

**HERITAGE MARKHAM COMMITTEE MEETING
CITY OF MARKHAM
Canada Room, Markham Civic Centre**

August 14, 2013

MINUTES

Members

Jenny Chau
Councillor Don Hamilton
David Johnston
Barry Martin, Vice-Chair
Marion Matthias
Richard Morales
Barry Nelson
Ronald Waine, Chair

Regrets

Councillor Valerie Burke
Ted Chisholm
David Nesbitt
Councillor Colin Campbell
Judith Dawson

Staff

George Duncan, Senior Heritage Planner
Peter Wokral, Heritage Planner
Kitty Bavington, Council/Committee Coordinator

Ronald Waine, Chair, convened the meeting at 7:20 p.m. by asking for any disclosures of interest with respect to items on the agenda.

Barry Martin disclosed an interest with respect to Item # 11, 26 Albert Street, by nature of having a business connection with this property, and did not take part in the discussion of or vote on the question of the approval of this matter.

Ron Waine disclosed an interest with respect to Item # 4, regarding 12 Alexander Hunter Place, by nature of owning the property, and did not take part in the discussion of or vote on the question of the approval of this matter.

1. **APPROVAL OF AGENDA (16.11)**

- A) New Business from Committee Members
- Designation of Woodlot
 - Learning and Development Opportunities for Staff

HERITAGE MARKHAM RECOMMENDS:

THAT the Heritage Markham agenda be approved.

CARRIED

2. MINUTES OF THE JULY 3, 2013
HERITAGE MARKHAM COMMITTEE (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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HERITAGE MARKHAM RECOMMENDS:

THAT the Minutes of the Heritage Markham meeting held on July 3, 2013 be received and adopted.

CARRIED

3. HERITAGE MARKHAM COMMITTEE MEMBERS (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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The Senior Heritage Planner explained that the terms for three Heritage Markham Committee members will be expiring in the near future; however, they will be asked to continue until replacements are appointed by Council.

HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham receive as information.

CARRIED

4. HERITAGE PERMIT APPLICATIONS
DELEGATED APPROVALS: HERITAGE PERMITS (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
-

Barry Martin, Vice-Chair, assumed the Chair for this item.

Ron Waine disclosed an interest with respect to Item # 4, regarding 12 Alexander Hunter Place, by nature of owning the property, and did not take part in the discussion of or vote on the question of the approval of this matter.

HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham receive information on heritage permits approved by Heritage Section staff under the delegated approval process.

CARRIED

5. BUILDING PERMIT APPLICATIONS
DELEGATED APPROVALS: BUILDING PERMITS (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham receive the information on building permits approved by Heritage Section staff under the delegated approval process.

CARRIED

6. HERITAGE PERMIT APPLICATION
FILE NUMBER: HE 13 120484
10 COLBORNE STREET
UPDATE ON ITEM FROM JULY AGENDA
DOOR FOR THORNHILL VILLAGE LIBRARY (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham receive the memo concerning the door replacement at 10 Colborne Street as information.

CARRIED

7. SITE PLAN CONTROL APPLICATION
FILE NUMBER: SC 12 112285
14 DAVID GOHN CIRCLE
UPDATE ON ITEM FROM JULY AGENDA
PORCH DESIGN FOR 14 DAVID GOHN CIRCLE (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
G. Duncan, Senior Heritage Planner
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HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham receive the update memo regarding the front porch at 14 David Gohn Circle as information.

CARRIED

8. SITE PLAN CONTROL APPLICATION
FILE NUMBER: SC 13 125899
64 CHURCH STREET
PROPOSED ADDITION TO A HERITAGE HOUSE
MARKHAM VILLAGE HERITAGE CONSERVATION DISTRICT (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
G. Duncan, Senior Heritage Planner
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HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham has no objection to the proposed addition and remodelling of the rear addition to 64 Church Street and delegates its review function of the anticipated Site Plan Control application to Heritage Section staff provided the design is substantially the same as those submitted for Pre-Consultation.

CARRIED

9. PLAN OF SUBDIVISION
FILE NUMBER: ZA 13 113916 & SU 13 113916
10975 WOODBINE AVENUE
MAJOR ZONING AMENDMENT AND DRAFT
PLAN OF SUBDIVISION (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
R. Punit, Project Planner
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HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham has no objection to the Major Zoning Amendment and Draft Plan of Subdivision for 10975 Woodbine Avenue subject to the standard heritage conditions of draft approval being applied to facilitate the preservation of the George Peach Farmhouse and its integration into the proposed development;

AND THAT the applicant be required to take immediate steps to ensure the building is protected from the weather and unlawful entry, including the repair of the roof to keep it watertight, where required, and the boarding of doors and windows.

