



CYCLING AND PEDESTRIAN ADVISORY COMMITTEE

**THURSDAY, JUNE 14, 2012
CIVIC CENTRE – YORK ROOM**

MINUTES

Attendance

Committee:

David Rawcliffe, Chair
Peter Miasek, Vice-Chair
Councillor Don Hamilton
Councillor Howard Shore
Rachael Woodroffe
Elisabeth Tan
Gerald Corbett
Ken Deering
Arup Mukherjee

Agency Members:

Jivan Gill, Public Health Nurse, York
Region
Jennifer Wong, York Region Health
Services

Guest

Joe Doria

Staff:

Alan Brown, Director of Engineering
Rachel Prudhomme, Manager, Engineering Special Project
Alida Tari, Committee Clerk

Regrets

Joseph Cimer
Wincy Tsang, Smart Commute Markham, Richmond Hill

The Cycling and Pedestrian Advisory Committee convened at 7:11 p.m. with Mr. David Rawcliffe presiding as Chair.

1. MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN ADVISORY COMMITTEE MEETING HELD ON – May 24, 2012

Moved by Peter Miasek
Seconded by Rachael Woodroffe

That the minutes of the May 24, 2012 Cycling & Pedestrian Advisory Committee meeting be approved.

CARRIED

2. MARKHAM CENTRE CROSS-SECTIONS

Staff advised that they are continuing to fine tune the proposed Markham Centre cross-sections and will contact the subcommittee members to review their proposal. Staff will report back to CPAC in September.

3. MARKHAM GIRO EVENT

Staff advised the Committee that there have been two meetings held and the following was discussed and achieved:

- Reviewed what worked well last year
- Councillor Howard Shore and his assistant have agreed to work with Corporate Communications staff regarding any potential sponsorship
- All of the necessary forms have been submitted
- There will be an additional race added for youth group
- This will be the 5th Anniversary for the Markham Giro Event and special decals are being ordered
- Staff are working with York Region Police
- There are 20 T-shirts remaining from last year that will be worn by volunteers
- New t-shirts will be made for the participants
- There is a detailed task list that they continue to update

There was brief discussion regarding the budgeted amount and whether it will be sufficient.

Jennifer Wong, York Region Health Services advised that she can provide resources regarding "July go active! Be healthy electronic newsletter" and that she can include advertisement of the Giro Event in the July e-mail issue.

4. ONTARIO PROFESSIONAL PLANNERS

It was noted that OPPI is working on obtaining sponsorship from a number of sources and therefore will not require CPAC to provide any funding for the symposium. Joe Cimmer will prepare a detailed program for the symposium and distribute via e-mail to the members of CPAC.

5. CLEAN AIR COMMUTE EVENT

Staff provided information regarding the Clean Air Commute Event encouraging CPAC members to participate and advised that there is also a chance to win a free bike. It was noted that if their workplace does not participate, they can register in the event in their role as a CPAC member for the Town of Markham.

6. MEETING DATES FROM SEPTEMBER TO DECEMBER 2012

September 20, 2012

October 18, 2012

November 15, 2012

December 13, 2012

7. UPDATE ON BICYCLE VALET

Unionville Festival

It was noted that the bicycle valet was a very successful event. The Committee thanked Elizabeth Tan and Peter Miasek for all their work in putting this event together. Peter advised that they need to find ways to better advertise the bicycle valet.

Taste of Asia

The following was discussed and suggested:

- Promote the event through Corporate Communications
- Staff to look into having metal barricades and tables available
- Contact Dr. Ken Ng and request if he can advertise the event

Milliken Mills Children Festival

The following was discussed and suggested:

- That Fion Ho work with representative(s) from TCEL
- Follow up with Mary Creighton, Director Recreation
- Approve a budget of up to \$2,000 for this event
- Have a questionnaire prepared asking these questions from any participant of the bicycle valet service: How did you find out about the service? and What did you think of the service?

