

SUBJECT: Proposed Thornhill Park Improvements under Section 37
PREPARED BY: Linda Irvine, Manager, Parks and Open Space Development, ext. 2120
Biju Karumanchery, Senior Development Manager, ext. 2970

RECOMMENDATION:

- 1) That the report entitled "Proposed Thornhill Park Improvements under Section 37" be received;
- 2) And that the priority projects recommended by the Thornhill Sub-Committee be implemented in accordance with the resolution of Council, dated September 17, 2013,
- 3) to be confirmed subject to further review through the design and implementation process, and funding availability from the Section 37 funds and other potential funding sources in the general order of priority as follows:
 - Splash pad in Proctor Park;
 - Bandshell / outdoor stage in Grandview Park;
 - Durable base for the community ice rink in Grandview Park;
 - Playground equipment for E.J. Sands Public School to an upset limit of \$30,000 on the condition that the YRDSB enter into an agreement for the long-term maintenance of the equipment;
 - A public walkway from Elgin Street to E.J. Sands Public School, acceptable to staff and the YRDSB, to enhance public safety and accessibility, and exploring the opportunity for co-funding with the School Board;
 - Painted mural on the CN rail underpass (Phase 2); and,
 - Skate park at Grandview Park.
- 4) And that staff be authorized to retain, as appropriate, landscape architects through the City's competitive procurement process to provide professional support services for the projects identified above, and that funding from the Thornhill Park Improvement Project (Project #14402, Budget \$2,000,000) established for all approved design, construction, and contract administration costs associated with these projects including any internal administration fees and all applicable taxes;
- 5) And that the City of Markham, E. J. Sands Public School, and the York District School Board enter into a Memorandum of Understanding outlining the terms and conditions to establish a children's playground at E.J. Sands Public School in accordance with YRDSB policies including the School Grounds Enhancement Projects Policy and Funding Formula, and in accordance with the funding contributions generally agreed to as follows: \$30,000 from the City of Markham (Section 37 funds), \$10,000 from the E. J. Sands School Council, and \$12,000 from the YRDSB;

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- 5) And that the City of Markham, E. J. Sands Public School, and the York District School Board enter into a Memorandum of Understanding outlining the terms and conditions to explore the establishment of a public walkway from Elgin Street to E.J. Sands Public School, which is acceptable to staff and the YRDSB, to enhance public safety and accessibility, including the opportunity for co-funding with the School Board;
 - 6) And that design workshops and community consultation be held prior to finalizing all plans related to the priority projects identified in Clause (2) above and following which, staff report back to Development Services Committee on the final list of priority projects and funding source(s) based on all identified amenity and infrastructure requirements, any additional and necessary park or landscaping improvements, as well as any or all issues that may have arisen that would affect the feasibility, implementation, phasing and/or funding of each of these projects; and,
 - 7) And that staff be authorized and directed to do all things necessary to give effect to this resolution.

PURPOSE:

The purpose of this report is to seek Council approval of the approach, identified herein, to proceed with the priority projects as endorsed by the Thornhill Subcommittee and as approved by Council on September 17, 2013, and to authorize staff in the Park Development Section of the Planning and Urban Design Department to advance these Capital Projects, as appropriate and as funding is available, commencing in 2014 with design workshops and community consultation.

BACKGROUND:**Section 37**

S. 37 of the Planning Act allows a municipality to grant an increase in height and/or density and receive additional community benefits from the owner of the development. Council's decision on planning merits of an increase in height and/or density should remain independent of a decision to apply S. 37. Any increase in height and/or density is subject to adherence to "good planning" principles, the provision of adequate infrastructure, and a reasonable planning relationship between the benefit and the development project.

S. 37 benefits are not expected to mitigate development impacts and cannot compensate for measures that would otherwise be required under the Planning Act, Official Plan or other statutory documents. Community benefit(s) are to be based on local needs and/or intensification issues. It is at the discretion of Council and the developer to apply S. 37 and to provide additional community benefits. Any Section 37 benefit that is negotiated with the developer, which may be in the form of cash contribution or a specific benefit(s), is secured through an agreement.

