



**MINUTES**  
**Markham Sport Hall of Fame Committee**  
**June 18, 2018**  
**MARKHAM PAN AM CENTRE**

---

**Committee Members**

Councillor Colin Campbell  
Regional Councillor Nirmala Armstrong  
Councillor Don Hamilton  
Mayor Frank Scarpitti  
Meg Stokes  
Mark Saito  
Kelly O'Hanlon  
John Collie  
Jeff Lem

**Staff**

Stephen Chait, Director, Economic  
Growth, Culture and Entrepreneurship  
Josh Machesney, Acting  
Council/Committee Coordinator  
Michael Freethy, Marketing & Promotions  
Coordinator

**Regrets**

Anderson Mendonca  
Rukshan Para  
Rila Levine  
Paul Cicchini  
John Witte  
Cathy McKnight

---

The Markham Sports Hall of Fame Committee meeting convened at 6:35 pm with Meg Stokes as Chair.

Meg Stokes, Chair, introduced new member, Jeff Lem to the Committee.

**1. ADOPTION OF THE APRIL 9, 2018 MINUTES**

The April 9, 2018 Markham Sport Hall of Fame Committee meeting minutes were adopted.

**2. SELECTION COMMITTEE RECOMMENDATIONS**

Kelly O'Hanlon provided a draft Selection Scoring Chart to help guide the selection of inductees into the Hall of Fame and to provide some clarity and transparency to the selection process. She further advised that the chart is simply an initial guideline, and can be revised and adopted closer to the selection process.

Meg Stokes asked members to provide any feedback to Anderson or Kelly by Wednesday.

**3. SELECTIONS PROCESS & REVIEW**

Kelly O'Hanlon advised that the Selection Subcommittee has identified 13 possible members for the Selection Committee, and is looking for Committee input to narrow it down to 5 members. Kelly will contact those 5 members once they have been selected.

#### **4. WEBSITE UPDATE**

Meg Stokes advised that John Witte has offered to host the website for the Committee. Cathy McKnight and Mark Sito have been working on layouts for the website; however more work needs to be done.

Meg advised that once she receives quotes for work on the website, she will advise the Committee.

#### **5. PARTNERSHIP UPDATE**

John Collie advised that Rukshan Para and he have reached out to a number of local companies to seek partnership opportunities and are waiting to hear back.

#### **6. GALA UPDATE**

John Collie provided a brief update regarding the Markham Sport Hall of Fame Gala. He advised that a Master of Ceremonies (MC) for the Gala needs to be selected as soon as possible.

John also provided a list of responsibilities to be allocated for the Gala, including:

- Parking
- AV – music
- Printing – tickets and program
- Ticket sales & Seating arrangements
- Decorations
- Volunteer captains
- Plaques/Awards
- Fundraising – Silent Auction
- Marketing
- Advertising
- Evening Agenda

#### **7. OTHER/NEW BUSINESS**

There was no new business.

#### **8. JULY MEETING DATE**

The next Markham Sports Hall of Fame Committee meeting is scheduled for Monday July 9<sup>th</sup>, 2018.

#### **10. ADJOURNMENT**

The meeting adjourned at 7:40 p.m.