



## **CYCLING AND PEDESTRIAN ADVISORY COMMITTEE**

**THURSDAY, APRIL 17, 2014  
CIVIC CENTRE – CANADA ROOM**

### **MINUTES**

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#### **Attendance**

##### Committee:

Peter Miasek, Vice-Chair  
Elisabeth Tan  
Rachael Woodroffe  
Joe Doria  
Paul Salvo  
Gordon Cole  
Zain Khan  
Dan Gilligan  
Ken Deering  
Councillor Don Hamilton  
Councillor Howard Shore

##### Staff:

Alan Brown, Director of Engineering  
Brian Lee, Sr. Manager, Special Projects  
Fion Ho, TDM Coordinator  
Alida Tari, Council/Committee Coordinator

##### Agency Members:

Shawn Smith, York Region  
Pam Lalani, York Region Health Services  
Teresa Ko-Cheung, York Region Health Services

##### Regrets

David Rawcliffe, Chair  
Arup Mukherjee  
Joe Cimer  
Gordon Lawson  
Wincy Tsang, Smart Commute Markham  
Lindsay Taylor, Smart Commute Markham

The Cycling and Pedestrian Advisory Committee convened at 7:02 p.m. with Mr. Peter Miasek presiding as Chair.

#### **DISCLOSURE OF INTEREST**

None disclosed.

**1. MINUTES OF THE MARKHAM  
CYCLING & PEDESTRIAN ADVISORY  
COMMITTEE MEETING HELD ON JANUARY 16, 2014**

Moved by Elisabeth Tan  
Seconded by Gord Cole

That the February 20, 2014 Cycling & Pedestrian Advisory Committee (CPAC) meeting minutes be approved.

CARRIED

**2. BUSINESS ARISING FROM THE FEBRUARY 20, 2014 MEETING**

Integrated Approach to Pedestrian Travel

Fion Ho, TDM Coordinator provided an update regarding the Healthy York Funding. Fion will work with the David Rawcliffe, Chair to put together a plan. Dan Gillian and Gordon Cole have volunteered to assist in putting the plan together.

Parking in Bicycle Lane

There was brief discussion regarding whether motorists are permitted to park in designated bike lanes. It was noted that there are different types of bike lanes and staff advised that they will review the by-law and report back.

**3. STANDING ITEMS FROM 2014 BUSINESS PLAN**

Community Secondary Plans

Alan Brown, Director of Engineering provided an update regarding the Markham Centre Draft Cycling Plan and advised that it is not in a position to be finalized as a result of outstanding issues with GO plans.

Simcoe Promenade (Birchmount to Sciberras): Input on the proposed design was provided by Elisabeth Tan and Peter Miasek. Staff will review. A key question was the width of the bridge.

It was suggested that the west section of Birchmount and the missing sections of Markham Centre be presented at a future meeting.

### Project - Specific EA/Design

Elisabeth Tan advised that the Highway 7 Cycle Track will be off road, but couldn't get the cross-section that they suggested. Staff suggested that York Region staff should come and present how the unsignalized intersection will look like.

### Review Draft Annual Sidewalk Program

Staff provided an update regarding the sidewalk program and advised that construction will begin in August.

### Multi-Use Pathway Signage

Staff advised that they are waiting to hear back from the consultant and will provide an update at the next meeting.

### Toogood to Bob Hunter MUP Phase 1 & 2 Construction

Staff provided an update relative to the Toogood MUP and advised that phase 1 is anticipated to be completed by July 2014. Phase II (16th Avenue to Toogood and Drakefield to Highway 48) will be tendered soon for construction to begin in July. It was noted that there are some outstanding issues with the Toronto Region & Conservation Authority (TRCA) with respect to a potential archaeological site east of Milne Dam that may require deferral of this part of Phase II.

## **4. EDUCATION & OUTREACH**

### 7th Annual GIRO

Staff advised that the 7th Annual GIRO will be held on August 24, 2014 and that they are continuing discussions with Honda representatives. It was suggested not to have the Honda cafeteria kitchen open for the event.

### Bike Valet

Elisabeth Tan provided an update regarding the bike valet at the various City events throughout the summer. She pointed out that the bike valet will also be available at the Canada Day event and that the Canada Day Committee has approved \$500.00 to be put towards the service. Staff will look into whether the City of Vaughan will contribute some funds for the bike valet at the Thornhill Festival.

### Adult Cycling Classes

Staff confirmed that the Adult Cycling Classes will be offered again this year, but only five (5) classes. A bicycle workshop will also be offered and staff are finalizing the schedule.

### Outreach to School Boards

Paul Salvo drafted a letter that he is proposing be sent to the School Boards. He read out his draft letter. The Committee suggested that some safety aspects and next steps should be added to the letter.

York Region staff advised that a tool-kit is in the process of being developed that they are trying to get principals to buy into it.

Paul will send a copy of the draft letter to the members of CPAC for their input.

### York Region Update

Shawn Smith, York Region advised that May 26, 2014 is Bike to Work Day. He also advised that the Region is in the process of updating their cycling map and that if anyone has any suggestions to send him an e-mail.

Shawn advised that along Highway 7 permanent bike boxes have been installed at some intersection. First in North America. They are in the process of developing a communication strategy.

Shawn provided a brief update regarding the Greenbelt Cycling Route (east - west) and that a mobile workshop is scheduled for May 8, 2014.

Shawn advised that York Region will be hosting a Bike Summit on Wednesday November 19th and will likely be held at the City of Vaughan City Hall.

### Jane's Walk

Staff advised that they will post the information regarding Jane's Walk in Markham Libraries and Community Centre. It was suggested to investigate if the information can be placed on the Markham Page.

### Charity Tour

Zain Khan delivered a PowerPoint presentation with respect to a "Tour of Markham." The Committee thanked Zain for his detailed presentation and support the concept.

There was discussion regarding the funding and staff and volunteer resources required for this type of an event. It was suggested a subcommittee be established to work on the details outlined in this proposal and to try and set up a meeting with the City of Mississauga.

The following have volunteered to be part of the Tour of Markham subcommittee:

- Councillor Howard Shore
- Zhain Khan

- Peter Miasek
- Dan Gillian
- Gordon Cole
- Fion Ho

## **5. ADJOURNMENT**

The Cycling and Pedestrian Advisory Committee adjourned at 9:23 p.m.