Thornhill Village Festival

The following was discussed and suggested:

- The Sustainability Department has agreed to fund the bicycle valet at this festival
- Need to finalize location
- Work with City of Vaughan
- David Rawcliff to advise the Chair of the Thornhill Village Festival Committee that CPAC is intending on providing this service (e-mail copy of the resolution to David)
- Have a questionnaire prepared asking these questions from any participant of the bicycle valet service: How did you find out about the service? and What did you think of the service?

Staff suggested that CPAC review the above four events and do a cost/benefit analysis to be considered for the 2013 Budget review.

Moved by Peter Miasek

Seconded by Elizabeth Tan

That the Cycling & Pedestrian Advisory Committee approve a maximum amount of \$2,000.00 for the bicycle valet service at the Milliken Mills Children Festival.

CARRIED

Moved by Peter Miasek

Seconded by Elizabeth Tan

That the Cycling & Pedestrian Advisory Committee supports the participation of in the Thornhill Village Festival to provide bicycle valet service; and,

That the Sustainability Department will provide the funds necessary for the bicycle valet service at the Thornhill Village Festival and coordinate with the Thornhill Village Festival Committee and TCEL.

CARRIED

Moved by Councillor Don Hamilton

Seconded by Rachael Woodroffe

That staff and the Cycling & Pedestrian Advisory Committee (CPAC) review the four bicycle valet events regarding cost/benefit analysis to be considered when developing the 2013 CPAC Budget.

CARRIED

8. LETTER TO MINISTER CHIARELLI

A copy of the draft letter by Jerry Corbett was distributed. It was suggested that the members review the letter and submit any comments to Jerry by Monday June 18, 2012.

The Committee suggested that the letter include a subject line.

Councillor Howard Shore suggested that Michael Chan, MPP for Markham-Unionville be copied on the letter.

9. REVIEW OF 2012 BUSINESS PLAN WITH DEVELOPMENT SERVICES COMMITTEE ON MAY 15, 2012

Peter advised the Committee that the 2012 Business Plan presentation was well received by the Development Services Committee. He thanked Rachel Prudhomme, Manager, Engineering Special Project for all her help.

There was discussion regarding locations for new bicycle racks. It was suggested that CPAC work with the Public Realm Working Committee to determine possible locations.

10. CONNECTING WITH VAUGHAN & RICHMOND HILL (Peter/Elizabeth)

There was discussion regarding the possibility to have a Cycling & Pedestrian Advisory Committee at the Regional Level.

It was suggested that this item be listed on the next agenda because Sunny Rae was not able to attend tonight's meeting.

11. SIDEWALK AS MUP'S AND 2012 SIDEWALK PLAN

Staff advised that they will bring forward the list of proposed sidewalks and MUP's in the fall.

12. SIGNAGE AND MARKINGS FOR MUP'S

Staff advised that the study has been completed and has been reviewed internally by Town of Markham staff. They are trying to coordinate a time to review it with Steve Kemp, York Region.

13. IN-CAMERA MATTERS

Moved by Peter Miasek

Seconded by Gerald Corbett

That in accordance with Section 239 (2) (b) of the Municipal Act, the Cycling & Pedestrian Advisory Committee resolve into an in-camera session to discuss the following confidential matters (8:44 p.m.):

- 1) Personal matters about an identifiable individual, including municipal or local board employee.

CARRIED

Moved by Councillor Don Hamilton

Seconded by Peter Miasek

That the Cycling & Pedestrian Advisory Committee rise from the in-camera session.

CARRIED

14. NEW BUSINESS

Cycling & Pedestrian Advisory Committee - Terms of Reference

It was suggested that the Terms of Reference be reviewed and if required amended in the Fall 2012.

Moved by Councillor Howard Shore

Seconded by Peter Miasek

That the Cycling & Pedestrian Advisory Committee - Terms of Reference be reviewed and if required amended in the Fall 2012.

CARRIED

Attendance

It was suggested that the Council/Committee coordinator review the attendance of the CPAC members and contact any member that has missed three or more consecutive meetings to confirm that they are still interested in participating in this advisory committee.

15. ADJOURNMENT

The Cycling and Pedestrian Committee adjourned at 9:00 p.m.