ranked, lowest priced Bidder, R.V. Anderson Associates Limited, in the amount of \$828,911.52, inclusive of HST; and,
- 3) That a 10% contingency in the amount of \$82,891.15, inclusive of HST, be established to cover any additional construction costs and that authorization to approve expenditures of this contingency amount up to the specified limit be in accordance with the Expenditure Control Policy; and,
- 4) That the Consulting Engineering Services for detailed design award in the amount of \$911,802.67 (\$828,911.52+ \$82,891.15) be funded from the capital project 058-6150-18280-005 "West Thornhill Flood Control Implementation – Phase 4"; and,

- 5) That the remaining budget of \$3,997.33 in capital project 058-6150-18280-005 “West Thornhill Flood Control Implementation – Phase 4” will not be required from the Stormwater Fee Reserve; and,
- 6) That the contract administration services award (inclusive of 10% contingency) for:
Phase 4A in the amount of \$410,144.70 (\$372,858.82 + \$37,285.88),
Phase 4B in the amount of \$414,263.94 (\$376,603.58 + \$37,660.36),
Phase 4C in the amount of \$427,158.97 (\$388,326.34 + \$38,832.63), and
Phase 4D in the amount of \$431,502.08 (\$392,274.62 + \$39,227.46), be requested as part of the 2021, 2023, 2024 and 2025 Capital budget process, subject to Council approval; and,
- 7) That the future Purchase Order for contract administration of Phases 4A, 4B, 4C & 4D be updated to reflect the actual construction time required based on the final design; and further,
- 8) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

**8. DON MILLS CHANNEL FLOOD REDUCTION
MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT (5.5)**
[Report](#) [Attachment 1](#)

General Committee consented to placing this item on the June 12, 2018 Council agenda.

Moved by Councillor Logan Kanapathi
Seconded by Councillor Don Hamilton

- 1) That the report entitled “Don Mills Channel Flood Reduction Class Environmental Assessment” be received; and,
- 2) That Council endorse the combination of Culvert Upgrades, Central Flood Control Facility and Education/Flood Proofing as the Preferred Alternative for the Don Mills Channel Flood Reduction Study (the “Class EA Study”); and,
- 3) That Staff be authorized to file the Class EA Project File Report for the 30 day public review commencing June 30, 2018; and further,
- 4) That Staff be authorized and directed to do all things necessary to give effect to this Resolution.

Carried

9. VACANCY ON MARKHAM CITY COUNCIL ARISING FROM 2018 PROVINCIAL ELECTION (14.0)
[Presentation](#)

Kimberley Kitteringham, City Clerk, was in attendance to provide a PowerPoint presentation regarding the vacancy on Markham City Council arising from the 2018 Provincial Election.

Ms. Kitteringham explained that there are a number of pieces of relevant legislation which outline the process for a municipal councillor who has been elected to Provincial Parliament to vacate their municipal council seat and that Council has two options for appointing a Councillor once the seat is formally vacated.

Barry Nelson, resident, spoke in opposition to filling the vacancy on Council as a result of the 2018 Provincial Election.

Members of Council discussed the following options to address the vacancy:

- Appointing an eligible elector in the City of Markham to fill the vacancy on City Council
- Appointing the 2014 Ward 7 runner-up Candidate
- Move the date of the next Council Meeting to circumvent the 90-day period so that Council would not be required to appoint an interim City Councillor

Moved by Regional Councillor Nirmala Armstrong
Seconded by Councillor Karen Rea

- 1) That the presentation by Ms. Kimberley Kitteringham, City Clerk entitled “Vacancy on Markham City Council Arising from 2018 Provincial Election,” be received.

Carried

10. MASTER FIRE PLAN, SECOND CREW AT STATION 99 (CORNELL) (7.15)
[Presentation](#) [Report](#) [Attachment](#)

Dave Decker, Fire Chief, was in attendance to deliver a PowerPoint presentation regarding the Master Fire Plan, Second Crew at Station 99 (Cornell).

General Committee suggested that this matter be referred to a Task Force for further analysis and consideration. Staff was directed to report back to General Committee with a Terms of Reference for the Task Force.

Moved by Councillor Colin Campbell
Seconded by Councillor Don Hamilton

- 1) That this matter be deferred to a General Committee meeting in 2019.

Carried

**11. YORK REGION'S MUNICIPAL STREETSCAPE
PARTNERSHIP PROGRAM APPLICATION (5.0)**
[Report](#) [Attachment 1](#) [Attachment 2](#) [Attachment 3](#)

Brenda Librecz, Commissioner, Community & Fire Services introduced the item and explained that Staff is seeking Committee's approval to apply for York Region's Municipal Streetscape Partnership Program to help offset costs for streetscape improvements at the Markham Civic Centre.

Tanya Lewinberg, Public Realm Coordinator and Morgan Jones, Director, Operations were in attendance to explain the draft concept plan.

