



**CYCLING AND PEDESTRIAN  
ADVISORY COMMITTEE**

**THURSDAY, OCTOBER 20, 2016  
CIVIC CENTRE – CANADA ROOM**

**MINUTES**

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**Attendance**

Committee:

David Rawcliffe, Chair  
Peter Miasek, Vice Chair  
Paul Traicoff  
Ken Deering  
Joe Doria  
Elisabeth Tan  
Justin Hung  
Anthony Ko  
Zain Khan  
Councillor Don Hamilton

Staff:

Brian Lee, Director of Engineering  
Alida Tari, Council/Committee Coordinator

Agency Members:

Theresa Ko-Cheung, York Region Health Services

Guest

Gerry Shaw

Regrets:

Arlene Juanillo, Markham Advisory on  
Accessibility  
Paul Salvo  
Councillor Alan Ho  
Gordon Lawson  
Gordon Cole  
Daniel Yeung  
Janet Jones  
Richard Senior, York Region Police  
Shawn Smith, York Region  
Sonya De Vellis, Smart Commute Markham,  
Richmond Hill

The Cycling and Pedestrian Advisory Committee convened at 7:05 p.m. with David Rawcliffe presiding as Chair.

## **DISCLOSURE OF INTEREST**

None disclosed.

### **1. MINUTES OF THE MARKHAM CYCLING & PEDESTRIAN ADVISORY COMMITTEE MEETING HELD ON SEPTEMBER 15, 2016**

Moved by Peter Miasek  
Seconded by Elisabeth Tan

That the minutes from the September 15, 2016 Cycling & Pedestrian Advisory Committee meeting be approved.

Carried

### **2. REVIEW OF STATUS OF CPAC WORK ITEMS**

No comments.

### **3. BUSINESS ARISING FROM THE LAST MEETING**

#### Bike Valet

It was requested that this item be deferred to the November agenda for discussion.

### **4. SPECIAL TOPICS**

There were no special topics.

### **5. DISCUSSION ITEMS IN PRIORITY ORDER**

#### Cycling Gaps

Staff provided an update regarding cycling gaps. It was noted that bicycle route signs will be installed on Hollingham, Baycliffe and Waterbridge. Staff will request Operations to manufacture the signs and anticipate having them installed this year. There was discussion regarding whether streets that have only a "bicycle route sign" are actually considered part of the cycling infrastructure.

The Committee members were encouraged to identify other roads in their neighbourhoods that could be suitable for signs/sharrows. The roads should quiet and "go somewhere." Ideas should be submitted to the Gaps Subcommittee.

After discussion, it was agreed that, whether streets that have only a "bicycle route sign" are considered part of the cycling infrastructure.

The Committee suggested that the bicycle route signs along Rodick Road (from Highway 7 to 16th Avenue) should be removed because they feel that the road is too narrow and very busy with vehicle traffic.

Moved by Peter Miasek

Seconded by Joe Doria

That the City of Markham remove the "Shared Roadway Sign" from Rodick Road, from Highway 7 to 16th Avenue, and remove it from the future cycling map.

Carried

Staff advised that they will be hiring a consultant for the protected intersection pilot study in order to start the work in early 2017.

#### MUP Signage Project Update

Staff provided an update regarding the signage project and advised that they are waiting to obtain feedback/comments from York Region Corridore Control office. Work will be delayed to 2017.

#### John Street AT Study

Staff advised that they have retained MMM Group. He noted that MMM Group suggested that the scope be extended all the way to Bayview (rather than Aileen), in order to meet up with the Bayview EA. The MMM report indicates that there is not enough room for an on-road bike lane and suggests that a MUP be installed on the north side of John Street.

The Committee suggested that the Gap Subcommittee and David Rawcliffe review the consultant's preliminary comments. Staff will scan the document and send it to Joe Doria.

#### Markham Cycling Day

Zain Khan provided the Committee with a summary of how the Markham Cycling Day event turned out. He also displayed a picture slideshow of the day.

The Committee discussed and suggested the following:

- Need to encourage tour participants to use the vendors and exhibitors at the Centre
- Better define the roles of CPAC members and City staff

- Review the parking and improve it
- Increase children activities
- Next year's date is September 24, 2017

There was discussion regarding the importance of obtaining what the final cost of the event was, and that a summary outlining the sponsorships received and expenses paid be attached to future minutes. Staff requested that all receipts be submitted to staff for processing as soon as possible. Staff will prepare a financial summary, but will require the sponsorship information as well.

Zain thanked all the CPAC members that volunteered their time to assist with the event. Brian Lee presented Zain with a certificate of congratulations and appreciation from the Mayor's office.

#### Walkability Audit

Staff advised that when they hire Fion's replacement, that staff person will work on the 13 items on the high priority list.

#### Developing a Road Safety Plan

Paul Traicoff delivered a PowerPoint presentation regarding Cycling & Pedestrian Safety Plan.

The Committee thanked Paul for his detailed presentation. It was suggested that Paul forward a copy of the presentation to all CPAC members and that this item be added to the November agenda for discussion.

#### Walking Charter

It was suggested that comments and/or suggestions to the Pedestrian Charter be e-mailed to Brian using track changes on the word document that was sent with the agenda package.

### **6. INFORMATION ITEM/NEW BUSINESS/ANNOUNCEMENTS**

#### Parking in bike lanes

Staff advised that Council referred the CPAC recommendation regarding no parking in bicycle lanes back to staff for a report. Staff indicated that they will have to prepare an inventory of the site conditions of the bike lanes, in order to prepare an impact assessment for restricting parking on bike lanes.

#### Cycling on Sidewalks

Peter Miasek advised that he sent an e-mail to Shawn Smith for some statistical information, but has not heard back.

There was discussion regarding whether the Contact Centre would be able to provide a report that outlines how many complaints have been received regarding cyclists on sidewalks. Staff will check with the Contact Centre as to whether this information is available.

#### Capital Project Budget for 2017

Staff will forward what was approved for the 2017 Capital Projects.

#### CPAC term for David Rawcliffe

David Rawcliffe advised that he has received a letter advising that his term has expired. He noted that he has been a member of CPAC since May 2004.

### **7. AGENDA ITEMS FOR THE NEXT MEETING**

- Bicycle valet
- Markham Cycling Day (final cost summary and role of CPAC members and staff)
- Pedestrian Charter
- Road Safety Plan
- E Bikes and scooters
- Gaps Committee report

### **8. ADJOURNMENT**

The Cycling and Pedestrian Advisory Committee adjourned at 9:00 PM.