



Development Services Committee Minutes

April 11, 2016, 9:00 AM to 3:00 PM

Council Chamber

Meeting No. 5

All Members of Council

Development Services

Chair: Regional Councillor Jim Jones
Vice-Chair: Councillor Don Hamilton

Economic Development

Chair: Councillor Alex Chiu
Vice-Chair: Councillor Alan Ho

Transportation Issues

Chair: Regional Councillor Joe Li
Vice-Chair: Regional Councillor Nirmala Armstrong

Attendance

Mayor Frank Scarpitti
Deputy Mayor Jack Heath
Regional Councillor Jim Jones
Regional Councillor Joe Li
Regional Councillor Nirmala Armstrong
Councillor Valerie Burke
Councillor Alan Ho
Councillor Don Hamilton
Councillor Karen Rea
Councillor Colin Campbell
Councillor Amanda Collucci
Councillor Logan Kanapathi
Councillor Alex Chiu

Andy Taylor, Chief Administrative Officer
Jim Baird, Commissioner of Development Services
Murray Boyce, Senior Project Coordinator
Alan Brown, Director of Engineering
Stephen Chait, Director, Economic Development
Catherine Conrad, City Solicitor
George Duncan, Senior Heritage Planner
Regan Hutcheson, Manager, Heritage Planning
Biju Karumanchery, Director of Planning and
Urban Design
Brian Lee, Deputy Director of Engineering
Joel Lustig, Treasurer
Shane Manson, Senior Manager, Revenues and Property
Taxation
Robert Muir, Manager, Stormwater
Sandra Tam, Senior Business Development Officer
Andrea Tang, Senior Manager, Financial Planning
Mark Visser, Senior Manager Financial Strategy &
Investment
Andrea Wilson-Peebles, Assistant City Solicitor
Marg Wouters, Senior Manager, Policy & Research
Kitty Bavington, Council/Committee Coordinator

The Development Services Committee convened at the hour of 9:02 a.m. in the Council Chamber with Regional Councillor Jim Jones in the Chair. Councillor Alex Chiu assumed the Chair for Economic Development item, No. 10. Regional Councillor Joe Li assumed the Chair for Transportation Issues item, No. 11.

DISCLOSURE OF PECUNIARY INTEREST

None Declared

**1. DEVELOPMENT SERVICES COMMITTEE MINUTES
- March 29, 2016 (10.0)**

[Minutes](#)

Moved by: Councillor Colin Campbell

Seconded by: Councillor Alex Chiu

That the minutes of the Development Services Committee meeting held March 29, 2016, be confirmed.

CARRIED

**2. AGRICULTURAL ADVISORY
COMMITTEE MINUTES
- February 4, 2016 (16.34)**

[Minutes](#)

Moved by: Councillor Colin Campbell

Seconded by: Councillor Alex Chiu

That the minutes of the Agricultural Advisory Committee meeting held February 4, 2016, be received for information purposes.

CARRIED

**3. DEMOLITION PERMIT APPLICATION
– THREE ACCESSORY BUILDINGS
10 RUGGLES AVENUE
16 112239 DP (16.11, 10.13)**

[Report](#)

Moved by: Councillor Colin Campbell

Seconded by: Councillor Alex Chiu

- 1) That the staff report entitled “Demolition Permit Application – Three Accessory Buildings, 10 Ruggles Avenue”, dated April 11, 2016, be received; and,
- 2) That Council approve the demolition permit application for the three accessory buildings on this property designated under Part IV of the Ontario Heritage Act provided that Heritage Markham has no objection; and further,
- 3) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**4. CONTINUATION OF INTERPRETIVE PLAQUE
PROGRAM FOR MARKHAM VILLAGE HERITAGE
CONSERVATION DISTRICT PROPERTIES (16.11)**

[Report](#)

