

**Development Services Committee
Tuesday, January 22, 2013**

Draft Resolution

Main Street Unionville Precinct Master Plan

THAT the Unionville Business Improvement Area (UBIA) presentation to Development Services Committee, be received;

THAT the Main Street Unionville Precinct Master Plan study proposal submitted by Torti Gallas and Partners Inc., and sub-consultants, dated January 16, 2013, be received;

THAT Council authorizes the Main Street Unionville Precinct Master Plan study, at an upset limit not to exceed \$250,000, subject to the study proceeding in four (4) stages as outlined in the proposal, and with provision for the CAO and the Commissioner of Development Services to pre-authorize advancement to each stage of the study, and to release payments to the consultants on a pro-rata basis upon completion of each respective stage, having regard to the schedule on page 33 of the proposal;

THAT the RFP process be waived in accordance with Purchasing By-law 2004-341, Part II, Section (h) – where it is necessary or in the best interest of the City to acquire non-standard items or Consulting and Professional Services from a preferred supplier or from a supplier who has a proven track record with the City in terms of pricing, quality and service;

THAT the lead consultant, enter into a standard form of consultant contract with the City of Markham;

THAT all consultant expenses, including disbursements and travel costs, and attendance at all required presentations and meetings with Council, Committees of Council, Study Working Group, and Public Agencies, as required to see the study through to completion and acceptance by Council, shall be included in the upset limit of \$250,000;

THAT a new 2013 capital project be created for the Main Street Unionville Precinct Master Plan to an upset limit of \$250,000 inclusive of HST;

THAT the project be funded from the Development Charges Reserve (\$225,000 or 90%) and the Development Fee Reserve (\$25,000 or 10%);

AND THAT staff report back to Committee with Terms of Reference for a Main Street Unionville Committee, to be comprised of representatives of Council , the UBIA, and area Ratepayer and Heritage Groups, to operate as a Working Group to guide the study process and to make recommendations to Development Services Committee and Council regarding the Master Plan study and its implementation.