

**HERITAGE MARKHAM COMMITTEE MEETING
TOWN OF MARKHAM
Canada Room, Markham Civic Centre**

Wednesday, October 12, 2011

MINUTES

Members

Councillor Valerie Burke
Jenny Chau
Ted Chisholm
Judith Dawson
David Johnston
Deirdre Kavanagh
Barry Martin
Marion Matthias
Barry Nelson, Chair
David Nesbitt
Ronald Waine

Regrets

Councillor Colin Campbell
Councillor Don Hamilton

Staff

Regan Hutcheson, Manager of Heritage Planning
George Duncan, Senior Heritage Planner
Peter Wokral, Heritage Planner
Kitty Bavington, Council/Committee Coordinator

Barry Nelson, Chair, convened the meeting at 7:00 p.m. by asking for any declarations of interest with respect to items on the agenda. No declarations were made.

1. NEW MEMBERS
INTRODUCTION OF NEW HERITAGE
MARKHAM MEMBERS (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning

The Committee members and staff were introduced.

HERITAGE MARKHAM RECOMMENDS:

THAT the information regarding new members be received.

CARRIED

2. APPROVAL OF AGENDA (16.11)

- A) Addendum Agenda
- B) New Business from Committee Members

HERITAGE MARKHAM RECOMMENDS:

THAT the Heritage Markham agenda be approved.

CARRIED

3. MINUTES OF THE SEPTEMBER 14, 2011
HERITAGE MARKHAM COMMITTEE (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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HERITAGE MARKHAM RECOMMENDS:

THAT the Minutes of the Heritage Markham meeting held on September 14, 2011 be received and adopted.

CARRIED

4. COMMITTEE TRAINING
MEETING RULES AND PROCEDURES (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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The Committee Coordinator provided a training session on meeting protocol rules and procedures.

HERITAGE MARKHAM RECOMMENDS:

THAT the Committee training on meeting rules and procedures be received as information.

CARRIED

5. COMMITTEE TRAINING
HERITAGE MARKHAM ORIENTATION SESSION FOR
NEW MEMBERS (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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HERITAGE MARKHAM RECOMMENDS:

THAT the information regarding the Heritage Markham orientation training session, held on October 3, 2011, be received.

CARRIED

6. COMMITTEE TRAINING
ACCESSIBLE CUSTOMER SERVICE GUIDE (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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Committee members were requested to sign an acknowledgement sheet regarding the Town of Markham's Accessibility Customer Service Guide.

HERITAGE MARKHAM RECOMMENDS:

THAT the information regarding the Accessible Customer Service Guide be received.
CARRIED

7. ELECTIONS
CHAIR/VICE CHAIR; SUB-COMMITTEE MEMBERS;
HERITAGE MARKHAM REPRESENTATIVES ON OTHER
COMMITTEES (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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The Manager of Heritage Planning chaired the portion of this item dealing with election of the Chair and Vice-Chair. The newly-appointed Chair assumed the Chair for the remainder of the elections. The Chair suggested that his term be revisited in six months.

HERITAGE MARKHAM RECOMMENDS:

THAT Barry Nelson is the Chair of heritage Markham effective October 12, 2011;
AND THAT Ron Waine is the Vice Chair of Heritage Markham effective October 12, 2011;
AND THAT the following members comprise the Architectural Review Sub-Committee: Ron Waine, Judith Dawson, Marion Matthias (Thornhill Issues), Ted Chisholm, Barry Martin, and Barry Nelson;
AND THAT David Johnston and David Nesbitt are the Heritage Markham representatives on the Heritage Building Evaluation Sub-Committee;
AND THAT the following members comprise the 2012 Heritage Markham Awards of Excellence Sub-Committee: Jenny Chau and Barry Nelson;
AND THAT Heritage Markham confirms that David Nesbitt and David Johnston are the Heritage Markham representatives on the Doors Open Committee;
AND THAT David Johnston is the Heritage Markham representative on the Main Street Markham Committee and Ron Waine is the alternate representative;
AND THAT David Johnston is the Heritage Markham representative on the Main Street Markham Class Environmental Assessment – Community Advisory Group and that David Nesbitt is the alternate representative.

CARRIED

8. BUDGET
HERITAGE MARKHAM BUDGET SUBMISSION 2012 (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham endorses a Heritage Markham budget for 2012 in the amount of \$7925.00;

AND THAT the budget for 2012 be forwarded to the Development Services Commission for consideration by Council.

