



## **CYCLING AND PEDESTRIAN ADVISORY COMMITTEE**

**THURSDAY, DECEMBER 18, 2014  
CIVIC CENTRE – CANADA ROOM**

### **MINUTES**

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#### **Attendance**

##### Committee:

David Rawcliffe, Chair  
Peter Miasek, Vice-Chair  
Rachael Woodroffe  
Zain Khan  
Joe Doria  
Paul Salvo  
Dan Gilligan  
Gord Lawson  
Elisabeth Tan  
Councillor Don Hamilton  
Joseph Cimer  
Ken Deering  
Gordon Cole

##### Staff:

Brian Lee, Deputy Director Engineering  
Taskin Shirazi, TDM Coordinator  
Alida Tari, Council/Committee Coordinator

##### Agency Members:

Pam Lalani, York Region Health Services  
Teresa Ko-Cheung, York Region Health Services  
Lindsay Taylor, Smart Commute Markham,  
Richmond Hill  
Wincy Tsang, Smart Commute Markham,  
Richmond Hill  
Shawn Smith, York Region

The Cycling and Pedestrian Advisory Committee convened at 7:08 p.m. with David Rawcliffe presiding as Chair.

#### **DISCLOSURE OF INTEREST**

None disclosed.

**1. MINUTES OF THE MARKHAM  
CYCLING & PEDESTRIAN ADVISORY  
COMMITTEE MEETING HELD ON NOVEMBER 20, 2014**

Moved by Peter Miasek  
Seconded by Councillor Don Hamilton

That the November 20, 2014 Cycling & Pedestrian Advisory Committee (CPAC) meeting minutes be approved.

Carried

**2. STANDING ITEMS FROM 2014 BUSINESS PLAN**

Catchbasin Grates and Cyclist Safety

Staff advised that they have contacted the City's operation staff and that an inventory of the catchbasins with grates that are not bike-friendly will be done in the spring when the grate are being cleaned out. Staff indicated that they will forward the pictures of the areas that have double grates. The Committee suggested staff provide a timeframe of when the inventory will be completed.

Cycling on Sidewalks

There was discussion regarding whether cycling on sidewalks should continue to be considered by the Cycling & Pedestrian Advisory Committee. A vote was taken indicating that the majority of members favoured continued discussion of this item at the January meeting. Staff suggested that the City's legal department and by-law enforcement should be consulted on this matter.

It was suggested that the proposed motion relative to permitting cyclists on sidewalks be considered at the January meeting.

Project-Specific EA's/Design

Staff advised that the Community Liaison Committee is already looking into naming the MUP from 16th Avenue to Bob Hunter. It was noted that a report referencing this will be considered at the January 27, 2015 Development Services Committee meeting.

Neighbourhood Walkability Audit

The Committee was advised that the Walkability Audit subcommittee decided to go with People Space Workshop, Paul Young. Staff advised that Mr. Young has refined his proposal and that the revised proposal will be forwarded to the subcommittee members for their

comments/input. Staff confirmed that the grant cheque in the amount of \$10,000 from Healthy York has been received. It was noted that the funds will be used for the walkability audit and that the funds must be used prior to March 31, 2015.

David Rawcliffe advised that an e-mail was sent out to all Members of CPAC to vote on suggested places to perform the walkability audit. The following are the top five locations:

1. Thornhill Community Centre
2. Woodbine Power Centre (Hwy7/Woodbine area)
3. Unionville GO/PAN AM Centre
4. Markville Mall
5. Boxgrove Plaza/Copper Creek Drive

The Committee suggested having Paul Young present the results of the walkability audit to CPAC in May 2015.

#### Surface Type for MUP and Cycle Tracks

The Committee discussed the different types of surface materials used for MUP's, such as asphalt over concrete, and suggested that representatives from the City's operation staff and York Region's operation staff present at a future CPAC meeting and explain how the surface materials are determined.

Moved by Gord Lawson  
Seconded by Dan Gillian

That the City's operation staff and York Region's operation staff present at a future CPAC meeting and explain how the surface materials are determined for MUP's.

Carried

#### Cycling Design Process

The Committee discussed the design process of MUP's and suggested that the City's engineering staff and York Region's engineering staff present at a future CPAC meeting explaining how the design process works.

Moved by Gord Lawson  
Seconded by Dan Gillian

That the City's engineering staff and York Region's engineering staff present at a future CPAC meeting explaining the design process for MUP's.

Carried

#### Baseline Metrics

Joe Doria and Taskin Shirazi presented the results of the Metrics Survey.

Shawn Smith, York Region advised that he will provide CPAC with some data they have collected. He indicated that York Region will be doing a phone survey to obtain information relative to cyclists within York Region. The Committee advised that they have four questions that the committee members came up with which were intended to be used in a Markham survey. Peter Miasek will send those questions to Shawn for consideration during their phone survey, as per the CPAC minutes of September 22, 2011.

#### Gap Subcommittee

Peter Miasek advised that the gap subcommittee members have met and that 17 gaps have been identified and they are developing action plans for each. The subcommittee intends to meet monthly and update CPAC after their next meeting.

Dan Gillian advised the Committee that he has reviewed the City's Cycling Master Plan and spoke in support of the plan, but that there should be a greater emphasis on gap filling to achieve a planned network.

### **3. EDUCATION & OUTREACH**

Staff advised that St. Patrick Catholic School was very happy with the bike training that was provided at their school.

### **4. NEW BUSINESS**

#### Pedestrian and Cycling Injuries

Gord Lawson advised that he will be presenting some information regarding pedestrian and cycling injuries.

#### Advisory Information Night

The Committee was advised that the City is hosting an advisory information evening at the Civic Centre on Thursday January 22, 2015 beginning at 7:00pm and would like a representative from CPAC to be in attendance to answer any potential questions. If anyone is interested in doing this please send an e-mail to Alida.

### **5. ITEMS FOR FUTURE AGENDA**

It was suggested that the following items be placed on a future agenda for discussion and/or consideration:

- Cycling on sidewalks (proposed motion)
- City operation staff and York Region operations staff regarding surface materials used on MUP's
- City engineering staff and York Region engineering staff regarding the design process for MUP's
- Cycling Network Gap Filling Plan
- Pedestrian and Cycling Injuries
- 2015 Capital Budgets for Sidewalk Infilling, Cycling Facilities and Trails
- 2015 CPAC business plan

## **6. ADJOURNMENT**

The Cycling and Pedestrian Advisory Committee adjourned at 9:07 p.m.