With regard to the "World on Yonge" development, a Section 37 agreement was executed in 2011 and the developer has provided the City of Markham with a \$2,000,000 contribution. The agreement stipulates that the contribution is to be used for the provision of community services

within Ward 1 and/or within Thornhill. The agreement also provides that the developer may, with the approval of Council, provide one or more facilities, services or matters (an “alternate contribution”) in lieu of all or part of the contribution and upon such approval and the delivery of the alternate contribution, the value of the alternate contribution shall be refunded to the landowner. To date the developer has not proposed an alternate contribution.

OPTIONS/ DISCUSSION:

A meeting of the Thornhill Sub-Committee was held on April 3, 2013 to review the proposals by the Pomona Valley Tennis Club and the Grandview Area Ratepayers Association and Ward One South Section 37 Committee, both of which were referred by General Committee of Council to the Thornhill Sub-Committee. At the Sub-Committee meeting, staff was asked to provide a follow-up report on the proposal request by the Pomona Valley Tennis Club and on the short list of preferred projects from the Grandview Area Ratepayers Association and the Ward One South Section 37 Committee.

At the Thornhill Sub-Committee Meeting held on July 30, 2013, staff presented conceptual “facility fit plans” for Grandview and Proctor Park based on the priority amenities identified by the community and the Grandview Area Residents Association (GARA), and identified order-of-magnitude costs for discussion purposes only. Staff indicated that ‘The Integrated Leisure Master Plan’ identifies the need for a future skate park and water play in Thornhill, Study Area C, as well as, the need to review the condition and utilization of existing tennis courts and determine those that can be refurbished or re-purposed. Staff were directed that any funding options or considerations for the Pomona Valley Tennis Club be deferred pending the approval of an update to the City’s tennis clubs policies.

The proposed priority projects as recommended by the Thornhill Sub-Committee and endorsed by Council, on September 17, 2013, are identified as follows:

- Splash pad in Proctor Park;
- Bandshell / outdoor stage in Grandview Park;
- Durable base for the community ice rink in Grandview Park;
- Playground equipment for E.J. Sands Public School to an upset limit of \$30,000 on the condition that the YRDSB enter into an agreement for the long-term maintenance of the equipment;
- A public walkway from Elgin Street to E.J. Sands Public School, acceptable to staff and the YRDSB, to enhance public safety and accessibility, and exploring the opportunity for co-funding with the School Board;
- Painted mural on the CN rail underpass (Phase 2); and,
- Skate park at Grandview Park.

It was also agreed at the meeting that works related to the walkways and tree planting would be funded from Development Charge funds instead of the Section 37 funds.

For discussion purposes only, order-of-magnitude costs estimates prepared by staff for the community's priority park elements and additional complementary park amenities totalling approximately \$1,940,000 are as follows:

Proctor Park:	Budget Amount	
Splash Pad	\$ 250,000.00	
Trellis Structure	\$ 50,000.00	
Walkways	\$ 15,000.00	(Non Section 37 funds)
Tree Plantings	\$ 15,000.00	(Non Section 37 funds)
Site Furnishings	\$ 15,000.00	
Infrastructure	\$ 75,000.00	
Consulting	\$ 35,000.00	
Contingency	\$ 40,000.00	
Sub-Total Estimated Costs:	\$ 495,000.00	
Grandview Park:		
Skate Park	\$ 250,000.00	
Trellis Structure	\$ 50,000.00	
Band Stand	\$ 350,000.00	
Washrooms	\$ 150,000.00	
Pad for Ice Rink	\$ 100,000.00	
Walkways	\$ 35,000.00	(Non Section 37 funds)
Tree Plantings	\$ 15,000.00	(Non Section 37 funds)
Site Furnishings	\$ 30,000.00	
Infrastructure	\$ 125,000.00	
Consulting	\$ 80,000.00	
Contingency	\$ 110,000.00	
Sub-Total Estimated Costs:	\$1,295,000.00	
Play Equipment for E.J. Sands School	\$ 52,000.00	(\$30,000 only from Section 37 funds)
Walkway to E. J. Sands School	\$ 70,000.00	
Painted Mural (Phase 2)	\$ 30,000.00	
TOTAL ESTIMATED COSTS:	\$1,942,000.00	