Moved by Mayor Frank Scarpitti
Seconded by Councillor Valerie Burke

- 1) That the report dated June 12, 2018 entitled "York Region's Municipal Streetscape Partnership Program Application" be received; and,
- 2) That Council support and endorse the conceptual design proposal of a gateway feature for pedestrian entry to the Anthony Roman Centre on the Regional right-of-way of Highway 7 and Warden Avenue; and,
- 3) That Council support and endorse a submission for the 2019 application to York Region's 2019 *Municipal Streetscape Partnership Program* (MSPP) for cost sharing of the installation and consultant fee and to assume maintenance for the enhanced streetscaping; and,
- 4) That the Director of Operations be authorized to enter into a Memorandum of Understanding with the Region to maintain the feature within the Regional right-of-way; and further,
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried.

**12. YORK UNIVERSITY IN MARKHAM
– DECLARATION OF SURPLUS LANDS AND
CONVEYANCE OF LANDS TO YORK UNIVERSITY (8.6)**
[Report](#) [Attachment 1](#) [Attachment 2](#) [Attachment 3](#)
[Attachment 4](#) [Attachment 5](#)

Andy Taylor, Chief Administrative Officer, introduced York University in Markham – Declaration of Surplus Lands and Conveyance of Lands to York University. Mr. Taylor advised that the City will convey 4.45 acres to York University. Mr. Taylor further outlined the conditions imposed upon York University with respect to the option to re-acquire the land if

certain criteria are not met, specifically that the Phase 2/3 lands must be used for the construction of a building or buildings that are intended to accommodate additional academic needs.

Catherine Conrad, City Solicitor & Acting Director of Human Resources provided further details relative to the Memorandum of Understanding between the City and York University regarding the conveyed lands. It was noted that City has the option to require York University to convey the lands to the City for a nominal fee if it is not being used for university purposes, or if construction of the University has not commenced by December 31, 2018 or if the Phase 2/3 lands are not used within 40 years to accommodate additional academic needs.

Mayor Scarpitti clarified that the City's donation of land to York University was for the purpose of facilitating additional capacity for university students and not ancillary purposes.

Moved by Mayor Frank Scarpitti

Seconded by Regional Councillor Nirmala Armstrong

- 1) That the report titled "York University in Markham – Declaration of Surplus Lands and Conveyance of Lands to York University" be received; and,
- 2) That the lands described as Part of Lot 9, Concession 5, depicted as Parts 1, 2, 7, 8, 9, 10, 11, 12 and 13 on the draft Reference Plan attached as Attachment No. 1 City of Markham, being approximately 4.45 acres (the "**York Lands**") be declared surplus; and,
- 3) That the York Lands be conveyed to York University pursuant to the terms and conditions of a Land Transfer Agreement to be entered into by York University and the City; and,
- 4) That a permanent easement over the lands legally described as Part of Lot 9, Concession 5, depicted as Parts 3, 4, 5, 6 and 14 on the draft Reference Plan attached as Attachment No. 2, City of Markham, being approximately 0.246 acres (the "**Easement**") be conveyed to York University; and,
- 5) That the Chief Administrative Officer, and his successors, be authorized to execute any future documents and agreements required to preserve or exercise the City's option to purchase all or part of the York Lands (with or without buildings) as set out in this report, including, without limitation, executing any new option to purchase agreements, provided the form and content of such documents and agreements are satisfactory to the Chief Administrative Officer and the City Solicitor; and,
- 6) That Staff be authorized and directed to take the actions set out in this report; and further,
- 7) That the foregoing resolutions be reported out at the Council meeting on June 26th, 2018.

Carried

NOTICES OF MOTIONS

There were no motions.

NEW/OTHER BUSINESS

There was no new business.

ANNOUNCEMENTS

**13. ANNOUNCEMENTS
- MARKHAM VILLAGE MUSIC FESTIVAL (12.2.6)**

Councillor Colin Campbell advised that the Markham Village Music Festival begins on Friday June 15th, 2018 at 5:00 PM and runs throughout the weekend.

14. CONFIDENTIAL ITEMS (16.0 & 8.2)

Moved by Councillor Karen Rea
Seconded by Councillor Don Hamilton

That, in accordance with Section 239 (2) of the Municipal Act, General Committee resolve into a confidential session to discuss the following matters (1:50 PM):

**(1) GENERAL COMMITTEE CONFIDENTIAL MINUTES
-MAY 22, 2018 (16.0)
[Section 239 (2) (a) (b) (c)]**

Moved by Councillor Don Hamilton
Seconded by Councillor Alex Chiu

That the May 22, 2018 General Committee confidential minutes be confirmed.

Carried

**(2) THE SECURITY OF THE PROPERTY OF THE MUNICIPALITY OR LOCAL
BOARD (WARD 2) (8.2)
[Section 239 (2) (a)]**

General Committee received information on the matter.

Carried

Moved by Regional Councillor Nirmala Armstrong

Seconded by Councillor Don Hamilton

That the General Committee rise from the confidential session 2:18 PM.

Carried

Adjournment

Moved by Councillor Alex Chiu

Seconded by Mayor Frank Scarpitti

That the General Committee meeting adjourn at 2:21 PM.

Carried