

**Heritage Markham Committee Meeting
City of Markham
Canada Room, Markham Civic Centre**

January 8, 2014

Minutes

Members

Ronald Waine, Chair
Barry Martin, Vice-Chair
Councillor Valerie Burke
Councillor Don Hamilton
David Johnston
Marion Matthias
Barry Nelson
David Nesbitt
Judith Dawson

Regrets

Councillor Colin Campbell
Jenny Chau
Richard Morales

Staff

Regan Hutcheson, Manager, Heritage Planner
George Duncan, Senior Heritage Planner
Peter Wokral, Heritage Planner
Kitty Bavington, Council/Committee Coordinator

Ronald Waine, Chair, convened the meeting at 7:24 PM by asking for any disclosures of pecuniary interest with respect to items on the agenda. There were none declared.

1. Approval of agenda (16.11)

- A) Addendum Agenda
- B) New Business from Committee Members

Heritage Markham Recommends:

That the Heritage Markham agenda be approved.

CARRIED

2. Minutes of the December 11, 2013
Heritage Markham Committee meeting (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
-

Heritage Markham Recommends:

That the minutes of the Heritage Markham Committee meeting held on December 11, 2013 be received and adopted.

CARRIED

3. Completion of Term
Barry Nelson and Richard Morales (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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The Chair of the Heritage Markham Committee and the Manager of Heritage Planning described the contributions of Barry Nelson and Richard Morales, and on behalf of the Committee, expressed appreciation for their support of Heritage Markham. A gift was presented as a token of gratitude for their service.

Heritage Markham Recommends:

That Heritage Markham acknowledges and appreciates the many years of active and dedicated service provided by Barry Nelson and Richard Morales to the Heritage Markham Committee, and thanks them for their contribution and effort in protecting and preserving the heritage resources in Markham.

CARRIED

4. Orientation of New Members (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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The Manager of Heritage Planning advised that Heritage Section staff will be holding an evening orientation session for new members on Monday, January 27. All members are welcome to attend as a refresher course. The Committee Clerk will provide a legislative orientation for all members at the February Heritage meeting.

Heritage Markham Recommends:

That Heritage Markham receive as information.

CARRIED

5. Studies/Projects Affecting Heritage Resources
Morgan Park Revitalization Study
11 Parkway Avenue (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
L. Irvine, Manager of Parks and Open Space
-

This matter was deferred to the next Heritage meeting, as staff were unable to attend.

6. Studies/Projects Affecting Heritage Resources
Markham Village Library Square Park Revitalization Study
6031 Highway 7 (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
L. Irvine, Manager of Parks and Open Space
-

This matter was deferred to the next Heritage meeting, as staff were unable to attend.

7. Heritage Permit Applications
Delegated Approvals: Heritage Permits (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
-

Heritage Markham Recommends:

That Heritage Markham receive as information.

CARRIED

8. Building or Sign Permit Applications
Delegated Approvals: Building and Sign Permits (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
-

Heritage Markham Recommends:

That Heritage Markham receive as information.

CARRIED

9. Site Plan Control Application
Second Storey Addition to an Existing Dwelling
84 Main Street South (16.11)
File Number: SC 13 117246
Extracts: R. Hutcheson, Manager of Heritage Planning
G. Duncan, Senior Heritage Planner
-

Heritage Markham Recommends:

That Heritage Markham supports the proposed alterations to 84 Main Street South subject to the applicant entering into a Site Plan Agreement with the usual conditions regarding materials, colours, etcetera; and,

That Heritage Markham will support any variances needed to implement the design.

CARRIED

10. Information
Proposed Demolition of Barn Buildings
10159 McCowan Road (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
P. Wokral, Heritage Planner
-

Heritage Markham Recommends:

That Heritage Markham receive as information.

CARRIED

11. Site Plan Control Application
Commercial Parking Lot and Driveway Paving
151 Main Street, Unionville (16.11)
File Number: SC 13 137625
Extracts: R. Hutcheson, Manager of Heritage Planning
G. Duncan, Senior Heritage Planner
-

Heritage Markham Recommends:

That Heritage Markham has no objection to the work proposed in the Site Plan Control application for 151 Main Street, Unionville.

CARRIED

12. Correspondence (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
-

Heritage Markham Recommends:

That the following correspondence be received as information:

- a) Markham Historical Society: Remember Markham newsletter, December 2013.
- b) Toronto Historical Association: December 2013 newsletter.
- c) Heritage Canada - The National Trust: Heritage Magazine Volume 16, Number 4, 2013.