CARRIED

9. REQUEST FOR FEEDBACK
FILE NUMBER: ZA 11 112570
7790 NINTH LINE
HERITAGE BUILDING RELOCATION (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
R. Cefaratti, Planner II
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The Senior Heritage Planner reviewed that this application had been before the Committee previously, and the recommendation had been to preserve the heritage house near the original site. Habitat for Humanity has approached the owner with a proposal to relocate the house at an alternate location as a potential Habitat project.

Representatives of York Region's Habitat for Humanity, and 1232548 Alberta Inc., the developer, were in attendance to explain the proposal to relocate the house to the north-east corner of 14th Avenue and Ninth Line.

Discussions included the setback from the top of bank and yard dimensions. It was suggested that the discussion is premature, due to TRCA's pending review. The applicant was cautioned regarding the potential costs and efforts that are generally associated with restoration of heritage buildings. The construction supervisor for Habitat for Humanity was also in attendance and advised that they have previous experience in this subject and are confident it can be done at a reasonable cost.

The developer indicated that a deferral of this matter would be detrimental to the proposal.

A motion was made to defer this matter until the TRCA report is received, and was DEFEATED.

HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham receive the presentation by Habitat for Humanity and the property owner on the proposal to relocate the heritage house at 7790 Ninth Line to another site on the opposite side of Ninth Line;

AND THAT Heritage Markham continues to support the relocation of the heritage house at 7790 Ninth Line within the development proposal for 6750 14th Avenue (File No. ZA 11 112570);

CARRIED

10. HERITAGE PERMIT APPLICATION
36 CHURCH LANE, THORNHILL
CHAIN LINK CEMETERY FENCE (16.11)

Extracts: R. Hutcheson, Manager of Heritage Planning
B. Wiles, By-law Enforcement Manager

The Senior Heritage Planner provided an overview of the unauthorized installation of a 5 ft. chain link fence at St. Luke's Cemetery in Thornhill. The applicant is requesting permission to replace it with a 4 ft. high black chain link fence.

Several Committee members had attended the property to view the proposed fence. Discussions included improvements to make the fence more aesthetically suitable, such as an improved gate treatment, a wider weave in the chain, and adding decorative finials on the posts.

Ron Hendrix, representing Catholic Cemeteries, explained the circumstances surrounding the fence installation, and agreed to the improvements suggested as well as the relocation of two interpretive plaques to a more appropriate location. It was requested that the possibility of the Town planting additional trees along the boulevard, be investigated. The Committee thanked the applicant for his cooperation.

HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham has no objection to approval of the heritage permit to install a new 4 ft high, black chain link fence with 2 inch fabric, finials on the posts, and new gate treatment, to replace the existing 5 ft chain link fence that was installed along the southern boundary of St. Luke's Cemetery;

AND THAT the two heritage plaques be relocated by Catholic Cemeteries, to face Charles Lane;

AND THAT the applicant and staff investigate the possibility of the Town planting additional trees along the boulevard;

AND THAT approval be delegated to Heritage staff and the Ward Councillor.

CARRIED

11. HERITAGE PERMIT APPLICATIONS
5000 STEELES AVENUE; 309 MAIN STREET, UNIONVILLE
DELEGATED APPROVALS: HERITAGE PERMITS (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham receive the information on heritage permits approved by Heritage Section under the delegated approval process.

CARRIED

12. BUILDING PERMIT APPLICATIONS
139 MAIN STREET, UNIONVILLE; 227 MAIN STREET NORTH
292 MAIN STREET NORTH; 11 CHURCH STREET;
26 BURR CRESCENT, BUTTONTOWN; 6163 19TH AVENUE
DELEGATED APPROVALS: BUILDING PERMITS (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham receive the information on building permits approved by Heritage Section staff under the delegated approval process.

CARRIED

13. TREE REMOVAL PERMITS
56 NELSON STREET
DELEGATED APPROVALS: TREE REMOVALS (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham receive the information on the tree removal permit approved by Heritage Section staff under the delegated approval process.

CARRIED

14. ZONING By-LAW AMENDMENT APPLICATION
FILE NUMBER: ZA 11 116932
6882 14TH AVENUE
CONVERSION OF DWELLING FROM RESIDENTIAL TO
BUSINESS OFFICE (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
R. Cefaratti, Planner II
-

HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham has no objection to Zoning Amendment ZA 11 116392 or Site Plan Control Application SC 11 116393 for 6882 14th Avenue.

CARRIED

15. COMMITTEE OF ADJUSTMENT VARIANCE APPLICATION
FILE NUMBER: A/106/11
18 CECIL NICHOLS AVENUE
MINOR VARIANCE APPLICATION (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
G. Duncan, Senior Heritage Planner
S. Corr, Committee of Adjustments
-

HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham has no objection to Minor Variance Application A/106/11 for 18 Cecil Nichols Avenue.

