



CYCLING AND PEDESTRIAN ADVISORY COMMITTEE

**THURSDAY, JANUARY 21, 2016
CIVIC CENTRE – CANADA ROOM**

MINUTES

Attendance

Committee:

David Rawcliffe, Chair
Peter Miasek, Vice Chair
Gordon Cole
Ken Deering
Justin Hung
Paul Salvo
Elisabeth Tan
Gordon Lawson
Paul Traicoff
Joe Doria
Councillor Don Hamilton
Daniel Yeung

Staff:

Brian Lee, Deputy Director of Engineering
Fion Ho, Transportation Demand Management
Coordinator
Alida Tari, Council/Committee Coordinator

Agency Members:

Janis Harvey, York Region Health Services
Pam Lalani, York Region Health Services
Richard Senior, York Region Police

Regrets:

Zain Khan
Dan Gilligan
Anthony Ko
Theresa Ko-Cheung, York Region Health Services
Councillor Alan Ho
Sonya De Vellis, Smart Commute Markham,
Richmond Hill
Shawn Smith, York Region

The Cycling and Pedestrian Advisory Committee convened at 7:05 p.m. with David Rawcliffe presiding as Chair.

DISCLOSURE OF INTEREST

None disclosed.

1. MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN ADVISORY COMMITTEE MEETING HELD ON DECEMBER 17, 2015

Moved by Peter Miasek
Seconded by Justin Hung

That the minutes of the December 17, 2015 Cycling & Pedestrian Advisory Committee (CPAC) meeting be approved.

Carried

2. REVIEW OF STATUS OF CPAC WORK ITEMS

The Committee reviewed the revised Status of CPAC work items and agreed with the revisions.

Joe Doria advised that he put a copy of the "Status of CPAC Work items" on the shared drive that he created.

3. SPECIAL TOPICS

Cycling Gap List

Staff reviewed the sections proposed to have edgelines. It was noted that staff met with the subcommittee and that they have to review these streets with the City's Operation department. Staff are anticipating to have the edgeline work implemented by Spring 2016. A follow up meeting with the subcommittee will be scheduled for February.

The members of the Gap Subcommittee are as follows:

- Gord Cole
- Paul Salvo
- Joe Doria
- Dan Gilligan
- Elisabeth Tan
- Peter Miasek

Joe Doria advised that he has included all of this information on the Shared Drive as well.

Markham Cycling Day

The Committee reviewed the draft report regarding having Markham Cycling Day as a Corporate Event. The Committee supported the recommendations in the report, but it was suggested to revise the wording under the Financial Consideration section.

Peter Miasek on behalf of Zain Khan made the following suggestions: add a section in the report outlining the details of the event and include some photos of the 2015 Markham Cycling Day event.

It was suggested that the Committee review the "final report" at its meeting in February and consider bringing this report forward during the same time that the 2016 CPAC Business Plan is presented to Development Services Committee in March.

Metrics Program

Joe Doria reviewed the metrics program. He thanked all the Committee volunteers that assisted in obtaining the statistics relative to bicycle racks and usage.

The Committee suggested that the metrics on elementary school training programs, number of hits on the Markham website for maps and pathways and user survey be removed.

Paul Traicoff volunteered to get complete data on injuries/fatalities from York Region Police.

Walkability Audit

Staff advised that they will set up a meeting with the City's Urban Design department to review the recommendations from the audit and ensure that they are considered when reviewing proposed site plan applications.

It was suggested that the subcommittee (Gord Lawson, Dan Gilligan and Theresa Ko-Chung) review and identify any potential projects relative to the recommendations from the five audits completed last year in existing areas.

Bicycle Valet Staffing

Elisabeth Tan advised the Committee that she sent out an e-mail to all Committee members outlining the responsibilities of running the Bicycle Valet at the various City events.

There was discussion regarding the possibility that TCEL may no longer be in business and they were a big part of staffing the bicycle valet.

It was suggested that a subcommittee be established to investigate whether there is another company that can assist and how to proceed with the upcoming events in 2016. It was also

suggested to investigate if any of the events that have used the bicycle valet would be willing to take over the service themselves.

Subcommittee members are: Elisabeth Tan, Justin Hung and Peter Miasek.

4. INFO ITEMS/NEW BUSINESS/ANNOUNCEMENTS

Budget Items in Account #15041

There was discussion regarding whether the proposed amount budgeted for edgelines should be higher. The Committee discussed that the results of the survey indicated edgeline as a top priority and that the budget should align with that.

Moved by Gord Lawson
Seconded by Peter Miasek

That the budget for the installation of edgelines be increased if possible.

Carried

2016 Business Plan Development

Peter Miasek and David Rawcliffe will put together the 2016 CPAC Business Plan and send it to staff for review. They will aim to present it to Development Services Committee in March.

Earth Hour

Peter Miasek advised that he and David Rawcliffe received an e-mail from Councillor Colin Campbell's office requesting if volunteers from the Cycling & Pedestrian Advisory Committee would be interested in participating in the Earth Hour event taking place on Saturday March 19, 2016.

No volunteers were available and David Rawcliffe will send an e-mail advising Councillor Campbell's office.

Slippery Dangerous Bridges

Gord Lawson advised the Committee that recently a friend of his who is a very experienced bicyclist fell while riding his bike over a bridge with a wooden deck which was wet and was inquiring if there are any steps that can be taken to avoid this from happening in future.

The Committee discussed that wooden surfaces can be slippery when wet and that individuals need to proceed with extreme caution.

Markham Life Magazine

There was discussion regarding whether Markham Life can include something in the upcoming issues regarding available trails and MUP's in Markham.

March Meeting

It was suggested that the March 17th meeting be rescheduled to March 24th to avoid conflicts with March Break.

5. Agenda Items for the next meeting:

- Markham Cycling Day (final report)
- Bike valet staffing
- 2016 Business Plan Development
- Cycling Gap Follow up
- Metrics Update
- Follow up projects from walkability audit

6. ADJOURNMENT

The Cycling and Pedestrian Advisory Committee adjourned at 9:05 PM.