



CYCLING AND PEDESTRIAN ADVISORY COMMITTEE

**THURSDAY, JUNE 20, 2013
CIVIC CENTRE – BUILDING BOARDROOM**

MINUTES

Attendance

Committee:

David Rawcliffe, Chair
Councillor Howard Shore
Councillor Don Hamilton
Elisabeth Tan
Rachael Woodroffe
Joe Cimer
Arup Mukherjee
Joe Doria
Ken Deering

Agency Members:

Pam Lalani, York Region Health Services
Wincy Tsang, Smart Commute Markham
Ken Deering

Staff:

Alan Brown, Director of Engineering
Rachel Prudhomme, Manager, Special Projects
Marg Wouters, Senior Manager, Policy & Research
Fion Ho, TDM Coordinator
Alida Tari, Council/Committee Coordinator

Regrets

Herb Drummond, York Regional Police
Peter Miasek, Vice-Chair
Gerald Corbett
Paul Salvo

The Cycling and Pedestrian Advisory Committee convened at 7:08 p.m. with Mr. David Rawcliffe presiding as Chair.

DISCLOSURE OF INTEREST

Arup Mukherjee advised that will not be working at York Region as of the end of June and will no longer have a conflict relative to the Highway 7 construction area from Town Centre Blvd. to Sciberras Road.

**1. MINUTES OF THE MARKHAM
CYCLING & PEDESTRIAN ADVISORY
COMMITTEE MEETING HELD ON MAY 16, 2013**

Moved by Elisabeth Tan
Seconded by Councillor Howard Shore

That the Minutes from the May 16, 2013 Cycling & Pedestrian Advisory Committee (CPAC) be approved.

CARRIED

2. GUEST

Marg Wouters, Senior Manager, Policy & Research delivered a PowerPoint presentation providing an update regarding the City of Markham Official Plan Amendment.

Staff indicated that when the secondary plans are being reviewed the Cycling Master Plan will also need to be updated which is anticipated to be done in 2015.

3. BUSINESS ARISING FROM MAY 16, 2013 MEETING

Future Meeting Dates

The meeting requests for the September to December 2013 have been sent out for the third Thursday of each month. It was suggested taking a poll by e-mail regarding whether the second Thursday would work. The Committee inquired whether the January to June 2014 meeting dates could also be confirmed to increase the chances of having the Canada Room.

Location of Bike Racks

Staff advised that the presentation from the Public Realm Committee was e-mailed as requested and if anyone has questions to please e-mail staff.

4. STANDING ITEMS FROM 2013 BUSINESS PLAN

Infrastructure Phasing

Alan Brown, Director of Engineering advised the Committee that the 10 year Capital Budget Programs are being updated and that they are in a "catch up" process. He indicated that they are in the process of doing a study for the Milliken and Thornhill areas relative to trails and pathways.

There was considerable discussion regarding the proposed options for the MUP design at Main Street and Carlton. The discussions included safety, aesthetics of the pedestrian crossing and the need for proper alignment with the existing pathway. It was suggested that representatives from CPAC meet with representatives of the Unionville Ratepayers Association, BIA and Councillor Hamilton to discuss any concerns and/or issues relative to Option 2.

Moved by David Rawcliffe

Seconded by Joe Doria

That Elisabeth Tan, Joe Cimer, Rachael Woodroffe, Arup Mukherjee, Councillor Don Hamilton and staff schedule an on-site meeting with representatives of the Unionville Ratepayers Association and BIA to discuss any concerns and/or issues relative to Option 2.

CARRIED

Other

Staff advised that the Ontario Traffic Manual (OMT) - Book 18 draft is available for comment up to June 30, 2013.

Report Gaps in S/W Network

Staff advised that if anyone would like a large print out of the map that was e-mailed to please send her an e-mail. It was suggested that if anyone noticed any discrepancies to please advise staff of them.

5. OTHER INFRASTRUCTURE SUPPORT

Baseline Metrics

It was suggested that this item be postponed to the September meeting.

6. EDUCATION & OUTREACH

Sixth Annual GIRO

Staff provided an update regarding the GIRO. Staff presented some catering options. There was discussion regarding whether food vouchers should be handed out if there is free food available at the event.

It was suggested that staff investigate if there could be a Tim Hortons booth where people could purchase items from there. It was also suggested that free ice-cream be provided and Councillor Howard Shore will forward his contact information to staff for an ice-cream vendor.

Bike Valet

Arup advised the Committee that the bike valet at the Markham Village Festival was a great success. Elisabeth provided results from 20 responses received at the Markham Village Festival. She indicated that all the comments were positive. Final counts for the Markham Village Festival are as follows: bicycle parking 38 users; tune ups 9 users and visitors asking about cycling related questions were 14.

Elisabeth Tan provided the Committee with the following results: Unionville Festival - bicycle parking 87 users (last year 55); tune ups had 20 users (last year 15)

It was suggested that the Committee consider the following: the placement of the bicycle valet might need to be re-located; consider investing in portable bicycle racks; more barricades to close off the area at the Markham Village Festival overnight; extra banners to make the area visible and ensure it is well communicated that it is a free service.

Arup and Elisabeth thanked Rachel Prudhomme and Fion Ho for all their help.

Adult Cycling Classes

Staff advised that the free Adult Cycling classes have been going well and have been receiving positive feedback.

Staff also advised that there is a Street Smart Safe Cycling Workshop on Monday June 24, 2013 at 7:00 pm if anyone would like to attend.

7. RESEARCH & NEW DIRECTION

Public & Cyclist Survey

Staff distributed by e-mail the four survey questions that were expected to be included in the City wide survey, but that survey never happened. Staff indicated that the questions have been incorporated in a travel survey.

8. NEW BUSINESS/ANNOUNCEMENT

Green Communities Canada Walk Friendly

Staff advised that they are in the process of submitting the Walk Friendly Application.

Bike Lane Maintenance

Joe Doria delivered a PowerPoint presentation regarding bike lane maintenance and reviewed how difficult the current system to report and resolve cycling infrastructure

maintenance/deficiencies can be. Staff suggested that if any members see any deficiencies to advise Rachel or Fion and they will ensure it is addressed.

The Committee discussed what the level of service should be and the impact on the City's budget.

Paved Shoulder Bike Lanes

Joe Doria delivered a PowerPoint presentation regarding paved shoulder bikeways. He suggested that CPAC consider: designating 19th Avenue to include a paved shoulder bikeway in the master plan; accelerating the timeline to facilitate a paved shoulder bikeway on Elgin Mills between Woodbine and Warden and designate the proposed Donald Cousens Parkway to include a paved shoulder bikeway.

Staff advised that they will report back in the Fall regarding the Life Cycle plan for rural roads.

9. ADJOURNMENT

The Cycling and Pedestrian Advisory Committee adjourned at 8:54 p.m.