Moved by: Councillor Colin Campbell

Seconded by: Councillor Alex Chiu

- 1) That the report titled “Continuation of Interpretive Plaque Program for Markham Village Heritage Conservation District Properties,” dated April 11, 2016, be received; and,
- 2) That Council allocate up to \$6,000 from the Heritage Reserve Fund (Acct. No. 087 2800 115) to provide financial assistance to the Markham Village Conservancy, to fund the continuation of the interpretive plaque program in the Markham Village Heritage Conservation District; and,
- 3) That any funds not used at the completion of this program be returned to the Heritage Reserve Fund (Account No. 087 2800 115); and,
- 4) That Council approve the updated “Guidelines for Interpretive Plaques for Properties of Cultural Heritage Value or Interest in Heritage Conservation Districts” which reflect a modest increase in the City’s contribution to \$175 per plaque due to rising costs; and further,
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**5. MARKHAM VILLAGE INTERPRETIVE PROJECT
– STATUS UPDATE (16.11)**

[Report](#)

Moved by: Councillor Colin Campbell

Seconded by: Councillor Alex Chiu

- 1) That the staff report entitled “Markham Village Interpretive Project – Status Update”, dated April 11, 2016, be received.

CARRIED

**6. RECOMMENDATION REPORT
1377402 ONTARIO INC.
APPLICATION FOR ZONING BY-LAW AMENDMENT
TO PERMIT BUSINESS OFFICE AND
ADDITIONAL RESIDENTIAL USES
162 MAIN STREET NORTH, MARKHAM VILLAGE
FILE NO. ZA 15 147635 (10.5)**
[Report](#)

On March 29, 2016, Development Services Committee deferred consideration of the above subject matter to the meeting this date.

Jim Baird, Commissioner of Development Services provided background information on the proposal for additional business uses, and related parking issues.

Councillor Karen Rea requested deferral of this matter on behalf of the applicant, to allow staff and the applicant to resolve some details on this matter. Staff indicated it may be ready to proceed by the next or following DSC meetings.

Moved by: Councillor Karen Rea

Seconded by: Councillor Don Hamilton

- 1) That the application for Zoning By-law Amendment to permit Business Office and Additional Residential Uses, 162 Main Street North Markham Village, File No. ZA 15 147635, be deferred to a future Development Services Committee meeting.

CARRIED

**7. 2014 CITY OF MARKHAM OFFICIAL PLAN, PART 1
– PROPOSED FURTHER MODIFICATIONS RECOMMENDED
FOR APPROVAL BY THE ONTARIO MUNICIPAL BOARD (10.0)**
[Report](#)

Murray Boyce, Senior Project Coordinator, gave a presentation to provide an update on the appeals to the 2014 City of Markham Official Plan, at the Ontario Municipal Board. The proposed modifications that will be forwarded to the Board for approval on April 29, 2016 will address, among other things:

- the OMB decision on the ROPA 3 (Future Urban Area) lands;
- the new Ontario Regulation 247/15 for the Minister's Zoning Order – Airport lands;
- mid-boulevard crossing and major collector road issues in the Hwy 404 North (Employment) district;
- housing, community infrastructure and cultural heritage issues;
- urban design and sustainable development issues; and
- transportation and implementation issues.

The Committee viewed a map outlining properties in Markham located in the current O. Reg for the Minister's Zoning Order for the airport. Staff were requested to provide copies of the map outlining properties contained in the new O. Reg 247/15 to the Committee members.

Staff responded to questions and clarified wording regarding affordable housing, school sites, evaluating land severances for heritage properties, public art, and private outdoor amenity spaces.

Staff explained that the intent of having further discussions with the appellants, on a without prejudice basis, is to find the middle ground, in terms of agreeable text and mapping changes, in order to avoid OMB hearings. The proposed modifications to the text and mapping recommended to the Ontario Municipal Board for approval are not intended to weaken the policy framework of the 2014 Official Plan adopted by Council.