CARRIED

16. SITE PLAN APPROVAL APPLICATION
FILE NUMBER: SC 11 126591
16 MOORE'S COUNT (FORMERLY 7085 14TH AVENUE)
ABRAHAM KOCH RESTORATION (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
R. Cefaratti, Planner II
-

The Senior Heritage Planner explained the proposal with respect to issues with window and trim replacement. Revised drawings from the applicant and a revised staff recommendation were provided in the addendum agenda.

HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham supports the revised elevations for the restoration of the Abraham Koch House subject to the owner correcting the representation of original

window openings and entering into a site plan agreement containing the usual conditions regarding materials, colours, etc.

CARRIED

17. SITE PLAN APPROVAL APPLICATION
FILE NUMBER: SC 11 SC 11 127823
48 GEORGE STREET, MARKHAM VILLAGE
PROPOSED SINGLE CAR GARAGE ADDITION (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
P. Wokral, Heritage Planner
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HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham has no objection to the single car one storey garage addition proposed for the existing house at 48 George St;

AND THAT final approval of the garage addition be delegated to Heritage Section Staff, provided that there are no significant deviations from the proposed plans dated September 27, 2011;

AND THAT the applicants enter into a Site Plan Agreement with the Town containing the standard provisions regarding windows, materials, colour etc.

CARRIED

18. CORRESPONDENCE (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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HERITAGE MARKHAM RECOMMENDS:

THAT the following correspondence be received as information:

- a) Architectural Conservancy of Ontario ACORN newsletter, September 29, 2011.
- b) Toronto Historical Association: October Newsletter.
- c) Ministry of Citizenship and Immigration: June Callwood Outstanding Achievement for Volunteerism in Ontario.
- d) Community Heritage Ontario: CHO News, October 2011 issues.

CARRIED

19. COMMITTEE OF ADJUSTMENT VARIANCE APPLICATION
FILE NUMBER: A/97/11
293 MAIN STREET NORTH MARKHAM VILLAGE
REQUESTED VARIANCES & PROPOSED NEW DWELLING (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
P. Wokral, Heritage Planner
S. Corr, Committee of Adjustment
-

The Heritage Planner explained the application to build a new house on a vacant lot, requiring several Minor Variances from the Committee of Adjustment. Staff described the variances and the Architectural Review Sub-Committee recommendations. The applicant provided a written response to the recommendations.

Russ Gregory, representing the applicant, suggested the variances are minor and are necessary because of the 50 ft. lot width.

The Committee noted support for the front porch feature, and appreciation was expressed to the applicants for their cooperation. It was suggested that a tree inventory be provided, and that a streetscape plan be prepared to show the relationship to neighbouring houses from Gleason Avenue north to and including 295 Main Street N. with respect to the potential for three new houses. In consideration of the time frame for the Committee of Adjustment meeting, a recommendation was made for the Committee to approve the necessary variances subject to site plan approval and a streetscape satisfactory to Heritage Section Staff.

HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham receive the comments of the Architectural Review Sub-Committee in the evaluation of the Minor Variance Application A/97/11 for the proposed house and detached garage on the vacant property at 293 Main Street North;

AND THAT Heritage Markham support all necessary variances, conditional on the following:

- a) site plan approval;
- b) provision of an acceptable streetscape plan from Gleason Avenue to the subject property that includes neighbouring heritage houses demonstrating both the existing and propose grades and heights;

AND THAT approval be delegated to Heritage staff.

CARRIED

20. HERITAGE DESIGNATION
101 TOWN CENTRE BOULEVARD
HERITAGE DESIGNATION OF MARKHAM CIVIC CENTRE (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
-

HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham recommends to Council that the Anthony Roman Centre/Markham Civic Centre and its grounds at 101 Town Centre Boulevard, be designated under part IV of the Ontario Heritage Act as a property of cultural heritage value or interest as outlined in the Statement of Significance.

CARRIED

21. BUILDING PERMIT APPLICATION 11 129318 NH
174-178 MAIN STREET, UNIONVILLE (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham does not support the alteration of the original window on the façade of the Queen's Hotel at 174-178 Main Street, Unionville, and recommends that the owner be requested to remove the new door and restore the window to its original condition.

CARRIED

22. NOTICE OF PUBLIC MEETINGS
20 FRED VARLEY DRIVE, UNIONVILLE
7790 NINTH LINE, BOX GROVE
Extracts: R. Hutcheson, Manager of Heritage Planning
-

HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham receive this item as information.