CARRIED

13. Site Plan Control Application Proposed Addition to an Existing Dwelling
121 John Street (16.11)
File Number: SC 13 137913
Extracts: R. Hutcheson, Manager of Heritage Planning
G. Duncan, Senior Heritage Planner
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The Senior Heritage Planner explained the proposal for a one-storey addition and alterations to 121 John Street, and reviewed the applicable policies. Staff has no objection to the proposal.

Mr. Richard Kercz, owner, and Ms. Marlene Slopak, architect, were in attendance. In response to a question from the Committee, they advised that all the neighbours have been notified and are in support.

Heritage Markham Recommends:

That Heritage Markham has no objection to the proposed addition and alterations to the Class C house at 121 John Street subject to the owner entering into a Site Plan Agreement covering materials, colours, etc.

CARRIED

14. Potential Demolition of Designated Properties
2920 and 2960 Sixteenth Avenue (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
T. Wilkinson, Provincial Offences Officer Supervisor
-

The Senior Heritage Planner provided an update on two of the vacant heritage buildings being investigated by By-law Enforcement staff. The owners have done some work to secure the buildings and have submitted Engineering opinions that the buildings are not restorable. A peer review has been requested by City staff, and a site visit by staff and members of the Heritage Markham Committee will be organized in the near future.

Barry Martin and Marion Mathias expressed an interest in this matter and indicated the following week would be best time for the site visit.

Heritage Markham Recommends:

That Heritage Markham members conduct a site visit to 2920 and 2960 Sixteenth Avenue during the week of January 13, 2014 to view the condition of the heritage buildings.

CARRIED

15. Site Plan Control Application
Proposed Additions and Re-Cladding of Existing House
146 John Street, Thornhill (16.11)
File Number: SC 13 138084
Extracts: R. Hutcheson, Manager of Heritage Planning
P. Wokral, Heritage Planner
-

The Heritage Planner gave an overview of the proposed addition and modifications to an existing dwelling at 146 John Street and summarized staff's comments regarding roof-top decks, the front veranda, and other details.

A representative of the applicant made a deputation and provided additional information, advising of the proposed dimensions of the veranda, preferring a width of at least five feet. Staff advised that this may require a Minor Variance application and noted that the Committee can authorize waiving the fee if it is a result of a recommendation of the Committee. The Committee encouraged a larger porch to suit the building design and supported waiving the fee.

The representative provided a sample photo of a sunroom similar to the proposed addition for illustration purposes and confirmed that the railing along the roofline will be two feet high and is for aesthetic purposes – it will not be used as a rooftop deck. He also confirmed that a similar railing on the north elevation would also be decorative and at the same height.

The Committee had questions regarding the windows, materials and colours. The applicant responded that vinyl windows, white wood cladding and cobblestone stonework would be used, and that the two-over-two windows will have external muntin bars. The Committee encouraged the use of wood windows.

The Committee indicated support for the proposal and the improvements for this house, and discussed a safety concern for the enclosure of part of the chimney, the addition of external muntin bars, and the appropriate proportions of the windows including the large plate glass window shown on the west elevation. Staff raised the issue of the accuracy of the elevation drawings and the need for correction.

The applicant offered to forward a 3D rendering of the entire building to the Committee. Councillor Valerie Burke and Marion Matthias requested to view the final drawings prior to approval.

The Committee expressed appreciation for the efforts of the applicant.

Heritage Markham Recommends:

That Heritage Markham has no objection to the proposed additions, new veranda and re-cladding of the existing house at 146 John Street subject to staff/applicant clarifying and rectifying the outstanding issues identified on January 8, 2014 and undertaking the necessary revisions to the drawings to ensure they are accurate; and,

That the applicant enter into a Site Plan agreement with the City containing the standard conditions regarding colours, materials, windows, etcetera; and,

That final review of the Site Plan application SC 13 138084 be delegated to Heritage Section Staff; and further,

That Heritage Markham endorse waiving the fees for any Committee of Adjustment applications required with respect to the veranda width.

CARRIED

16. Heritage Permit Application
Proposed Window Replacement
7 Victoria Avenue, Unionville (16.11)
File Number: HE 13 138188
Extracts: R. Hutcheson, Manager of Heritage Planning
P. Wokral, Heritage Planner
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The Heritage Planner advised of the application to replace windows at 7 Victoria Avenue, and reviewed the staff recommendation for restoration to the original style.

Heritage Markham Recommends:

That Heritage Markham has no objection to the owner installing new replacement thermal pane wood windows at 7 Victoria Avenue provided that they are of the same proportion and relative location as the windows found at similar Unionville workers cottages of the same era such as 9 Euclid Street, 15 Station Lane and 23 Victoria Avenue; and,

That final approval of the replacement wood windows be delegated to Heritage Section Staff; and further,

That Heritage Markham supports any application by the owner to the City's 2014 Designated Heritage Property Grant Program for appropriate wood windows provided that the eligibility requirements for the program are met.

