



**Unionville Stiver Mill Preservation
Advisory Committee**

T e r m s o f R e f e r e n c e

1. Establishment

In September 2010, the Unionville Village Conservancy-UVC (a community group who operates the Farmer's Market and are interested in the preservation of the Unionville Heritage Conservation District) presented a concept plan to Council that encompassed a public/private use of the building, heritage preservation of the structure and possible post secondary partners. City of Markham Staff was directed to investigate the concept, in consultation with the Stiver Mill Restoration Advisory Committee and the UVC, and report back to General Committee.

2. Subcommittee Mandate

The Council Committee mandate is to review and provide advice on the restoration , funding resources and the future use(s) of the Stiver Mill.

Deliverables:

The primary role of the Committee will be to advise on the restoration and future use of the Stiver Mill and provide recommendations to Council.

Term:

The term of the Committee is complete on November 30, 2014.

3. Committee Composition

Role and Responsibilities	Member Name
Co-Chair	Councillor Don Hamilton
Co-Chair	Councillor Carolina Moretti
Member	Councillor Logan Kanapathi
Member	Ann Laxton – President of the Unionville Historical Society
Member	Jeff Morris – President of the Unionville Ratepayers Association
Member	Reid McAlpine – President of the Unionville Villagers Association
Member	Rob Kadlovski – President of the Unionville Business Improvement Area
Member	Jeanne Ker-Hornell – President of the Unionville Villagers Conservancy

Staffing Resource:

Staff Resource	Time Commitment (FTE equivalent) per meeting or other descriptor
Asset Management	staff lead/liaison
Culture	as needed
Planning and Urban Design (Heritage)	as needed
Finance	as needed
Legal	as needed
Council/Committee Coordinator	At all meetings

It is the role of the staff lead to provide Senior Management with ongoing updates on Subcommittee progress and issues.

4. Meeting Schedule

Meetings will be held at the call of the Chair. Meetings will be conducted in accordance with the Town of Markham Procedural By-Law 2001-1.

5. Reporting Requirements and Methods

Agenda and minutes are prepared by the Clerk’s department and; reports are provided by staff as needed.

6. Budget and Resources

The funding approved for the restoration of the Stiver Mill is 1.9 M.