York Region District School Board:

Jerry W. Stoangi, Senior Manager, Plant Services, York Region District School Board has confirmed that the YRDSB will support the installation of a playground at E.J. Sand Public School subject to compliance with the Board's procedures on playground projects. The Board understands that the City of Markham will contribute \$30,000 towards the installation of the playground, that the School Council has \$10,000 to contribute to this project, and the Board will contribute approximately \$12,000 based on the formula in the Board's procedures. Information documents

outlining the Board's procedure and contribution governing projects of this nature are attached as appendices.

FINANCIAL CONSIDERATIONS AND TEMPLATE: (external link)

The 2014 Capital Budget included the Thornhill Park Improvement Project (Project #14402) which has a budget of \$2,000,000 derived from Section 37 funds. The budget is sufficient to cover the current estimated budget of the works identified in this report. It is noted that some elements, such as the tree planting will be funded from other non Section 37 funding sources.

HUMAN RESOURCES CONSIDERATIONS

N/A

ALIGNMENT WITH STRATEGIC PRIORITIES:

Report aligns with Growth Management, Municipal Services and Parks, Recreation, Culture and Library Master Plan.

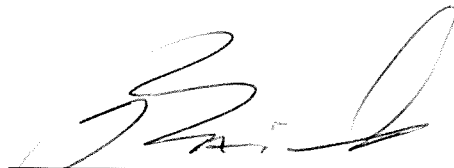
BUSINESS UNITS CONSULTED AND AFFECTED:

Operations, Recreation, Finance and Planning were consulted.

RECOMMENDED BY:



Rino Mostacci, M.C.I.P., R.P.P.
Director, Planning and Urban Design



Jim Baird, M.C.I.P., R.P.P.
Commissioner, Development Services

ATTACHMENTS:

Appendix A: YRDSB – A Plant Services Guide to School Grounds Enhancement Projects

Appendix B: YRDSB – Board Procedure #NP459.0 School Playstructures

Appendix C: YRDSB – School Playstructure: Contribution Calculation

Appendix D: Council Resolution dated September 17, 2013



A Plant Services Guide to... School Grounds Enhancement Projects

Published by Plant Services Quality Standards • Education Centre Gorham • 1260 Gorham Street • Newmarket • L3Y 8W4



The following are guidelines to be mindful of when planning a school grounds enhancement project. All school grounds enhancement projects are to be submitted using the required School Grounds Enhancement Application form and pre-approved in agreement with Board Procedure #460.0 – School Grounds Enhancement Projects.

School Operations

- Projects should not impact:
 - Seasonal grounds keeping (i.e. snowplowing, lawn mowing).
 - Traffic.
 - Sight lines (an uninterrupted line of vision, particularly important in regards to traffic).
 - Potential portable locations and access routes for placement and removal.
 - Size and ongoing growth rate of trees (consider full growth and tree canopy size).
- A funding model and maintenance plan is allocated for ongoing maintenance, upkeep, operations and/or replacements.
- A project maintenance plan is established and implemented for regular school program break periods (e.g. summer, winter), including watering new trees and plants over the summer break.

Board Practice

- All contractors are required to submit appropriate documentation for WSIB and insurance to the Board's Purchasing Services before engaging in any project work on site (in order to be deemed Board-approved).
- Before commencing with any type of project, proper utility locates are to be completed prior to digging.

Tree Planting (General & Kindergarten Areas)

- Select tree varieties that do not attract stinging insects (e.g. bees, wasps, mosquitoes).
- Varieties of trees should be suitable for longevity and to maintain site lines where necessary.
- Trees are to be placed at least a 'mature canopy width' away from adjacent property lines and other trees.
- Planting should be laid out to allow riding mower access between the areas of adjacent trees and plantings [4 – 5 metre clearance], minimizing the requirement for hand trimming.
- Trees are to be placed 4 – 5 metres away from any play area.

