



## **CYCLING AND PEDESTRIAN ADVISORY COMMITTEE**

**THURSDAY, OCTOBER 16, 2014  
CIVIC CENTRE – CANADA ROOM**

### **MINUTES**

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#### **Attendance**

##### Committee:

David Rawcliffe, Chair  
Peter Miasek, Vice-Chair  
Rachael Woodroffe  
Joe Doria  
Paul Salvo  
Dan Gilligan  
Ken Deering  
Arup Mukherjee  
Joseph Cimer  
Gord Lawson  
Elisabeth Tan  
Gordon Cole

##### Staff:

Brian Lee, Sr. Manager, Special Projects  
Fion Ho, TDM Coordinator  
Alida Tari, Council/Committee Coordinator

##### Agency Members:

Pam Lalani, York Region Health Services  
Teresa Ko-Cheung, York Region Health Services  
Wincy Tsang, Smart Commute Markham,  
Richmond Hill

##### Regrets

Zain Khan  
Richard Senior, York Region Police  
Councillor Howard Shore  
Councillor Don Hamilton  
Lindsay Taylor, Smart Commute Markham,  
Richmond Hill

The Cycling and Pedestrian Advisory Committee convened at 7:05 p.m. with David Rawcliffe presiding as Chair.

## **DISCLOSURE OF INTEREST**

None disclosed.

### **1. MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN ADVISORY COMMITTEE MEETING HELD ON SEPTEMBER 18, 2014**

Moved by Peter Miasek  
Seconded by Elisabeth Tan

That the September 18, 2014 Cycling & Pedestrian Advisory Committee (CPAC) meeting minutes be approved.

Carried

### **2. GUEST - PRESENTATION ON MUP SIGNAGE GUIDELINES**

Norma Moore, Associate, IBI Group delivered a presentation on the proposed MUP Signage Guideline.

There was brief discussion regarding bicycle traffic signals at intersection crossings. Norma suggested that Markham can pilot the use of pedestrian signals for bicycles with the appropriate signage "Cyclists Follow Pedestrian Signals", and permission from Ministry of Transportation.

### **3. STANDING COMMITTEE ITEMS**

#### Project Specific Environmental Assessments (EA)/Design

Staff provided an update on a number of EA/Design projects:

- Highway 7 cycle track and maintenance issues. It was noted that engineering staff will be working with the City's operation staff to seek Council's direction on the service level policy for cycle tracks throughout the City.
- CPAC agreed that the hard surface separation between cycle tracks and sidewalks can be reduced to 0.5m to increase boulevard space next to the curb for snow storage

Staff provided an update regarding the York Region Transportation Master Plan.

#### **4. EDUCATION & OUTREACH**

William To from the Toronto Chinese for Ecological Living (TCEL) delivered a PowerPoint presentation regarding the bicycle valet service provided at five City of Markham events.

The Committee thanked William for all their assistance at the various events. It was suggested that more signs be considered at next year's Markham Village Festival for the bicycle valet service.

Staff advised that the bicycle training at Unionville Public School took place on October 15th and staff will follow up with the school and Pedalheads to see how the event went. It was noted that St. Patrick Catholic School may be interested in having the same program at their school. Staff advised that if the e-mail from the principal is forwarded to them they will follow up.

Staff advised that they have received a lot of comments relative to updating the Cycling Map. Staff is suggesting that two representatives from CPAC assist with going through the comments. Peter Miasek and Dan Gilligan will assist.

Staff advised that the York Region is hosting a Bike Summit on Wednesday November 19th. It was suggested that CPAC use its budget to pay for the registration fee for four members of CPAC to attend.

Moved by Gord Lawson  
Seconded by Arup Mukherjee

That staff use the CPAC budget to pay the \$30 registration fee for Gordon Cole, Dan Gilligan, Elisabeth Tan and Peter Miasek to attend the York Region Bike Summit on November 19, 2014.

Carried

Staff advised that they will be following up with Kate Hall relative to the Walk Friendly Ontario application and that staff anticipate re-applying in 2015.

#### **5. NEW BUSINESS**

##### Complete Street Forum

Elisabeth Tan and Peter Miasek delivered a presentation regarding the 2014 Complete Street Forum that they attended.

There was brief discussion regarding the placement of sharrows.

Healthy York Funding/ Walkability Audit

There was discussion regarding whether the opportunity is still available to receive the \$10,000 fund through Healthy York for the Walkability audit. It was suggested that if the funds are available that Public Space Workshop be requested to perform a walkability audit.

The following CPAC members have agreed to work with the Public Space Workshop: Gord Lawson, Gordon Cole, Dan Gilligan, David Rawcliffe and Pam Lalani.

Moved by Gord Lawson  
Seconded by Dan Cole

That the Cycling and Pedestrian Advisory Committee approve hiring the Public Space Workshop to perform a walkability audit if the \$10,000 Healthy York funds are available.

Carried

**6. ITEMS FOR FUTURE AGENDA**

It was suggested that the following items be placed on a future agenda for discussion and/or consideration:

- Catch-basin & Bike Lane

**7. ADJOURNMENT**

The Cycling and Pedestrian Advisory Committee adjourned at 9:00 p.m.