



CYCLING AND PEDESTRIAN ADVISORY COMMITTEE

**THURSDAY, MAY 24, 2012
CIVIC CENTRE – CANADA ROOM**

MINUTES

Attendance

Committee:

David Rawcliffe, Chair
Peter Miasek, Vice-Chair
Councillor Don Hamilton
Councillor Howard Shore
Rachael Woodroffe
Elizabeth Tan
Joseph Cimer
Gerald Corbett
Ken Deering
Arup Mukherjee

Guest

Paul Salvo

Staff:

Alan Brown, Director of Engineering
Rachel Prudhomme, Manager, Engineering Special Project
Fion Ho, TDM Coordinator
Alida Tari, Committee Clerk

Agency Members:

Wincy Tsang, Smart Commute Markham,
Richmond Hill
Jivan Gill, Public Health Nurse, York
Region

The Cycling and Pedestrian Advisory Committee convened at 7:08 p.m. with Mr. David Rawcliffe presiding as Chair.

1. MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN ADVISORY COMMITTEE MEETING - MARCH 29, 2012

Moved by Peter Miasek
Seconded by Joseph Cimer

That the minutes of the Cycling & Pedestrian Advisory Committee held on March 29, 2012 be approved.

CARRIED

2. MARKHAM CENTRE CROSS SECTIONS

Staff advised that the developer for Markham Centre would like to modify the road sections. It was suggested that this item be deferred to the June meeting.

3. INTERSECTION DESIGN GUIDE

Mr. Jay Cranstone, MMM Group delivered a PowerPoint presentation regarding Bicycle Facility Design: Guideline Tool Box for Intersections.

The Committee briefly discussed the success of the Ottawa pilot test relative to segregated cycling lanes.

There was discussion regarding the issues related to crossings at ramps and it was noted that the Ministry of Transportation is in the process of a study to determine potential solutions for different style cross ramps.

4. PURCHASING PROCEDURE/PROCUREMENT POLICY

Staff distributed a draft procurement procedure and purchasing guidelines for the Cycling and Pedestrian Advisory Committee advising that this will ensure that there is a proper process and accountability for the budgeted funds.

Moved by Peter Miasek

Seconded by Rachael Woodroffe

That the Procurement Procedure and Purchasing Guidelines for Cycling and Pedestrian Advisory Committee dated May 24, 2012 be endorsed.

CARRIED

5. MARKHAM GIRO EVENT

It was confirmed that the young children event will be taking place, but that the Youth Race Cup event will not.

There was considerable discussion regarding whether CPAC is the "lead" or "support" for the Markham Giro Event.

It was suggested that a small working group be established to assist with the event. The following be assigned to the working group: Rachael Woodroffe, Ken Deering and Councillor Howard Shore.

6. LETTER TO MINISTER CHIARELLI

Staff provided some background information regarding the letter to Minister Chiarelli. It was noted that the letter would be a reflection of CPAC and not of the Town of Markham.

Jerry Corbett volunteered to do the letter on behalf of CPAC.

7. ONTARIO PROFESSIONAL PLANNERS

Joe Cimer distributed a draft agenda for the OPPI 2012 Symposium for the Committee to review.

Moved by Joe Cimer

Seconded by Peter Miasek

That CPAC accept in principle the OPPI 2012 Symposium and that Joe provide a budget to the Committee at the June meeting.

CARRIED

8. MEETING DATES FROM SEPTEMBER TO DECEMBER 2012

Item was deferred to the June meeting.

9. BICYCLE VALET PROGRAM UPDATE/NEXT STEPS

Unionville Festival Bike Valet Parking

Elizabeth Tan advised the Committee that she is finalizing the flyer and working with the Town of Markham Sustainability Office for distribution.

Taste of Asia Bike Valet Parking

Moved by Peter Miasek

Seconded by Elizabeth Tan

That the budget amount of \$2,158.50 for the Eco Transport Fair (June 23, 24, 2012) be approved.

CARRIED

10. BIKE FEST (E T CROWLE PUBLIC ELEMENTARY SCHOOL)

Paul Salvo advised the Committee that he is looking for volunteers for the E T Crowle Public Elementary School bike fest and if anyone has bicycles that can be used for the event to please contact Paul Salvo through the Council/Committee Coordinator.

11. RE-SCHEDULE THE JUNE MEETING DATE

The CPAC June meeting has been re-scheduled to Thursday June 14, 2012.

12. RESIGNATION OF GORD WALTER

It was noted that Gord Walter has resigned from CPAC and that the Mayor's Office will forward a letter of appreciation.

**13. REVIEW OF 2012 BUSINESS PLAN WITH DEVELOPMENT SERVICES
COMMITTEE ON MAY 15, 2012**

This item was deferred.

14. CONNECTING WITH VAUGHAN & RICHMOND HILL

This item was deferred.

15. ADJOURNMENT

The Cycling and Pedestrian Committee adjourned at 9:08 PM.