- Tree variety and planting should be resilient to piling of snow and de-icing materials if the planting is adjacent to a walkway or roadway.
- Perimeter detail for tree planting in asphalt should be designed to prevent any long-term erosion and/or failure of adjacent asphalt.
- The Arbour Day Foundation provides information to assist in the selection of appropriate tree varieties and in understanding the elements of maintenance and the care of trees.
- Consideration of tree species should include awareness of the region's Asian Longhorned Beetle infestation.

Outdoor Classrooms

In addition to the guidelines noted above:

- Select plant varieties that do not attract stinging insects (e.g. bees, wasps, mosquitoes).
- Planting and rocks should be laid out to allow (riding) mower access between the areas of adjacent trees, plants, and rocks [4 – 5 metre clearance], minimizing the requirement for hand trimming.
- Seating areas should be laid out in a design that does not attract groups of problematic people on evenings and weekends.
- Seating rocks should be spaced so as not to encourage jumping from rock to rock and in a design where legs or feet will not get wedged between the rocks.
- Logs are not recommended as wood rots and it will attract rodents, bees etc. Over time the rotting logs present a risk to students and result in additional costs to the school for removal. Logs are also prone to movement and therefore require additional anchoring which adds to the cost.

Play Structures

- All work is to be coordinated through the Plant Services Assistant Manager of Maintenance assigned to the school.
- All play structure equipment is to be coordinated through Purchasing Services.



Board Procedure #NP459.0

School Playstructures

Document Integration Project Format

This procedure outlines the steps to be followed by Board staff to initiate, manage and maintain playstructures that are safe, functional, maintainable, and encourage active and quiet play opportunities on school grounds or on adjacent property used by students. This procedure should be used along with Board Procedure #460, School Grounds Enhancement Projects.

Definitions

Children's Play Spaces and Equipment Standard

The Canadian Standards Association, (CSA), adopted a legal standard called CAN/CSA-Z614-98 for Children's Play Spaces and Equipment. This standard will be the basis the Board uses for purchase and inspection of playstructures.

Playstructures

This term is used for playstructures that are owned by the Board and existing on Board property.

Adjacent Playstructures

This term is used for playstructures that exist on adjacent properties, not owned by the Board.

Child Care Playstructures

This term is used for playstructures that are owned by child care centres which may be on Board property.

Plant Services Playstructure Contribution

Maintenance Services has an annually allocated amount of renewal funds which can be used to supplement the cost of playstructure installation.

Responsibilities

Program Facilities Management Committee shall:

- annually approve a budget for playstructure construction and replacement; and
- annually approve funding for new and replacement structures based on the current funding formula for the year of construction.

Principals shall:

- when considering a new or replacement playstructure,
 - consult with your Manager of Maintenance Services with regard to proposed location and potential access to School Playstructures: Contribution Calculation, and
 - keep Maintenance Services apprised of project status to maintain access to funds;
- provide interested school councils with pertinent information regarding the Board's policies, procedures, guidelines;
- assist in the development of a proposal for a new or replacement playstructures, including recognition that all work must be completed by a Board pre-qualified contractor;

