



MINUTES
UNIONVILLE / MOBILITY HUB SUB-COMMITTEE
April 15, 2014
Canada Room

Committee Members

Mayor Frank Scarpitti
Regional Councillor Jim Jones
Councillor Don Hamilton
Councillor Alan Ho

Staff

Andy Taylor, CAO
Jim Baird, Commissioner of Development Services
Richard Kendall, Development Manager – Central District
Rino Mostacci, Director of Planning and Urban Design
Kitty Bavington, Council/Committee Coordinator

Consultants

Hilary Holden, Associate Principal, Arup

The Unionville / Mobility Hub Sub-Committee convened at 4:22 p.m. with Regional Councillor Jim Jones in the Chair.

Disclosure of Interest – None Declared

1. Minutes – January 21, 2014

Moved by: Councillor Don Hamilton
Seconded by: Mayor Frank Scarpitti

That the minutes of the Unionville / Mobility Hub Sub-Committee meeting held January 21, 2014, be adopted.

CARRIED

**2. Markham Centre Mobility Hub Study
Revised Scope of Work (5.14)**

The Committee received an updated proposal from ARUP dated April 15, 2014. This meeting is to finalize the list of sub-consultants and budget implications.

Jim Baird provided a summary of the project to date and the directions of Council on February 11, 2014:

That Purchase Order PD 11314 issued to Arup Canada Inc. for contract 167-T-11 (Markham Centre Mobility Hub/Station – Consulting Services) be increased by \$290,765.00, inclusive of HST, (from \$369,197 to \$659,962) to cover the proposed expanded scope of work as detailed in this report, and be funded from Capital Account 640-101-5699-10577 (Markham Centre Mobility Hub) be approved, subject to the approval of subcontractors by the Commissioner of Development Services;

Subsequent discussions have resulted in a revised proposal by ARUP, now identifying Torti Gallas and Partners as a preferred supplier for architectural and urban design visioning.

Hilary Holden gave a brief presentation of the updated proposal, outlining the study area and key components. It is anticipated to be completed within the nine month time frame, with flexibility to adjust to a variety of potential uses. The Province and Metrolinx have not identified any specific intentions for their lands.

Revised Costs:

- Arup	\$281,680
- Arup team disbursements	\$ 27,240
- Brook McIlroy	\$108,175
- Cushman & Wakefield	\$ 37,600
- Turner & Townsend cm2r	\$ 15,600
- Torti Gallas and Partners	\$250,000
- Contingencies 5 %	\$ 34,653
- Sub Total	\$754,948
- 13% HST	\$ 98,143
- Total	\$853,091

It was noted that while the City pays HST at 13%, we receive a rebate resulting in an effective HST rate of 1.78%.

The Committee discussed components of the study relating to the extent and boundaries of the study area – north of Highway 407, east to Kennedy Road, including the two car dealerships at Enterprise Drive.

Discussions included the 407 Transitway Environmental Assessment, and the need to work with MTO and Metrolinx on a preferred alignment. I was confirmed that the project will be done as one integrated study, with ARUP in the lead, reporting to the Unionville Subcommittee. Torti Gallas is to be a sub-consultant to ARUP. The project will be funded by Development Charges, and Metrolinx has been requested to contribute.

The resolution from today's Unionville Subcommittee meeting will be received by Development Services Committee on April 29, 2014, for recommendation to Council on April 30, 2014. As stated, the City's Finance Department will be consulted on wording relative to the funding source.

Moved by: Mayor Frank Scarpitti

Seconded by: Councillor Don Hamilton

1. That the updates by the Commissioner of Development Services and Hilary Holden, Project Manager, ARUP regarding the final composition of preferred Sub-consultants and revised budget and work program for the Markham Centre Mobility Hub Study, be received; and,
2. That Purchase Order PD 11314 issued to Arup Canada Inc. for contract 167-T-11 (Markham Centre Mobility Hub/Station – Consulting Services) be increased by an additional \$ 193,129, inclusive of HST (from \$659,962 to \$ 853,091) to cover the expanded scope of work, including Torti Gallas Partners as a preferred supplier Sub-consultant for architectural and urban design visioning, as outlined in the revised budget proposal by the Lead Consultant ARUP; and,

3. That the RFP process be waived in accordance with Purchasing By-law 2004-341, Part II, Section (h) – where it is necessary or in the best interest of the City to acquire Consulting Services from a preferred supplier or from a supplier who has a proven track record with the City in terms of pricing, quality and service; and,
4. That all consultant expenses, including disbursements and travel costs, and attendance at all required presentations and meetings with Council, Committees of Council, Public Agencies and Public Information Meetings, as required to see the Study through to completion and acceptance by Council, shall be included in the upset limit of \$ 853,091 CDN, inclusive of HST; and,
5. That the Study be funded from Capital Account 640-101-5699-10577 (Markham Centre Mobility Hub); and,
6. That the Unionville Sub-Committee be appointed as the Mobility Hub Steering Committee and provide regular updates to the Development Services Committee; and further,
7. That staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

Adjournment

The Unionville / Mobility Hub Sub-Committee adjourned at 5:05 p.m.