CARRIED

23. HERITAGE PERMIT APPLICATION HE 11 129237
116 MAIN STREET, UNIONVILLE
Extracts: R. Hutcheson, Manager of Heritage Planning
P. Wokral, Project Planner
-

The Heritage Planner described the proposal to change the doors and windows of the glazed front veranda. Staff advised that the doors and windows are circa 1930 and appear to be in good condition and should be preserved.

HERITAGE MARKHAM RECOMMENDS:

THAT given the policies of the Unionville Heritage Conservation District Plan regarding the replacement of original or historic windows and doors, Heritage Markham does not support the Heritage Permit application requesting permission to replace the existing historic wooden windows and doors of the glazed front veranda at 116 Main Street Unionville with new wooden double glazed windows and doors.

CARRIED

24. ZONING AMENDMENT ZA 11 113101
20 FRED VARLEY DRIVE, UNIONVILLE
Extracts: R. Hutcheson, Manager of Heritage Planning
-

The Manager of Heritage Planning advised that staff have been working with the applicant to revise the development proposal, and recommends the Architectural Review Subcommittee evaluate the application. The Committee requested larger plans be provided when this item returns to Heritage Markham.

HERITAGE MARKHAM RECOMMENDS:

THAT this application be sent to the Architectural Review Sub-Committee for discussion and recommendations for the November Heritage Markham meeting.

CARRIED

25. REQUEST FOR FEEDBACK
23 PRINCESS STREET, MARKHAM VILLAGE
Extracts: R. Hutcheson, Manager of Heritage Planning
-

The Heritage Planner described the proposal, and staff's preliminary assessment and recommendations. It was suggested that the application be referred to the Architectural Review Subcommittee. The Committee discussed the heritage designation of this area and appropriate design features for the property.

HERITAGE MARKHAM RECOMMENDS:

THAT the design for the proposed new two storey house for 23 Princess St. in Markham Village be referred to the Architectural Review Sub-Committee for further review and comments.

CARRIED

26. CONSENT APPLICATION B/22/11
198 ANGUS GLEN BOULEVARD

Extracts: R. Hutcheson, Manager of Heritage Planning
R. Punit, Project Planner
S. Corr, Committee of Adjustment

The Senior Heritage Planner introduced the proposal for a severance in the Angus Glen subdivision to remove a portion of a lot which is currently occupied by a heritage house. Due to grading issues, the developer previously obtained approval to relocate the heritage house to another lot in the subdivision. Staff recommend a condition of site plan approval for the consent application.

HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham recommends that as a condition of approval for the severance of 198 Angus Glen Boulevard, the owner obtain approval of a Site Plan Control application providing restoration plans and plans for an appropriately designed addition for the heritage house on its proposed new site prior to the building being removed from 198 Angus Glen Boulevard, to the satisfaction of the Director of Planning and Urban Design.

CARRIED

27. YORK REGION HERITAGE COMMITTEE NETWORK
ITEM FOR DISCUSSION

Extracts: R. Hutcheson, Manager of Heritage Planning

The Senior Heritage Planner explained the proposal by the Ministry of Culture and Tourism to re-launch the York Region Municipal Heritage Committees Network. Markham previously participated in this regional committee.

It was suggested that Markham could take a leadership role to ensure the effectiveness of the Committee, and that attendance could be rotated among the Heritage Markham members. It was also recommended that enhanced interaction with the City of Vaughan heritage officials would be beneficial with regards to the shared heritage conservation district and upcoming developments on Yonge St.

A group brainstorming session on this opportunity will be scheduled in the next Heritage Markham agenda, and a subcommittee may be established. Barry Nelson and Councillor Valerie Burke offered to take the lead in this matter.

HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham sees value in a re-established York Region Municipal Heritage Committees Network;

And that further discussions on this issue be deferred to the November meeting.

CARRIED

28. NEW BUSINESS

28.1 25 JOHN STREET

The Committee noted that many trees had been removed at 25 John Street. Staff will look into this matter and check the site plan approval.

28.2 AWARDS OF EXCELLENCE

An invitation for the Awards of Excellence Ceremony was distributed. The members were encouraged to attend the event on November 10, 2011.

28.3 WORKSHOP

Barry Nelson advised that he will be organizing a Heritage Doors and Windows Workshop in the New Year for anyone who is interested.

28.4 WELCOME AND CONGRATULATIONS

The Committee repeated it's welcome to the new members of Heritage Markham. The re-elected Chair, Barry Nelson, was congratulated on his successful preceding term as Chair.

The Heritage Markham Committee meeting adjourned at 10:30 PM.