Appendix B

- follow Board Procedure #460.0 School Grounds Enhancement Projects as it pertains to the enhancement, replacement or addition of playstructures;
- ensure an outside consultant inspects any new structures to ensure their compliance with the current CSA standard, prior to the opening of the playstructure to the school;
- contact the Associate Manager of Education and Community Services to prepare a shared use agreement in situations where a third party is sharing in the use of the structure and/or the proposed structure will reside on non-Board property;
- ensure that during school hours, playstructures are used for the intended ages (between the ages of eighteen months and fourteen years);
- make every effort to ensure that the equipment matches the age group for which it was designated (playstructure equipment is designed specifically for three age categories - junior, intermediate and senior);
- ensure that full-time supervision is in place during playstructure usage during school hours to prevent injuries;
- be familiar with, and ensure all playstructure supervisors are familiar with,
 - the equipment and methods of use,
 - the abilities of the students,
 - the capacity of the equipment, and
 - any special provisions necessary for the safe use of the play structure;
- ensure that students are shown the correct usage of the equipment and advised to be aware of others using the equipment;
- curtail usage at heights of playstructures when surface is frozen;
- curtail usage of playstructures when inclement weather has made equipment surfaces a slip hazard
- on a monthly basis participate in a visual inspection of the playstructure area, and conduct a review of the Daily Inspection Forms, in order to,
 - ensure the inspection logs are being completed regularly and purposefully,
 - ensure identified deficiencies have been corrected through a repair or replacement process (eg. graffiti removed, repairs undertaken, hazards addressed),
 - provide a basis for decision-making regarding capital replacement or further enhancements, and
 - provide a basis for any necessary communication regarding required safety or behaviour-related messaging to caretakers, students and/or staff providing playground supervision;
- maintain a file of monthly and annual inspections of the playstructures;
- contact the manufacturer of the playstructure(s) in order to obtain replacement age-appropriate identification stickers. If manufacturer is unknown;
 - reference the third party Annual Inspection Report for the recommended age group, and
 - if not available, contact the area Assistant Manager of Maintenance for assistance;
- arrange payment of any repair costs which are attributed to the school and ensure such expenses are budgeted/planned for;
- ensure children do not use any playstructure (includes adjacent playstructures), which is deemed to be unsafe, by restricting access and posting warnings as appropriate;
- contact Plant Services regarding unsafe playstructure conditions; and
- recommend to Plant Services, the removal of any playstructures, and to communicate this action to the school community.

The Manager, Maintenance Services shall:

- in addition to Board Procedure #460.0 School Grounds Enhancement Projects, be responsible for any enhancement, installation or demolition of playstructures;
- arrange for an annual inspection program for all Board-owned playstructures, by an outside consultant who will inspect the equipment to the CSA standard and provide written reports;
- arrange for the removal of any playstructure as requested by the school or the Board;
- recommend annually to Program Facilities Management a budget for playstructure construction and replacement; and

- recommend to Program Facilities Management annually, funding for new and replacement structures based on the current funding formula for the year of construction.

The Assistant Manager, Maintenance shall:

- provide copies of the annual inspection report to the principal, and to child care operators as necessary;
- provide signage indicating;
 - the ages appropriate for the playstructure,
 - pets are not allowed in fenced playstructure areas, and
 - notice to the community that only school children are supervised on the equipment during regular school hours, but any community use is at the users risk; and
- review the annual inspection reports, arrange appropriate repairs and distribute expenses between Plant Services and the school.

Associate Manager of Education and Community Services shall:

- prepare shared use agreements in situations where a third party is sharing in the use of the structure and/or the proposed structure will reside on non-Board property.

Caretakers shall:

- conduct a daily brief walk around the playstructure area(s) using the Daily Playstructure Inspection Form identifying any potential hazards, such as loose or damaged equipment, foreign materials in the surfacing material, unlevelled surface area within all action areas;
- remedy any hazards or report any deficiencies on the playstructure area(s) to the principal for action;
- log the daily inspection of the playstructure area(s) in the Caretaker's Logbook; and
- review the completed daily inspection forms on a monthly basis with the principal or designate.

Department

Plant Services

Procedure History

Approved February 2009

Revised October 2009

Revised May 2010

It is the expectation of the York Region District School Board that all employees, students and persons invited to or visiting Board property; or partaking/volunteering in Board or school-sponsored events and activities will respect the policies and procedures of the Board. The term "parents" refers to both biological/adoptive parents and guardians in all Board policies and procedures.



School Playstructures: Contribution Calculation

Base Funding

All schools will be guaranteed a base level of funding, based on the current FTE enrolment at the time the project is commenced on site. The base funding will be inversely proportional to current enrolment. This is based on the rationale that smaller school communities are generally less likely to be as successful as larger school communities in gross fund raising.

Schools where FTE enrolment is	≥ 576	receive a \$3,500.00 base.
	350 – 575	receive a \$5,500.00 base.
	≤ 349	receive a \$7,500.00 base.