Moved by: Deputy Mayor Jack Heath

Seconded by: Councillor Logan Kanapathi

- 1) That the report entitled "2014 City of Markham Official Plan, Part I – Proposed Further Modifications Recommended for Approval by the Ontario Municipal Board" dated April 11, 2016, be received; and,
- 2) That the proposed modifications to the 2014 City of Markham Official Plan – Part 1, as outlined in Appendix 'A' of the report entitled "2014 City of Markham Official Plan, Part I – Proposed Further Modifications Recommended for Approval by the Ontario Municipal Board" dated April, 2016, be endorsed, and forwarded to the Ontario Municipal Board for approval; and further,
- 3) That staff and legal counsel be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

**8. HERITAGE PERMIT APPLICATION BY
MARIANI'S OF UNIONVILLE LTD. TO PERMIT
VINYL SIDING AND ALUMINUM CLADDING
188 MAIN STREET
UNIONVILLE HERITAGE CONSERVATION DISTRICT
FILE NO. HE 14 119143 (16.11)**

[Report](#)

Jim Baird, Commissioner of Development Services explained that this item was previously deferred by the Committee, pending a staff presentation on Heritage Policies, which was recently held. This application is now being brought forward for consideration. The subject retail store on Main Street Unionville originally had wood siding, which was covered with vinyl and aluminum cladding on May 28, 2014, contrary to approved heritage policies in the Unionville Heritage Conservation District Plan. Staff are recommending a compromise that the claddings be removed, with a five-year timeframe to comply.

Mr. Mariani, applicant, made a deputation and agreed to replace the cladding material, but requested additional time to comply.

The Committee discussed the timing and cost. Staff explained the District Plan, and grandfathering improvements, and confirmed that the City offers commercial facade improvement grants for qualified projects.

A Motion to extend the time frame for compliance to 7.5 years, was lost.

Moved by: Councillor Valerie Burke

Seconded by: Councillor Karen Rea

- 1) **That the deputation by Mr. Mariani, applicant for Heritage Permit Application by Mariani's of Unionville Ltd., 188 Main Street, Unionville, be received; and,**
- 2) That the report titled "Heritage Permit Application by Mariani's of Unionville Ltd. to Permit Vinyl and Aluminum Cladding, 188 Main Street, Unionville Heritage Conservation District, File No. HE 14 119143", be received; and,
- 3) That within a five (5) year time span beginning March 29, 2016, the owner be required to remove all modern cladding materials and restore the original wood siding and trim on the heritage building at 188 Main Street if the original wood siding remains in place and is in restorable condition; and,
- 4) That in the event the original wood siding does not remain under existing modern cladding or is in poor condition, subject to the agreement of Heritage Section staff, the owner be required to install replica wood siding based on historic photographic evidence; and,
- 5)** That the owner be required to submit a letter of undertaking to the satisfaction of the City Solicitor and the Commissioner of Development Services to confirm his agreement to carry out this work within the specified time frame; and further,
- 6) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

** Amended by Council on April 19, 2016, to amend Clause 5 as follows:
add the words "...by September 1, 2016...", after the words "...submit a letter of undertaking..."

**9. CYCLING AND PEDESTRIAN ADVISORY
COMMITTEE (CPAC) MINUTES**

- February 18, 2016 (16.34)

[Minutes](#) [Memo](#)

Alan Brown, Director of Engineering, explained the request from CPAC to transition their annual Markham Cycling Day event to Corporate Event status, as it has grown beyond the ability of CPAC and the Engineering Department to organize and sponsor. The Corporate Communications Department has agreed to take over the event, with the assistance of CPAC volunteers. The Committee discussed Celebrate Markham criteria, and directed staff to review the qualifications of this event for funding starting in 2017.

Moved by: Deputy Mayor Jack Heath

Seconded by: Councillor Alan Ho

- 1) That the minutes of the Cycling and Pedestrian Advisory Committee (CPAC) meeting held February 18, 2016, be received for information purposes; and,
- 2)** That the following recommendation from the February 18, 2016 Cycling and Pedestrian Advisory Committee (CPAC) be endorsed:

“That the memo entitled “Markham Cycling Day as a Corporate Event” be received; and,

CPAC approves the recommendations in the memo to transition Markham Cycling Day to Corporate Event status; and,

Funding of \$10,000 from the 2016 approved CPAC budget (Account #083-6900-16039-005) be allocated for the 2016 Markham Cycling Day event; and,

CPAC’s recommendation on this matter shall be brought forth at a Council meeting for final approval.”