CARRIED

10. INFORMATION
142 MAIN STREET UNIONVILLE
UNAUTHORIZED ALTERATIONS (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham receive this item as information

CARRIED

11. SITE PLAN CONTROL APPLICATION
FILE NUMBER: SC 13 121582
26 ALBERT STREET
DETACHED TWO-CAR GARAGE
MARKHAM VILLAGE HERITAGE CONSERVATION DISTRICT (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
G. Duncan, Senior Heritage Planner
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Barry Martin disclosed an interest with respect to Item # 11, 26 Albert Street, by nature of having a business connection with this property, and did not take part in the discussion of or vote on the question of the approval of this matter.

The Senior Heritage Planner summarized previous discussions by the Committee regarding revisions to this proposal. Staff are satisfied regarding architectural aspects. A Minor Variance may be required. Once site plan approval is obtained, the demolition permit will be in effect. Staff were directed to ensure the windows are appropriately adjusted in the plans to reflect the alignment shown in photographs of the heritage building.

HERITAGE MARKHAM RECOMMENDS:

THAT staff ensure the gable-end windows are appropriately adjusted in the plans to reflect the alignment shown in photographs;

AND THAT Heritage Markham has no objection to any future variances required to implement the plans as proposed.

CARRIED

12. REQUEST FOR FEEDBACK
TREE PRESERVATION ON HERITAGE
CONSTRUCTION SITES (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
P. Wokral, Heritage Planner
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At a previous Heritage Committee meeting, staff were requested to investigate strategies to improve the success of preserving trees on construction sites of heritage significance.

Evelin Ellison expressed appreciation to staff for this solution, and discussed the need for tree preservation.

Barry Nelson raised the issue of “tree pollution” for discussion, with respect to trees that obscure heritage buildings and conditions for tree removal that are sometimes onerous to the homeowner. The Committee directed that this issue be discussed at the next meeting,

including the promotion of staff sensitivity in these situations. A Tree Preservationist or other appropriate staff member will be requested to attend.

HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham supports the inclusion of a clause into all Heritage Site Plan Agreements for properties involving trees whereby site plan approval will not be granted by the city until the approved Tree Preservation fences have been installed and inspected to the satisfaction of the Director of Planning and Urban Design.

CARRIED

13. SITE PLAN CONTROL APPLICATION
ZONING BY-LAW AMENDMENT APPLICATION
5 ROUGE STREET MARKHAM VILLAGE
REVISED BUILDING ELEVATIONS (16.11)

Extracts: R. Hutcheson, Manager of Heritage Planning
P. Wokral, Heritage Planner

The Heritage Planner provided an update on this proposal and advised that staff are satisfied with the revisions to the plans. It is recommended that the review of the building designs and site plan application be delegated to Heritage Section Staff.

The Committee noted a concern for mirrored designs for adjacent dwellings and suggested variations be incorporated into the designs.

HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham supports the proposed front elevations of the two new houses at 16 and 18 James Scott Road dated July 29th 2013 provided the shutters are revised to be louvred shutters, that the transoms above the garage doors have more pane divisions, and the sills are revised to be precast concrete rather than brick sill;

AND THAT Heritage Markham supports the scaled streetscape elevation showing the proposed new houses.

AND THAT final review of the building designs and site plan application be delegated to Heritage Section Staff provided the other elevations are in substantial conformance with the elevations date stamped July 29th 2013;

AND THAT the applicant enter into a Site Plan agreement with the City containing the standard conditions regarding materials, colours, windows etc.

CARRIED

14. MAIN STREET UNIONVILLE PRECINCT MASTER PLAN
POST CHARRETTE FEEDBACK REQUESTED (16.11)

Extracts: R. Hutcheson, Manager of Heritage Planning

The Senior Heritage Planner reviewed the ongoing Main Street Unionville Precinct Master Plan project and provided an update on the recent Charette. The Committee has an opportunity to submit comments individually or as a Committee, through the website. It was confirmed that documents related to this project are available to the public on the City's website.

Due to timing issues, staff was requested to arrange for a presentation to a subcommittee prior to September.

HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham receive the Website material on the Main Street Unionville Precinct Master Plan Project, as information;

AND THAT staff be requested to arrange for a Consultant presentation for a subcommittee of interested Heritage Markham Committee members prior to September, 2013, to allow feedback from Heritage Markham.

CARRIED

15. NEW BUSINESS
WOODLOT DESIGNATION (16.11)

Extracts: R. Hutcheson, Manager of Heritage Planning

Marion Matthias provided background information of the woodlot as a Centennial Project at E.J. Sands Public School on Henderson Avenue, and requested that staff begin the process to investigate the potential of designating the woodlot under the Ontario Heritage Act, to recognize its significance.

HERITAGE MARKHAM RECOMMENDS:

THAT Heritage Markham requests that staff begin the process to investigate the potential of designating the woodlot at E.J. Sands Public School under the Ontario Heritage Act.

CARRIED

16. NEW BUSINESS

STAFF OPPORTUNITIES (16.11)

Extracts: R. Hutcheson, Manager of Heritage Planning

Barry Nelson discussed learning and development opportunities for staff and suggested that these opportunities be encouraged and promoted.

The Heritage Markham Committee meeting adjourned at 8:50 PM.