Multiple Project Factor

Schools wishing to pursue a subsequent Adventure Playground Project within 8 years or less will be subject to the Board Share being reduced by the Multiple Project Factor applicable below:

- < 5 Yrs. ÷ 2
- > 5 Yrs. < 7 Yrs. ÷ by 1.5
- > 7 Yrs. < 8 Yrs. ÷ by 1.25
- > 8 Yrs. ÷ 1.0

Maximum/Minimum Board Share

Reviewed and established by the Plant Services from time to time on recommendation from Maintenance Services to Property Management. Maximum/Minimum can be verified from year to year by contacting Plant Services.

Current FTE Enrolment

School enrolment will be based on October 31st FTE for the school year in which the project is commenced on site.

FTE Identified Physically/Developmentally Challenged Students

Physically or developmentally challenged students enrolled at the school in the school year the project is commenced on site who have been officially recognized by the Board and the Ministry.

Surface Upgrade

Where the participating partners to the Adventure Playground Project have specified a play surface material which exceeds the Boards minimum standards of Metering Stone meeting the ASTM C136 Test Results, the Board will contribute \$1.25 per square foot towards the upgraded surface.

Community or Municipal Share

Money and/or service in kind provided by the school, school council, or school community as a partner in the project.

Calculation of Plant Services Share

$$\begin{aligned} & \text{Base Funding} + (\text{FTE Enrolment} \times \$5) + \frac{\text{Municipal Share}}{10} \\ & + \frac{\text{Community Share}}{10} + \text{FTE Identified Challenged Students} \times \$100 \\ & + \text{Surface Upgrade} \times \$1.25/\text{S.F.} \div \text{Multiple Project Factor} \\ & = \text{Board Share*} \end{aligned}$$

* Funding Limits

Maximum - \$25,000

Minimum - \$ 8,000

*reviewed annually



Board Procedure #NP459.0 School Playstructures

Document Integration Project Format

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Plant Services Playstructure Contribution

Maintenance Services has an annually allocated amount of renewal funds which can be used to supplement the cost of playstructure installation.

Responsibilities

Program Facilities Management Committee shall:

- annually approve a budget for playstructure construction and replacement; and
- annually approve funding for new and replacement structures based on the current funding formula for the year of construction.

Principals shall:

- when considering a new or replacement playstructure,
 - consult with your Manager of Maintenance Services with regard to proposed location and potential access to School Playstructures: Contribution Calculation, and
 - keep Maintenance Services apprised of project status to maintain access to funds;
- provide interested school councils with pertinent information regarding the Board's policies, procedures, guidelines;
- assist in the development of a proposal for a new or replacement playstructures, including recognition that all work must be completed by a Board pre-qualified contractor;

- follow Board Procedure #460.0 School Grounds Enhancement Projects as it pertains to the enhancement, replacement or addition of playstructures;
- ensure an outside consultant inspects any new structures to ensure their compliance with the current CSA standard, prior to the opening of the playstructure to the school;
- contact the Associate Manager of Education and Community Services to prepare a shared use agreement in situations where a third party is sharing in the use of the structure and/or the proposed structure will reside on non-Board property;
- ensure that during school hours, playstructures are used for the intended ages (between the ages of eighteen months and fourteen years);
- make every effort to ensure that the equipment matches the age group for which it was designated (playstructure equipment is designed specifically for three age categories - junior, intermediate and senior);
- ensure that full-time supervision is in place during playstructure usage during school hours to prevent injuries;
- be familiar with, and ensure all playstructure supervisors are familiar with,
 - the equipment and methods of use,
 - the abilities of the students,
 - the capacity of the equipment, and
 - any special provisions necessary for the safe use of the play structure;
- ensure that students are shown the correct usage of the equipment and advised to be aware of others using the equipment;
- curtail usage at heights of playstructures when surface is frozen;
- curtail usage of playstructures when inclement weather has made equipment surfaces a slip hazard
- on a monthly basis participate in a visual inspection of the playstructure area, and conduct a review of the Daily Inspection Forms, in order to,
 - ensure the inspection logs are being completed regularly and purposefully,
 - ensure identified deficiencies have been corrected through a repair or replacement process (eg. graffiti removed, repairs undertaken, hazards addressed),
 - provide a basis for decision-making regarding capital replacement or further enhancements, and
 - provide a basis for any necessary communication regarding required safety or behaviour-related messaging to caretakers, students and/or staff providing playground supervision;
- maintain a file of monthly and annual inspections of the playstructures;
- contact the manufacturer of the playstructure(s) in order to obtain replacement age-appropriate identification stickers. If manufacturer is unknown;
 - reference the third party Annual Inspection Report for the recommended age group, and
 - if not available, contact the area Assistant Manager of Maintenance for assistance;
- arrange payment of any repair costs which are attributed to the school and ensure such expenses are budgeted/planned for;
- ensure children do not use any playstructure (includes adjacent playstructures), which is deemed to be unsafe, by restricting access and posting warnings as appropriate;
- contact Plant Services regarding unsafe playstructure conditions; and
- recommend to Plant Services, the removal of any playstructures, and to communicate this action to the school community.

