

Advisory Committee on Accessibility
May 14, 2018
Ontario Room
5:30 PM – 7:00 PM

Committee Members Present:, Jaqueline Bell, Co-Chair, Laura Meffen, Barry Martin, Brian Lynch, Arlene Juanillo, Tammy Mok, and Robert Hunn

Staff Present: Cheryl McConney-Wilson, Senior Diversity Coordinator, and Laura Gold, Council/Committee Coordinator

Regrets: Kristen Hayes, Co-Chair, Regional Councillor Nirmala Armstrong, Wanda Wright, and Keith Irish

Item	Discussion	Action
1. Call to Order	The Advisory Committee on Accessibility convened at 5:09 pm with Jaqueline Bell presiding as Chair.	
2. Approval of the Minutes	Moved by Laura Meffen Seconded by Barry Martin That the April 23, 2018 Advisory Committee on Accessibility Minutes be approved. Carried	
3. Accessibility Award	The Committee was advised that a finalized version of the Accessibility Award Form will be circulated to the Committee. Members can then start seeking nominations through their networks. Nominations could be promoted through the following: <ul style="list-style-type: none"> • the Senior's Craft Show; • the Diversity Fair at Markham Stouffville Hospital; • Markham Libraries and Community Centres; • the school boards (Laura Meffen will contact); • the Participation House; 	

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	<ul style="list-style-type: none">• Seniors Centres;• Farmers Markets;• vendors that attended the Accessibility Fair;• The Children's Treatment Network (Laura Meffen will contact);;• Other disability organizations;• Visiting businesses on Main Street Markham and on Main Street Unionville (Barry Martine agreed to take on this task). <p>Committee provided the following points that could be used in the Mayor's video to promote the award:</p> <ul style="list-style-type: none">• Recognizing people of various types of disabilities for their hard work in overcoming their challenges and for being a role model for others;• Statistics about disability (note: stats to be taken from research done when creating the award);• Recognizing businesses that provide excellent customer service to disabled customers, made their business more accessible, or that hire disabled employees or provide accommodations to newly disabled employees;• Recognizing individuals that have provided excellent support to persons with a disability. <p>The submission deadline for the award will be July 27, 2018. The Committee will then meet on August 1, 2018 to review the nominations. The award ceremony will then be held on September 24, 2018.</p>	

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4. Accessibility Fair	<p>The Committee discussed the Accessibility Fair. The fair will be held on September 22, and 23 at Markham Museum, as part of Applefest. Kristen Hayes and Regional Councillor Armstrong's Assistant were in the process of reaching out to potential fair vendors/exhibitors. Vendors cannot sell their services, but may provide information about their services and circulate business cards at the fair.</p> <p>Kristen Hayes has been in contact with Vaughan Wheelchair Ballroom Dancing Group, Parasport Ontario, and the Ontario Wheelchair Sport Association. All have demonstrated an interest in attending the fair and the The Ontario Wheelchair Sport Association is able to bring equipment for wheelchair basketball and/or bocce at a cost. The Toronto Power Wheelchair Hockey Association was also contacted, but have not responded yet.</p> <p>A Member suggested displaying inventions that help people with a disability at the fair, for an example a four wheel bicycle. The Committee liked this idea and thought about how they could make it happen.</p> <p>The Committee was reminded to think about who they could invite to perform at the event. A suggestion was made to invite Dr. Jason for Tai Chi.</p> <p>The Committee was also reminded to think about what type of prizes they could provide to the winner of the passport contest.</p> <p>The Committee created Sub-Committees for the award and for the fair.</p> <p>Moved by Laura Meffen Seconded by Barrie Martin</p>	

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	<p>That the following people be appointed to the Accessibility Fair Sub-Committee:</p> <ul style="list-style-type: none"> - Kristen Hayes - Arlene Juanillo - Bob Hunn - Jaqueline Bell - Tammy Mok <p>And, that the following people be appointed to the Accessibility Award Sub-Committee:</p> <ul style="list-style-type: none"> - Laura Meffen - Barry Martin - Arlene Juanillo <p style="text-align: right;">Carried</p>	
<p>5. New Business</p>	<p><u>Accessibility Grant</u> The Committee discussed creating an accessibility grant program in Markham, similar to the heritage grant program ran by the City. The Clerk advised that the Committee would need to put together a plan and obtain Council approval to pursue an initiative like this. The Committee thought it could look into this idea further in the fall. The Committee asked that this be added to an agenda in the fall.</p> <p><u>Disabled Parking Permits</u> The Committee discussed briefly the process for getting a disabled parking permit and the types of permits available.</p>	<p>Add Accessibility Grant to fall agenda – Laura Gold</p> <p>Think about topics the Committee would like to learn more about - Committee</p>

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	It was suggested that the Committee pick a few topics it would like to learn more about and possibly bring in a guest speaker on the matter.	
6. Next Meeting Date	The next meeting of the Advisory Committee on Accessibility will be held on Monday, May 14, 2018 at 5:00 pm.	
7. Adjournment	The Advisory Committee on Accessibility adjourned at 7:00 pm.	

Advisory Committee on Accessibility Action Items

No.	Action Item	Responsibility of Staff/Committee Member	Completion Date	Status
1.	Think of the type of information the Committee would like to have on its webpage on the City's new website.	All Committee Members	June 2018	
3.	Think about disabled performers that you would like to perform at the fair.	Committee	June 2018	
4.	Contact potential vendors	Kristen Hayes and Regional Councillor Armstrong	June 2018	
5.	Send letters of confirmation to vendors once vendor list is finalized	Regional Councillor Armstrong's Assistant	June 2018	
6.	Follow up with Members that have not been attending meetings to see if they are still interested in being on the Committee.	Laura Gold	June 2018	
7.	Think about topics you would like to learn more about.	Committee	June 2018	
8.	Add Accessibility Grant to a fall agenda.	Laura Gold	September 2018	