CARRIED

** Amended by Council on April 19, 2016, to amend Clause 2 as follows:
replace the word “endorsed” with “received”.

**10. REQUEST FOR APPROVAL FOR
MARKHAM'S PARTICIPATION IN THE
CANADIAN TRADE MISSION TO
HONG KONG AND SHENZHEN, MAY 16-20
FOR "BELT AND ROAD" SUMMIT
AND ADDITIONAL PROGRAMS (10.16)**
[Report](#)

Sandra Tam, Senior Business Development Officer, provided an overview of the trade mission to Hong Kong and Shenzhen, and the request for Markham's participation. This mission is included in the current approved budget.

Committee members spoke in support of the mission and noted the number and caliber of the delegates participating, the purpose of the mission, and the opportunity for Markham. Staff explained the "Belt and Road" summit. Regional Councillor Jim Jones indicated an interest in attending the mission, as it deals with transportation matters.

The Committee discussed the Economic Development budget with respect to 2016 missions, and requested an update regarding mission funding at the next DSC meeting.

The Committee questioned what Economic Development does to promote Markham's high standards with respect to green sustainability, climate change, and human rights issues. Staff outlined Markham's endorsement of these policies. The Committee also discussed building a cultural link with Markham citizens living in foreign countries.

The previous suggestion of forming an Economic Development Sub-committee was raised. Staff recommend that interested Committee members meet with staff on a regular, informal basis, similar to the Land, Building, and Parks group out of General Committee, and that the Chair of Economic Development work with staff to invite interested members.

Moved by: Regional Councillor Nirmala Armstrong
Seconded by: Councillor Alan Ho

- 1) That the Report dated entitled "Request for Approval for Markham's Participation in the Canadian Trade Mission to Hong Kong and Shenzhen, May 16-20 for "Belt and Road" Summit and Additional Programs" be received; and,
- 2)** That the City of Markham be represented by one Senior Business Development Officer; and,
- 3) That the total cost of the mission not exceed \$4,820.00 and be expensed from within the 2016 Business Travel account 610-998-5201; and,
- 4) **That Regional Councillor Jim Jones be authorized to attend the Trade Mission, with a funding source to be determined by the Treasurer in an amount not to exceed \$4,820.00; and,**

- 5) **That staff report back on Economic Development’s initiatives to promote Markham’s high standards with respect to green sustainability, climate change, and human rights issues; and further,**
- 5) That Staff be authorized and directed to do all things necessary to give effect to this resolution.

CARRIED

** Amended by Council on April 19, 2016, to amend Clause 2 as follows:
- Identify Sandra Tam as the Senior Business Development Officer.

11. CYCLING AND PEDESTRIAN ADVISORY COMMITTEE (CPAC) 2015 REVIEW/2016 BUSINESS PLAN (6.3) [Presentation](#)

Dave Rawcliffe, Chair, and Peter Miasek, Vice-Chair, of the Cycling and Pedestrian Advisory Committee (CPAC) gave a presentation entitled “Cycling and Pedestrian Advisory Committee 2015 Review/2016 Business Plan”. Elisabeth Tan, a member of the Committee, was also in attendance.

The Committee discussed: providing electronic promotional notices for distribution by Council members; cycling education classes; making a presentation to the Accessibility Advisory Committee; promotion of cycling to school students to reduce traffic congestion; and, developing standards to separate bike paths from road traffic. It was requested that permitting bicycles on sidewalks, be revisited.

Markham Cycling Day has been set for September 25, 2016, at the Civic Centre, and discussions included elevating the event to a corporate event.

The Committee congratulated CPAC on their work and their achievements.