The Manager, Maintenance Services shall:

- in addition to Board Procedure #460.0 School Grounds Enhancement Projects, be responsible for any enhancement, installation or demolition of playstructures;
- arrange for an annual inspection program for all Board-owned playstructures, by an outside consultant who will inspect the equipment to the CSA standard and provide written reports;
- arrange for the removal of any playstructure as requested by the school or the Board;
- recommend annually to Program Facilities Management a budget for playstructure construction and replacement; and

- recommend to Program Facilities Management annually, funding for new and replacement structures based on the current funding formula for the year of construction.

The Assistant Manager, Maintenance shall:

- provide copies of the annual inspection report to the principal, and to child care operators as necessary;
- provide signage indicating;
 - the ages appropriate for the playstructure,
 - pets are not allowed in fenced playstructure areas, and
 - notice to the community that only school children are supervised on the equipment during regular school hours, but any community use is at the users risk; and
- review the annual inspection reports, arrange appropriate repairs and distribute expenses between Plant Services and the school.

Associate Manager of Education and Community Services shall:

- prepare shared use agreements in situations where a third party is sharing in the use of the structure and/or the proposed structure will reside on non-Board property.

Caretakers shall:

- conduct a daily brief walk around the playstructure area(s) using the Daily Playstructure Inspection Form identifying any potential hazards, such as loose or damaged equipment, foreign materials in the surfacing material, unlevelled surface area within all action areas;
- remedy any hazards or report any deficiencies on the playstructure area(s) to the principal for action;
- log the daily inspection of the playstructure area(s) in the Caretaker's Logbook; and
- review the completed daily inspection forms on a monthly basis with the principal or designate.

Department

Plant Services

Procedure History

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Revised October 2009

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THE CORPORATION OF THE CITY OF MARKHAM

**EXTRACT FROM THE MINUTES OF THE COUNCIL MEETING HELD ON Sep 17, 2013
REPORT NO. 35 DEVELOPMENT SERVICES COMMITTEE (Sept. 10, 2013)**

(4) THORNHILL SUB-COMMITTEE MINUTES – SECTION 37 - July 30, 2013 (10.0)

Minutes

Moved by Councillor Valerie Burke

Seconded by Councillor Howard Shore

- 1) That the minutes of the Thornhill Sub-Committee - Section 37 meeting held July 30, 2013, be received for information purposes; and,
- 2) That the Thornhill Subcommittee recommends Council endorse proceeding with the following priority amenities using Section 37 and other potential funding sources:
 - a) Splash pad in Proctor Park
 - b) Band shell outdoor stage in Grandview Park
 - c) Durable base for the community ice rink at Grandview Park
 - d) Playground equipment in the vicinity of E.J. Sands Public School to an upset limit of \$30,000, on condition that the School Board enter into an agreement for the long-term maintenance of equipment and the walkway to be constructed, acceptable to staff, and that staff explore the opportunity for co-funding with the School Board
 - e) Painted mural on the CN rail underpass
 - f) Skate park at Grandview Park; and,
- 3) That a Capital Account be established for this purpose; and,
- 4) That staff be authorized to hire design consultants; and,
- 5) That design workshops and community consultation be held prior to finalizing plans; and,
- 6) That staff report back to Development Services Committee on the proposed priority amenities, infrastructure requirements, other associated park requirements and funding sources; and further,
- 7) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

Appendix D