CARRIED

17. Awards
Heritage Markham Awards of Excellence (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
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The Senior Heritage Planner reminded the Committee of the Awards of Excellence ceremony at the Special Council Meeting on Wednesday January 29, 2014 at 7:00 p.m. with a reception to follow. The Chair of Heritage Markham and the Mayor will be presenting the awards to the 10 recipients, and the Committee members were encouraged to attend.

Heritage Markham Recommends:

That Heritage Markham receive as information.

CARRIED

18. Markham Heritage Estates - Compliance Project (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
B. Wiles, Manager of By-Law Enforcement and Licensing
-

An update Memorandum was provided from Bill Wiles, Manager of By-law Enforcement, regarding a Regulation Compliance Audit of Heritage Estates, with the support of Heritage staff. Sections of Main Street Markham and vacant heritage buildings in Markham are also being audited. The Committee requested a detailed report on matters being pursued, if possible.

Heritage Markham Recommends:

That Heritage Markham receive as information; and,

That a detailed report regarding specific matters being pursued at Markham Heritage Estates, be provided if possible.

CARRIED

19. Projects/Studies Affecting Heritage resources
Logo Design for Entry Signs and Street Signs,
Buttonville Heritage Conservation District (16.11)
Extracts: R. Hutcheson, Manager of Heritage Planning
P. Wokral, Heritage Planner
-

The Heritage Planner presented the proposed logo design for entry and street signs in the Buttonville Heritage Conservation District, and requested feedback. The community will also be consulted for feedback prior to the design going before Council for final approval.

The Committee generally supported the design but questioned if the average viewer would recognize the image as a mill and trees, and suggested it could be simplified. There was no objection to the proposed colour scheme of blue and gold.

Heritage Markham Recommends:

That Heritage Markham supports the logo design and colour scheme for entry signs and street signs in the Buttonville Heritage Conservation District.

CARRIED

20. New Business

Power Outage (16.11)

Extracts: R. Hutcheson, Manager of Heritage Planning

The Committee discussed the recent power outage from an ice storm, and lessons that could be learned. Concern was expressed for tree damage and potential flooding within heritage districts. The Committee was advised that Council and City staff are undertaking a review and developing recommendations, and that suggestions could be submitted to Councillor Valerie Burke.

The Committee acknowledged the dedicated work by City and Powerstream staff in the emergency, and the efforts towards tree preservation.

Heritage Markham Recommends:

That Heritage Markham receive the information regarding the power outage from the ice storm, and extend appreciation to City staff for the tree preservation and maintenance efforts.

CARRIED

21. New Business

Site Plan Agreement Compliance

8966 Woodbine Avenue, Buttonville (16.11)

Extracts: R. Hutcheson, Manager of Heritage Planning
G. Duncan, Senior Heritage Planner

The Senior Heritage Planner provided an update on the restoration of the existing building and new office addition at 8966 Woodbine Avenue in Buttonville. The project was previously supported by Heritage Markham, and the applicant is now asking for the elimination of four window grills. Staff has no objection to the request. It was noted by the Committee that the installation of the barn-like doors is still pending and how important this feature is to the design.

Heritage Markham Recommends:

That Heritage Markham has no objection to the elimination of four window grills on the ground floor for the building at 8966 Woodbine Avenue, Buttonville, on the condition the barn-like doors are installed prior to any release of securities.

CARRIED

22. New Business

Heritage Markham Chair (16.11)

Extracts: R. Hutcheson, Manager of Heritage Planning

Ron Waine advised that he will not stand for re-election as Chair of Heritage Markham, effective February, 2014, and he encouraged other members to seriously consider putting their names forward for election as Chair. The election of Chair and Vice-Chair will occur at the February meeting.

23. New Business

Promotional Booklet for Heritage Markham (16.11)

Extracts: R. Hutcheson, Manager of Heritage Planning

Ron Waine discussed an opportunity to promote Heritage Markham during its 40th anniversary by creating a booklet of heritage highlights, such as the Awards of Excellence winners, and he offered to lead this initiative. The Committee supported the proposal and offered suggestions to include Doors Open Markham properties, potentially organizing the booklet by district, and funding/advertising/printing advice.

Another promotional opportunity was suggested, regarding the upcoming Awards of Excellence ceremony. A Council member offered to approach Corporate Communications for a media release in this regard.

Heritage Markham Recommends:

That Heritage Markham supports Ron Waine's proposal to explore the cost and feasibility for a Heritage Markham promotional booklet to celebrate the Committee's 40th anniversary in 2015.

CARRIED

The Heritage Markham Committee meeting adjourned at 9:30 PM.