Moved by: Mayor Frank Scarpitti

Seconded by: Councillor Logan Kanapathi

- 1) That the presentation provided by Dave Rawcliffe, Chair, and Peter Miasek, Vice-Chair of CPAC, entitled “Cycling and Pedestrian Advisory Committee 2015 Review/2016 Business Plan” be received; and,
- 2) That the CPAC 2016 Business Plan be endorsed; and,

- 3) **That staff and CPAC be directed to review the utilization of sidewalks for cycling on Regional and City roads, where feasible, and to review the standards for future sidewalk installations as multi-use pathways; and further,**
- 4) That staff be authorized and directed to all things necessary to give effect to this resolution.

CARRIED

**12. NEW BUSINESS
AGRICULTURAL ADVISORY COMMITTEE
FLOOD CONTROL PROGRAM PRESENTATION
STORMWATER FEES
EXTRACT: APRIL 7, 2016 (5.5)**

[Extract](#)

The Committee agreed to New Business regarding the Agricultural Advisory Committee.

The Committee was provided with an extract from the Agricultural Advisory Committee dated April 7, 2016, regarding the Flood Control Program.

Kim Empringham made a deputation on behalf of the Agricultural Advisory Committee regarding concerns that farm owners were not aware that stormwater fees would apply to agricultural lands. The Committee discussed issues relating to stormwater fees for non-residential farmlands and directed that staff review this matter.

It was suggested that the fees be deferred in the tax bills until this matter has been resolved; however, staff advised that this matter had been publicized and discussed extensively at the time of implementation, and that staff can report back to General Committee expeditiously.

Moved by: Deputy Mayor Jack Heath
Seconded by: Councillor Don Hamilton

- 1) **That the deputation and written comments by Kim Empringham on behalf of the Agricultural Advisory Committee regarding stormwater fees, be received; and,**
- 2) **That staff be directed to review the stormwater charges for non-residential farmlands and report back to General Committee as soon as possible.**

CARRIED

13. NEW BUSINESS
GRAFFITI ON UTILITY BOXES (2.16)

Councillor Karen Rea reported on the numerous utility boxes with graffiti, and requested that staff work with Rogers, similar to Canada Post, in wrapping the boxes to prohibit the graffiti. It was also requested that an easier reporting system be developed so that the public could easily report such instances without having to provide full personal information.

Moved by: Councillor Karen Rea

Seconded by: Councillor Valerie Burke

- 1) **That staff be directed to approach utility companies about wrapping utility boxes, going forward; and,**
- 2) **That an easier reporting system be developed so that the public could easily report such instances without having to provide full personal information; and further,**
- 3) **That the Public Realm Committee be advised of the graffiti situation.**

CARRIED

14. NEW BUSINESS
LARGE URBAN MAYORS CAUCUS OF ONTARIO (11.12)

Mayor Frank Scarpitti advised of his appointment to the Large Urban Mayors Caucus of Ontario (LUMCO) and requested approval for attendance at a conference in Ottawa, and funding for two nights' accommodation. A memo to outline a more comprehensive request for related functions will be brought forward to the Committee.

Moved by: Deputy Mayor Jack Heath

Seconded by: Regional Councillor Joe Li

That Mayor Frank Scarpitti be authorized to attend the Large Urban Mayors Caucus of Ontario (LUMCO) conference in Ottawa, with funding for two nights' accommodation.

CARRIED

15. IN-CAMERA MATTERS (8.0)

Development Services Committee did not resolve into an in-camera session.

Moved by: Councillor Karen Rea

Seconded by: Councillor Amanda Collucci

That the April 11, 2016 Development Services Committee in-camera agenda be referred directly to the April 19, 2016 Council meeting:

- (1) LITIGATION OR POTENTIAL LITIGATION, INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY OR LOCAL BOARD - 160 SHERWOOD FOREST DRIVE (WARD 4) (8.0)
[Section 239 (2) (e)]

CARRIED

ADJOURNMENT

The Development Services Committee meeting adjourned at 12:40 PM.

Alternate formats for this document are available upon request.
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